

Equality Impact Assessment

Adult Social Care Local Account 2022/23

Stage 1 Details of the proposal

Name of service Directorate	Place Health & Adult Social Care
Name of officer responsible for EIA Name of senior sponsor	Catherine Sellars Julie Chapman
Description / purpose of proposal	Development of the Adult Social Care Local Account for the period 2022/23 which forms part of the agreed adult social care sector-led improvement approach.
Date EIA started	14/12/2023
Assessment Review date	

Stage 2 - About the proposal

What is being proposed?	<p>The development of the Adult Social Care Local Account for the period 2022/23</p> <p>The local account is produced on an annual basis. We are working with partners in communications to publish this on our website as a summary highlighting key achievements and objectives including a designed report to allow customers to read the full report. By producing the local account on our website and in a readable landscape format we hope to make the report more interactive and engaging</p> <p>The Local Account has been produced with the Think Local Act Personal group (a group of people with lived experience of adult social care and carers), through information workshops delivered by colleagues across</p>
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adult social care, for people with lived experience of adult social care; this included carers, service users and volunteers.

The local account will include narratives of performance along with visual case studies and performance elements.

Why is the proposal required?

The local account is a self-assessment that local authorities who provide adult social care services produce on an annual basis as part of the agreed adult social care sector-led improvement approach.

What will this proposal mean for customers?

The account will provide customers with a clear picture of:

- the achievements we have made in adult social care – how well we are performing
- the changes and challenges we are facing
- our plans for future improvements

Publishing this report makes us directly accountable to those of who use our services, allowing people to determine how well we're doing.

Stage 3 - Preliminary screening process

Use the Preliminary screening questions (found in the guidance) to decide whether a full EIA is required

Yes - EIA required (go to next section)

No – EIA not required (provide rationale below including name of E&I Officer consulted with)

Stage 4 - Scoping exercise - What do we know?

Data: Generic demographics

What generic data do you know?

Demographic data is from the Adult Social Care Outcomes Framework (ASCOF), a national set of performance indicators that all councils must report on.

ASCOF data requires only Age and Gender groups to be reported on and as such data is unknown on any other protected characteristic group against this data. The characteristic groups are recorded on our case management system liquid logic.

To consider improvements for next year to include of internal data developed through the Front Door contacts to understand if there are any signification issues or impacts for people

Data: Service data / feedback

What equalities knowledge do you already know about the service/location/policy/contract?

The core purpose of Adult Social Care is to provide care and support to older, disabled and vulnerable people and their carers. The service seeks to promote equality, diversity and social inclusion

Collaboration has been central to the Local Account's development. The report aims to use plain language, visual data, and an easy-to-read design, promoting inclusivity and understanding.

Data: Previous / similar EIA's

Has there already been an EIA on all or part of this before, or something related? If so, what were the main issues and actions it identified?

This publication will be the tenth local account produced. Feedback this year from the focus groups has stated the need for the report to be landscape, in plain English, with illustrative case studies and the design should be easy to read and engaging.

Data: Formal consultation

What information has been gathered from formal consultation?

Initial consultation was that the current draft is informative, clearly highlighting successes over the period along with clearly identified areas of improvement. The feedback was that it would be better to read the report as a landscape booklet which was visually engaging. We are working with our partners in communications to develop a formal publication

Stage 5 - Potential impact on different groups

Considering the evidence above, state the likely impact the proposal will have on people with different protected characteristics

(state if negative impact is substantial and highlight with **red text**)

Negative (and potentially positive) impacts identified will need to form part of your action plan.					
Protected characteristic	Negative ' - '	Positive ' + '	No impact	Don't know	Details
Sex			x		
Age			x		
Disabled <i>Learning disability, Physical disability, Sensory Impairment, Deaf People ,invisible illness, Mental Health etc</i>	-				Report to be developed in landscape format, easy to read with visual elements and accessibility features Disabled people with communication disabilities such as people with sensory impairments and people with learning difficulties because they may find using online services more difficult. Website to adhere to WCAG2 – Website accessibility guidance.
Race	-				Report to be developed in landscape format, easy to read with visual elements and accessibility features People whom English language is a communication barrier or not first spoken language may find using online services more difficult. Website to adhere to WCAG2 – Website accessibility guidance
Religion & Belief			x		
Sexual orientation			x		
Gender Reassignment			x		
Marriage / civil partnership			x		
Pregnancy / maternity			x		

Other groups you may want to consider					
	Negative	Positive	No impact	Don't know	Details
Ex services			x		
Lower socio-economic			x		
Other ...			x		

Stage 6 - BMBC Minimum access standards

If the proposal relates to the delivery of a new service, please refer to the Customer minimum access standards self-assessment (found at)

If not, move to Stage 7.

Not yet live

Please use the action plan to detail the steps to be taken to ensure the new service complies with the minimum access standards. Reasonable adjustments for disabled people.

- The proposal will meet the minimum access standards.
- The proposal will not meet the minimum access standards. –provide rationale below.

Stage 7 – Action plan

To improve your knowledge about the equality impact . . .

Actions could include: community engagement with affected groups, analysis of performance data, service equality monitoring, stakeholder focus group etc.

Action we will take:	Lead Officer	Completion date
Community engagement of the report with hard to reach groups and continued focus on improving how the local account is shared with the public	Catherine Sellars	
Report to be developed in landscape format, easy to read with visual elements and accessibility features	Communications	

To improve or mitigate the equality impact . . .

Actions could include: altering the policy to protect affected group, limiting scope of proposed change, reviewing actual impact in future, phasing-in changes over period of time, monitor service provider performance indicators, etc.

Action we will take:	Lead Officer	Completion date
Website publication to adhere to WCAG2 – Website accessibility guidance, the BMBC website is setup to include accessibility features such as translate, BSL sign language and audio. Which will reduce the impact on disabled and race groups.		

To meet the minimum access standards . . .(if relevant)

Actions could include: running focus group with disability forum, amend tender specification, amend business plan to request extra ‘accessibility’ funding, produce separate MAS action plan, etc.

Action we will take:	Completion date
Not yet live	

Stage 8 – Assessment findings

Please summarise how different protected groups are likely to be affected

Summary of equality impact	Disabled and race protected characteristic groups may be impacted by publishing the report online and using online services.
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Summary of next steps	The council must adhere to WCAG2 – Website accessibility guidance and as such webpages are developed with accessibility features for protected characteristic groups. The webpage summary will include all key achievements and improvements of the local account and will be easy to read. Easy read format to be available
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Signature (officer responsible for EIA) Date	Catherine Sellars
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**** EIA now complete ****

Stage 9 – Assessment Review

**(This is the post implementation review of the EIA based on date in Stage 1 if applicable)
What information did you obtain and what does that tell us about equality of outcomes for**

different groups?