

**Terms of Reference for the Joint Health Overview and Scrutiny  
Committee in Relation to Health Service Change in South and  
Mid Yorkshire, Bassetlaw and North Derbyshire**

The **South and Mid Yorkshire, Bassetlaw and North Derbyshire Joint Health Overview and Scrutiny Committee** is a joint committee appointed under Regulation 30 of the Local Authority (Public Health, Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013/218 and is authorised to discharge the following health overview and scrutiny functions of the authority (in accordance with regulations issued under Section 244 National Health Service Act 2006) in relation to the Commissioners Working Together programme or any other health related issues covering the same geographical footprint:

- a) To review and scrutinise any matter relating to the planning, provision and operation of the health service in its area, pursuant to Regulation 21 of the Local Authority (Public Health, Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- b) To make reports and recommendations on any matter it has reviewed or scrutinised, and request responses to the same pursuant to Regulation 22 of the Local Authority (Public Health, Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- c) To comment on, make recommendations about, or report to the Secretary of State in writing about proposals in respect of which a relevant NHS body or a relevant health service provider is required to consult, pursuant to Regulation 23 of the Local Authority (Public Health, Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- d) To require a relevant NHS body or relevant health service provider to provide such information about the planning, provision and operation of the health service in its area as may be reasonably required in order to discharge its relevant functions, pursuant to Regulation 26 of the Local Authority (Public Health, Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2014.
- e) To require any member or employee of a relevant NHS body or relevant health service provider to attend meetings to answer such questions as appear to be necessary for discharging its relevant functions, pursuant to Regulation 27 of the Local Authority (Public Health, Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

### **Principles**

- The purpose of the committee is to ensure that the needs of local people are considered as an integral part of the delivery and development of health services across this geographical footprint.
- All Members, officers, members of the public and patient representatives involved in improving health and health services through this scrutiny committee will be treated with courtesy and respect at all times.

## **Membership**

- The Joint Committee shall be made up of seven (non-executive) members, one from each of the constituent authorities.
- A constituent authority may appoint a substitute to attend in the place of the named member on the Joint Committee who will have voting rights in place of the absent member.
- Quorum for meetings of the Joint Committee will be three members, with one from at least three of the seven local authorities present.

### **The 7 Committee Member Authorities are:**

Barnsley Metropolitan Borough Council  
Derbyshire County Council  
Doncaster Metropolitan Borough Council  
Nottinghamshire County Council  
Rotherham Metropolitan Borough Council  
Sheffield City Council  
Wakefield Metropolitan District Council

### **Covering NHS England and the following 8 NHS Clinical Commissioning Groups (CCGs):**

Barnsley CCG  
Bassetlaw CCG  
Doncaster CCG  
Hardwick CCG  
North Derbyshire CCG  
Rotherham CCG  
Sheffield CCG  
Wakefield CCG

### **Working Arrangements:**

- The Committee will meet on an ad-hoc basis as topics require scrutiny.
- On a rotating basis for each meeting, each local authority will Chair and provide administrative support to that meeting.
- Agenda, minutes and committee papers will be published on the websites of all the local authorities 5 working days before the meeting.