

BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
September 15th 2022

Summary report of the
Penistone Area Council Manager

Agenda Item:

Penistone Area Council Procurement and Financial updates

1.0 Purpose of Report

1.1 This report provides members with a summary update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Grant Fund
- Supporting Young People Grant Fund
- Clean & Tidy Service

1.2 The report outlines the current budget position of the Penistone Ward Alliance

1.3 The report highlights the review and potential change for PAC priorities to support spend.

1.4 The report outlines the financial position for Penistone Area Council and provides a current budget update for the financial year 2022/23.

2.0 Recommendations

2.1 **That members note the update of contracts funded by the existing Supporting Isolated and Older People Grant fund and new contract position update.**

2.2 **That members receive the update and current financial position of the Penistone Working Together Fund and note current applications requiring decision for funding.**

2.3 **That members receive the update on the Supporting Young People ringfenced funds within the existing Working Together Grant Fund and update on the progress with round 2 of this funding.**

2.4 **That members note the updates on the Clean and Tidy contract started in April 2020;**

2.5 **That members approve the funding of £100k to procure a future service for the Clean and Tidy Contract to commence from April 2023;**

2.6 **That in relation to the new Clean and Tidy contract, members agree to either devolve responsibility to the Executive Director Public Health and Communities to agree all necessary paperwork to take forward the procurement following consultation with members of the Area Council or that members receive a further report providing details**

of the proposed procurement at the next meeting of the Penistone Area Council to be held on 1st December, 2022;

2.7 **That members agree outcomes from the workshop on 8th September in relation to the review of PAC priorities.**

2.8 **That members note the update on the Ward Alliance budget.**

2.9 **That Members note the current financial budget position for 2022/23 and record of allocated spend.**

3.0 **Supporting Vulnerable and Isolated Older People Service**

3.1 At the PAC meeting 1st October 2020 it was agreed that £70K was made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.

3.2 Existing contract provision was reviewed by members at a workshop in August 2021 and a forward plan was agreed for the new grant specifications. In order to meet current procurement requirements to ensure wider market engagement, it was agreed by members at PAC on June 3rd 2021 that procurement should allow for a new service to start from June 1st 2022.

3.3 Following a recent robust grant procurement process a new service has now been secured to support vulnerable and isolated older people which will be delivered by Age UK. The new contract started from June 1st at a cost of £70k per year for two years. A performance update on the new contract is provided within this meeting.

4.0 **Penistone Area Council Working Together Fund**

4.1 An application for **£8191** from Citizens Advice Bureau was approved by the grant panel in April 2022 that enables continuation of the delivery of the Debt Advice service to March 2023.

4.2 Members are advised that the current DIAL contract will expire at the end of December 2022. An application to this grant fund to extend this service for a further 12 months at a cost of **£ 5198** has recently been received by DIAL.

4.3 Options for a different model of contracting to manage future welfare advice services, whilst maintaining local provision and oversight of delivery are being developed and an update is available for discussion by members within this meeting.

4.4 It is recommended that members agree that a grant panel receives the DIAL application in the meantime in order to avoid any gap in service whilst the review is in process.

- 4.5 A further application has been received for consideration by the grant panel from Angel Voices to deliver adult singing workshops at a cost of **£8650.00**
- 4.6 A current total of **£24,834** remains within this grant pot. Members are advised that should both applications for funding be approved by a grant panel this will leave a total remaining of **£10,986**
- 4.7 Members may wish to consider allocation of further monies to this grant pot at a future date should both applications be approved.
- 4.8 Total allocations to date (since the grant started in 2014)

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group (Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL (Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00

South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Barnsley CAB debt advice service operational costs to September 2021	£8118
DIAL (Information and Advice service 2021 with option to extend to 2022)	£10,136
Penistone FM Young Minds project	£8583
Additional amount allocated to cover YP grant overspend	£594
Barnsley CAB debt advice service operational costs to April 2023	£8191
Additional amount to Supporting Young People grant 2022	£574
Total Allocations to date	£245,652
<i>Current Amount remaining for allocation</i>	£24,834
<i>Applications currently in for consideration</i> DIAL (Information and Advice service) delivery for 2023	£ 5198
Angel Voices academy adult singing workshops	£8650.00
<i>Potential future amount remaining should both applications be approved</i>	£10,986

Working Together Grant fund – Supporting Young People

- 5.0 At PAC meeting October 1st 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.1
- 5.2 Following grant panel assessment of applications in late April /early May 2021 five project proposals were approved for funding at a total cost of £40,594. The additional £594 outside of the ringfenced grant allocation is recouped from the main Working Together Fund grant pot as show in 4.8 within this report.
- 5.3 Following the successful outcomes from projects funded, PAC at its meeting of April 7th 2022 approved for a second round of Supporting Young People Grant at a cost of £40k from within the current budget to encourage further provision.
- 5.4 Four projects were successfully approved by the grant panel in July 2022 at a cost of £40,574 (with the remaining £574 added from the main Working together grant fund as shown at 4.8 within this report)

Breakdown of allocations for Supporting Young people grant round 2

5.5

Ad Astra – supporting young people pre16 in Penistone Grammar school	£ 8,124
Angel Voices	£14,950
Penistone Girl Guiding	£10,000
Penistone Grammar peer support	£7,500
Total allocations	£40,574

Clean, Green and Tidy Service

6.0

6.1 Following a robust procurement process, in which members participated, Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1st April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.

6.2

The current Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it was agreed to flex this to meet immediate needs during the crisis period. The contract performed satisfactorily within the flexed terms with performance highlighted at PAC meetings during 2020.

6.3

Members at PAC February 11th 2021 agreed to the continuation of this service to year two of the contract from April 2021 at a cost of £100k from the 2021/22 PAC budget. A full update of this service, and performance during the pandemic period was received by members at PAC June 3rd 2021.

6.4

Year two of the Clean Green and Tidy service contract has continued to be reviewed and flexed in order to accommodate the ongoing impact of the pandemic in 2021. A full summary of Year 2 performance was presented to members at PAC on February 10th 2022. In light of the findings of this, members agreed to continue to fund the final year of this contract from April 2022 at a cost of £100k from the 2022/23 PAC budget.

6.5

At its meeting of June 9th 2022 PAC members agreed to participate in a review workshop during August 2022 to consider any future requirement for a new Clean, Green and Tidy Service for the Penistone area. Outcomes from the workshop on August 17th 2022 indicated that members wish to progress a procurement exercise for a further clean green and tidy service to start from April 2023.

6.6

Members are requested to approve £100k to be allocated from the PAC 2023/24 budget in order to progress the procurement process for a new clean green and Tidy contract from April 2023. A new contract specification will be developed in consultation with members during November in order to meet procurement timelines.

6.7

A summary quarter one performance report for year 3 of the existing contract is presented to PAC within this meeting.

Penistone Ward Alliance

- 7.0 A budget allocation of £20k (£10k for each ward within the Penistone area) has been made available to the Ward Alliance outside of Area Council funds for the financial year 2022/23.
- 7.1 This, together with underspend of **£2,777.23** from the previous financial year 2021/22 and a carry forward allocation of **£5,960.00** from the ring fenced School's Out allocations provides the Ward Alliance with a working budget of **£28,737.23** for the 2022/23 financial year.

- 7.2 Following Ward Alliance meetings on July 22nd and August 22nd 2022 an overall total of **£14,665.23** remains from the 2022/2023 allocation. Members may wish to review this in light of demand later in the year and whether there is need to provide any additional allocation from the 2022/2023 PAC budget.

Penistone Area Council Priorities

- 8.0 The current area governance arrangements recommend that Area Council priorities are reviewed on a regular basis in order to ensure that these reflect the current and emerging needs of the area and funding can be allocated appropriately.
- 8.1
- 8.2 During the pandemic in June 2020, it was recommended that Area Councils review existing priorities to ensure that they might impact on both local need, and contribute to the wider recovery priorities for the borough. To assist in this process, further information was presented at PAC 23rd July and at a workshop on 2nd September 2020.
- 8.3 Following the workshop on 2nd September 2020 members concluded that current PAC priorities were valid in terms of providing support for any emerging needs for the Penistone area in the wake of the covid-19 pandemic.
- 8.4 In light of the recent relaxation of restrictions following the pandemic period, it was recommended that priorities are reviewed again to ensure future budget decisions are relevant. At PAC June 9th 2022 members agreed to participate in a workshop in early September to reconsider PAC priorities.
- 8.5 It is recommended that any outcomes from the workshop on 8th September are agreed and that any changes to priorities be implemented.

Current Financial Summary Position

- 9.0 A PAC budget allocation of **£200k** has been made available for spend within the financial year 2022/23. Approved spend at the end of the financial year 2021/22 left a surplus of **£41,904** which has been carried forward giving a total working budget of **£228,059**.
- 9.1
- 9.2 A ring fenced self Isolation fund made available to support the most clinically vulnerable during the pandemic, was successfully drawn down to support people in the Penistone area in

2021/22 at a value of **£13,845**. This has yet to be allocated and is therefore carried forward within the overall budget giving a total budget of **£241,904**

9.3 Approved spend to date totals **£140k**, leaving a total of **£101,904** available for allocation (**£88,059** without ring fenced monies)

9.4 Should decisions to allocate £100k for the procurement of a Clean Green and Tidy service be approved at 6.6 within this report, this will be earmarked from the 2023/24 budget, leaving the current total for this year's budget remaining at £101,904.

9.5 **2022/23 Budget Allocations**

Approved Spend items in operation 2022/23	Current approved expenditure from 2022/23 budget
Twiggs year 3 contract	£100,000
Young people's Grant Round 2	£40,000
Total approved spend to end of quarter one	£140,000
Budget 2022/23	
Base budget	£200,000
Additional income to base budget Underspend from 2021/22 budget Self Isolation Funds carried forward	£28,059 £13,845 (ring fenced)
Total budget available for spend 2022/23	£241,904
Current remaining total available for spend	£101,904 £88,059 (minus ring fenced monies)
Budget 2023/34	
Potential earmarked spend approved for procurement of Clean, green and tidy contract 2023/24	£100K

10.0 **PAC Financial summary**

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2022/23

Contract Name	Commissioning Budget 2021/22	Commissioning Budget 2022/23	
	Budget	Budget	Spend
Base Expenditure	£200,000.00	£200,000.00	
Underspend from previous year	£15,225.00	£28,095.00	
Countryside Skills Training			
Countryside Skills Training Extension			
Clean & Green			
Clean & Green extension			
Working Together Fund			£2,047.75
Allocation to Ward Alliances/DWB 15-16			
Allocation to Ward Alliances 16-17			
Reducing Isolation in older people			
Public Health Funds			
Supporting Older People Fund			
Supporting Older People Fund ex			
Supporting Older People Fund ex 2			
Supporting Older People Fund ex 3	£35,000.00		
Supporting Older People Fund ex 4	£29,166.00		
Supporting Young People Fund			
Supporting Young People Fund 2022/23		£40,000.00	
Community Magazine distribution costs			
Allocation to Ward Alliances 17-18			
Allocation to Ward Alliances 18-19			
Allocation to Ward Alliance 19-20			
Allocation to Ward Alliance Dec 21	£10,000.00		
Clean & Green 2017/18 (Y1)			
Clean & Green 2017/18 - extension Nov 19 (Y2)			
Clean & Green 2017/18 - extension April 2020 (Y2)			
Clean & Green April 2020 (Y1)			
Clean & Green April 2021 (Y2)	£100,000.00		
Clean & Green April 2022 (Y3)		£100,000.00	£25,000.00
Penistone Living Inserts	£3,000.00		
Supporting Vulnerable & Older People Grant 2021			
Allocation to WA for ringfenced summer holiday activities	£10,000.00		
Income			
Public Health Monies			
financial hardship monies			
Practical Support Grant	£13,844.40	£13,844.40	
Expenditure Incurred in Year	£187,166.00		£27,047.75
What funds are available	£28,059.00	£241,939.40	
Carry forward = What funds are available + Practical Support	£41,903.40		

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