

# Equality Impact Assessment

## Health and Wellbeing Board Terms of Reference

### Stage 1 Details of the proposal

<b>Name of service</b>	Public Health, Health Improvement Team
<b>Directorate</b>	Public Health and Communities
<b>Name of officer responsible for EIA</b>	Ben Brannan, Senior Public Health Officer
<b>Name of senior sponsor</b>	Diane Lee, Head of Public Health
<b>Description / purpose of proposal</b>	Refresh of Health and Wellbeing Board terms of reference.
<b>Date EIA started</b>	24/11/2022
<b>Assessment Review date</b>	N/A

### Stage 2 - About the proposal

<b>What is being proposed?</b>	Refreshing the Health and Wellbeing Board's terms of reference.
<b>Why is the proposal required?</b>	Due to changes in the health and care partnership landscape, brought about by the Health and Care Act 2022. Need to ensure HWB remains an effective forum for improving health and wellbeing and reducing health inequalities.
<b>What will this proposal mean for customers?</b>	The new terms of reference will ensure that the Health and Wellbeing Board remains a forum for improving health and wellbeing in Barnsley. There will be no direct impact on Barnsley residents by updating the

terms of reference.

### Stage 3 - Preliminary screening process

Use the **Preliminary screening questions** (found in the guidance) to decide whether a full EIA is required

- Yes - EIA required (go to next section)  
 No – EIA not required (provide rationale below including name of E&I Officer consulted with)

Consulted with Zahid Qureshie and agreed that no full EIA is required, as the terms of reference for the Health and Wellbeing Board do not have a direct impact on the people of Barnsley. Individual projects and workstreams will undergo EDI considerations via completion of an EIA to assess the access and communication requirements of service users.

### Stage 4 - Scoping exercise - What do we know?

#### Data: Generic demographics

What generic data do you know?

#### Data: Service data / feedback

What equalities knowledge do you already know about the service/location/policy/contract?

#### Data: Previous / similar EIA's

Has there already been an EIA on all or part of this before, or something related? If so, what were the main issues and actions it identified?

#### Data: Formal consultation

What information has been gathered from formal consultation?

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## Stage 5 - Potential impact on different groups

Considering the evidence above, state the likely impact the proposal will have on people with different protected characteristics  
 (state if negative impact is substantial and highlight with **red text**)  
 Negative (and potentially positive) impacts identified will need to form part of your action plan.

Protected characteristic	Negative ' - '	Positive ' + '	No impact	Don't know	Details
Sex					
Age					
Disabled <i>Learning disability, Physical disability, Sensory Impairment, Deaf People ,invisible illness, Mental Health etc</i>					
Race					
Religion & Belief					
Sexual orientation					
Gender Reassignment					
Marriage / civil partnership		N/A			
Pregnancy / maternity					

Other groups you may want to consider					
	Negative	Positive	No impact	Don't know	Details
Ex services					

Lower socio-economic					
Other ...					

**Stage 6 - BMBC Minimum access standards**

If the proposal relates to the delivery of a new service, please refer to the Customer minimum access standards self-assessment (found at )  
 If not, move to Stage 7.

Not yet live

Please use the action plan to be taken to ensure the new service complies with the minimum access standards. Reasonable adjustments for disabled people.

- The proposal will meet the minimum access standards.
- The proposal will not meet the minimum access standards. –provide rationale below.

**Stage 7 – Action plan**

**To improve your knowledge about the equality impact . . .**

Actions could include: community engagement with affected groups, analysis of performance data, service equality monitoring, stakeholder focus group etc.

Action we will take:	Lead Officer	Completion date

**To improve or mitigate the equality impact . . .**

Actions could include: altering the policy to protect affected group, limiting scope of proposed change, reviewing actual impact in future, phasing-in changes over period of time, monitor service provider performance indicators, etc.

Action we will take:	Lead Officer	Completion date

**To meet the minimum access standards . . .(if relevant)**

Actions could include: running focus group with disability forum, amend tender specification, amend business plan to request extra 'accessibility' funding, produce separate MAS action plan, etc.

Action we will take:	Completion date
<b>Not yet live</b>	

**Stage 8 – Assessment findings**

Please summarise how different protected groups are likely to be affected

<b>Summary of equality impact</b>	
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<b>Summary of next steps</b>	
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<b>Signature (officer responsible for EIA) Date</b>	B J Brannan
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**\*\* EIA now complete \*\***

**Stage 9 – Assessment Review**

**(This is the post implementation review of the EIA based on date in Stage 1 if applicable)**  
**What information did you obtain and what does that tell us about equality of outcomes for different groups?**

