

**South Area Council:
24th June 2022**

Report of South Area Council Manager

South Area Council – Procurement and Financial Update

1. Purpose of Report

- 1.1 To provide a financial and procurement update and provide a steer on future commissioning and projects intentions for:
- Environmental Enforcement services
 - Best Bar None scheme

2. Recommendations

Best Bar None Scheme

- 2.1.1 That Members note the information regarding the Best Bar None Scheme and consider the recommendations for funding the scheme to enable the South Area Team to work with Public Health to deliver the scheme in the South.
- 2.1.2 The recommendation is option A to agree funding to assess up to 20 venues in the South and fund 3 Best Bar None assessors at a total cost of £1175.56

Environmental Enforcement – Options to purchase additional resources

- 2.1.3 That Members note the update on the District Enforcement Ltd contract which ends on the 30th June 2022 and options to purchase in additional resources.
- 2.1.4 Options are set out in section 4.8. for purchasing additional resources for parking enforcement. Members are being asked to consider their preferred option and associated costs with option 3 being recommended. Buy in a Team leader for 18 hours per week for a period of 9 months at a cost of £17,500 and then review in line with the first year end date for the Borough wide contract,.

3. Best Bar None Scheme

- 3.1 At the South Area Council meeting on the 8th April 2022, Garreth Robinson, Senior Public Health officer, provided a presentation on the Best Bar None scheme. Best Bar None is an accreditation scheme supported by the Home Office and drinks industry that aims to improve standards in the evening and night-time economy. Through a combination of responsible management and operation of licensed premises, ongoing improvements, and social responsibility, Best Bar None's goal is to help provide a safer night out to all.
- 3.2 **Background information:** Best Bar None Barnsley launched in 2017. Despite Covid 2021 saw the largest number of venues supported to gain accreditation in Barnsley. With evidence that the scheme has significantly grown, year on year, Public Health feel it is time to roll the scheme out borough wide. There is approximately 370 venues across the borough, so there is some real room for growth. The Dearne Area Team piloted it in 16 of their non-town centre licensed premises. Public Health presented to discuss rolling out in the South area.
- 3.3 The Best Bar None scheme has been funded by public health. In order to make the scheme more sustainable, moving forward, the scheme would need to be funded by the area teams. **Costs:**



Best Bar None Folder (1 per venue)	£1.40 per folder
Printed Assets	Free
2 GB USB stick (1 per venue)	£2.60 each
Window Stickers plus delivery + VAT	£2.39 each plus £47.96 (VAT & Delivery)
Glass Award	£25 each
Frames	£12.99 each
Total per venue	£44.38 + £47.96 delivery fee = £92.34
Assessor Training (2 people in area)	£80 per person or £600 max 20 people

- 3.4 The Dearne Area pilot was supported by Garreth Robinson, Senior Public Health officer and delivered by two members of the Dearne Area Team who were trained as Best Bar None Assessors. 18 venues were accredited
- 3.5 Public Health have mapped the number of licensed venues across the South Area. At the time of producing the list there were 63 venues (sports clubs, members clubs, public houses and bars).
- 3.6 Time commitment:
- Weekly Meetings with Best Bar None Lead
 - Review list of licensed premises and update if appropriate
 - Initial visit with Licensed Premises (1 hour)
 - 2 hour assessment visit per venue
 - ongoing support to venues
 - Regular feedback and updates to BBN assessors
 - Quality Assurance – Venue Observations
 - Judging Panel – (Local elected members, Local Police team, Colleagues in Public Health & Assessors – Area Team)
 - Post accreditation smart survey – Feedback from venues & assessors
 - Awards ceremony to celebrate success
 - Case study
- 3.7 Given the number of venues across the South it is suggested that the pilot in the South concentrates on the community centres, sports club assets etc where the area team and South Area Council already have a relationship and have supported community activities and events. This team can build on this relationship to encourage venues to participate. This will also help manage capacity within the South Area team which will need to be monitored against other priorities which may develop or be identified.
- 3.8 The proposal is to fund training for the South Area Council Manager, Project Officer plus one other (to be identified) and with a maximum of 20 venues spread across the four wards of the South Area. This would be subject to having three officers trained as assessors.
- 3.9 Recommendations:

Option a) Agree funding to assess up to 20 venues in the South and fund 3 assessors at a cost of £935.56 (£44.38 x 20 venues + £47.96) + £240 (3 assessors training): total: £1175.56

Option b) Do Nothing



4. District Enforcement Limited – Environment Enforcement

- 4.1 Over previous years the Safer Neighbourhood Service have commissioned an enforcement contractor for the Town Centre and the South Area Council have commissioned a different provider. The contractor's main responsibility has been to provide uniformed staff to issue fixed penalty notices for low level offences such as littering, parking and dog fouling. The previous contract for the Town Centre ended in March 2022. The South Area Council extended their contract for 3 months until the end of June 2022.
- 4.2 The Safer Neighbourhood Service is responsible for dealing with environmental enforcement issues across the Borough. This includes everything from the issuing of fixed penalty notices for issues such as littering through to prosecutions for matters such as Fly-Tipping.
- 4.3 Following re-approval of the Environmental Enforcement Policy the Safer Neighbourhood Service identified that a single contract providing a boroughwide service needed to be procured. The procurement process has taken place and District Enforcement Ltd have been selected as the approved supplier to deliver a single contract supporting the service in issuing fixed penalty notices across the whole borough on a range of issues such as littering, dog control, fly-tipping, duty of care and more.
- 4.4 There is no request to the Area Council's to pay for this single service however, if the Area Council require additional specific resource for their area then this can be paid for as part of the new offer and it will be commissioned from the single provider at the relevant costs.
- 4.5 The South Area Council has contracted with District Enforcement Ltd to deliver 18.5 hours of parking patrols per week to encourage behavioural changes and keep traffic flowing safely at Wombwell High Street, Hoyland Town Centre and Darfield Local Centre. An additional 4 hours per week funded patrols across the South Area to reduce dog fouling and littering.
- 4.6 The extension to the current contract end on 30th June 2022. The South Area Council held a workshop on the 2nd December to consider its future commissioning intentions for environmental enforcement. The preferred option b which was an extension for 3 months at a cost of £5416 was approved at the Area Council meeting on the 8th April 2022. The recommendation also included £21,662 to be ringfenced to buy in future support.

Options discussed at the workshop:

Option a) Contract to be terminated on 31st March 2022. All enforcement as part of the South Area Council contract would cease from 1st April 22. Any enforcement offer would be through the Borough wide offer.

- No cost implications.
- Service wide provision unclear until Borough wide offer and new provider in place.
- £21,662 would be available to be reallocated to alternative priorities for spend.

Option b) Contract with District Enforcement Ltd be extended for a period of 3 or 6 months in order to consider what the new provider can offer and £21,662 be ringfenced to buy in future support.

- This would be subject to District Enforcement Ltd agreeing to extend the contract and able to extend staffing for this period.
- This option would allow time for the South Area Council to consider the Borough wide offer and ensure the level of parking enforcement and additional littering and dog fouling enforcement are maintained at the current level.
- £5416 3 month extension, £10,831 6 month extension and ringfence £21,662.

Option c) Allocate £21,662 to buy in additional service from the 1st April from the new Borough wide contract.

- Provider and services won't be known until the contract is awarded.
- The Borough wide offer may include a wider offer than currently available i.e. to include fly tipping offences and evening and weekend operating hours

4.7 The following costings have been provided from the Safer Neighbourhood Services. These are the costings if the Area Council require additional specific resources:

Team Leader - £25.00 p/h – A team leader would be required to provide supervision against the bought in resource. Team leaders can provide supervision and support patrolling. Only the team leader can currently carry out parking enforcement but they also have the ability to issue fixed penalty notices (FPNs) for littering, dog fouling, fly tipping and carry out duty of care responsibility working with businesses in a proactive role. The team leader would provide quarterly performance reporting and work directly with the South Area Council on targeting the role.

Civil Enforcement Officer - £18.50 p/h – Littering, dog fouling.

Generic Enforcement Officer - £20.00 p/h – As above plus fly tipping and duty of care responsibilities.

4.8 Based on the discussions at the Area Council meeting on the 8th April 2022, which was to consider purchasing parking patrolling for Wombwell High street, Hoyland Town Centre and Darfield Hotspots outside co-op with the ability to issue fixed penalty notices the following options are for consideration:

Options	Costs	Comments
Option 1: 12 months		
18 hours per week Team Leader Role: Enforcement, engagement, education and performance reporting. Direct link to South Area Council	£23,400 (start date July 22)	£21,662 ringfenced No gap in service. Ability to issue FPNs and potentially work with school around education on parking concerns at start of school term times.
Option 2: 6 month		
18 hours per week Team leader Role: Enforcement, engagement, education and performance reporting. Direct link to South Area Council	£11,700 (start date July 22)	As above. This could run for 6 months with a review of the extra hours in December 22 and feedback on the progress of the single provider contract. Needs can be assessed alongside the single contract delivery in the South.
Option 3: 9 months		
Recommended option 18 hours per week Team Leader Role: Enforcement, engagement, education and performance reporting. Direct link to South Area Council	£17,550 (start date July 22)	This would tie in with the first year delivery of the single provider contract, as above a review can be undertaken at this point of the 9 months delivery and the Borough wide contract along side local need .
Option 4: Less or more hours		
Team Leader - £25.00 p/h Civil Enforcement Officer - £18.50 p/h Generic Enforcement Officer - £20.00 p/h	TBC	Team leader hours would need to be included in any combination of hours which included a civic enforcement of generic enforcement officer. Parking enforcement would not be included.
Option 5: Current contract terminates with no additional buy in. Review any future need alongside Borough wide contract.	No costs associated with this.	The extension to contract would terminate in June 22. The Area Council could decide to assess the needs in line with the delivery of single contract at a further date. The Area council could assess the impact of no service delivery over this period. The ringfenced funding could be returned to the unallocated funding for a different priority.

5. South Area Council Finances

- 5.1 The South Area Council currently have a commissioning budget of £24,800 which is unallocated, an additional £21,662 ringfenced for environmental enforcement support and £37,996 ringfenced for Children and Young people

activities which is in development. The list below outlines committed funding to date.

Contract / Service / Project	Contract start / end date	Value
Welfare rights drop in service	1 st July 21 – 31 st August 24	£81,261 per year
South Tidy Team Service – Twiggs	1 st April 21 – 31 st March 24	£181,721 per year
Private Sector Housing Officer SLA	1 st October 21 – 30 th September 22	£34,000 per year
Environmental Enforcement – District Enforcement Ltd	1 st April 2020 - 31 st March 22	£21,662
Environmental Enforcement SLA	As above	£1740
Better Together service – Age UK Barnsley	1 st April 21 – 31 st March 24	£59,935
Health & Wellbeing Funding: <ul style="list-style-type: none"> • Age UKB – Men in Sheds in Wombwell • Reds in the Community (Fit Red session left to deliver in a community setting) 	Allocated in 2019 – 2020. Some activities delayed due to Covid.	£10,000
Tackling off Road Biking initiative	Ongoing	£2130
Healthier Communities Covid Pot	In development	£37,996 Income
Covid Practical Support Fund	Allocated based on need	£20,000 Income
Functional Fitness MOT training	TBA	£1200

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