

## BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council  
April 7th 2022

Summary report of the  
Penistone Area Council Manager

Agenda Item:

### **Penistone Area Council Procurement and Financial updates**

#### **1.0 Purpose of Report**

1.1 This report provides members with a summary update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Fund
- Supporting Young People Fund
- Clean & Tidy Service

1.2 The report outlines the current budget position of the Penistone Ward Alliance

1.3 The report outlines the summary 2021/2022 financial position for Penistone Area Council and provides a current budget update for the new financial year 2022/23.

#### **2.0 Recommendations**

2.1 **That members note the update of contracts funded by the existing Supporting Isolated and Older People Grant fund and note the updates to the procurement process for a new contracted service.**

2.2 **That members receive the update and current financial position of the Penistone Working Together Fund**

2.3 **That members receive the update on the Supporting Young People ringfenced funds within the existing Working Together Grant Fund and consider the option to extend this funding for a further year.**

2.4 **That members note the updates on the Clean and Tidy contract started in April 2020 and note the agreed progression to the third and final year of the contract.**

2.5 **That members note the update on the Ward Alliance budget.**

2.6 **That members note the updates in relation to agreed funding allocated for inserts to the Penistone Living publication**

2.7 **That Members note the financial year end budget position for 2021/22 budget and the projected 2022/23 budget position in light of any decisions taken within this meeting**

3.0 **Supporting Vulnerable and Isolated Older People Service**

3.1 The current grant contracts held by Age UK have continued to perform satisfactorily, operating against flexed outcomes during the Covid-19 period which has been reflected in the performance reporting presented at previous meetings of PAC.

3.2 At the PAC meeting 1<sup>st</sup> October 2020 members were advised that current contracts to provide the existing service were due to end in January 2021, and it was agreed that £70K is made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.

3.3 In light of the ongoing impacts of the Covid -19 pandemic, and the need to provide continuity of service to vulnerable members of the Penistone Community, members agreed at PAC December 3<sup>rd</sup> 2020 to the allocation of £35k from the 2020/21 PAC budget to allow a six month extension for current contracts held by Age UK to June 2021 and to defer procurement activity for a new service until June 2021

3.4 Members were advised at PAC June 3<sup>rd</sup> 2021 that due to further impacts of the Covid-19 pandemic, it had become necessary to make a further deferment of the procurement of a new service beyond the original intended date of June 2021. As a result members agreed the allocation of £35k from within the 2021/22 PAC budget to support a further 6 month extension to the current Age UK Supporting Vulnerable and Isolated Older people grants contracts.

3.5 Following a Member workshop in August 2021 to review current provision by Age UK, a forward plan was agreed for the new grant specifications. In order to meet current procurement requirements to ensure wider market engagement, it was agreed by members at PAC on December 2<sup>nd</sup> 2021 that a further extension of the current contract with Age UK be granted to the end of May 2022 at a cost of £29,166.

3.6 Members have received details of the new Supporting Vulnerable and Isolated Older People grant spec which is now open for public tender with a closing date of April 20<sup>th</sup> 2022. Grant applications will be assessed by panel w/c 25<sup>th</sup> April 2022 and it is anticipated that a new contract may be operational by the beginning of June. Members will be kept informed of progress within this process.

3.7 Members will receive a final update on performance of current contracts delivered by Age UK at the next PAC meeting on June 9<sup>th</sup>

4.0 **Penistone Area Council Working Together Fund**

4.1 At the Area Council meeting of October 1<sup>st</sup> 2020 members agreed that the Working Together Grant should be promoted to accept applications to fund activities which will support covid recovery intentions with a deadline of 27<sup>th</sup> November 2020.

- 4.2 At PAC June 3<sup>rd</sup> 2021 Members were advised that two applications had been approved by the Grant Panel to fund a continuation of the debt advice service to be delivered by Citizens Advice Bureau at a cost of £8118 and an information and advice service to be delivered by DIAL at a cost of £10,136. Both contracts have been supplemented by pandemic financial hardship funds, made available to support area council budgets, this has enabled extended provision to support higher demand in the last 12 months.
- 4.3 A further application from Penistone FM to support young people has also been approved as part of the grant this year at a cost of £8583, and £594 has also been taken from this grant to supplement the Supporting Young people ringfenced pot.
- 4.4 A current application for **£8191** from Citizens Advice Bureau is under consideration by the grant panel. This will enable continuation of the delivery of the Debt Advice service which finishes at the end of March 2022.
- 4.5 The Working Together grant continues to be promoted by the Area Team. Recent interest in grant funding has increased and the area team has been working to support two projects with potential future applications for funding.
- 4.6 A current total of £33,599 is remaining in this pot. Should approval be received for the current CAB funding application this will leave a remaining amount of **£25,408**. Members may wish to review this at future PAC meeting in light of any increased demand from this grant pot.
- 4.7 Total allocations to date (since the grant started in 2014)

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group ( Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL ( Information and Advice service 2018)	£ 4,395.00

South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Barnsley CAB debt advice service operational costs to September 2021	£8118
DIAL (Information and Advice service 2021 with option to extend to 2022)	£10,136
Penistone FM Young Minds project	£8583
Additional amount allocated to cover YP grant overspend	£594
<b>Total Allocations to date</b>	<b>£236,887</b>
<i>Current Amount remaining for allocation</i>	<b>£33,599</b>
CAB application under consideration	£8191
<b>Amount remaining if approved</b>	<b>£25,408</b>

## 5.0 Working Together Grant fund – Supporting Young People

- 5.1 At PAC meeting October 1<sup>st</sup> 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.2 Following grant panel assessment of applications in late April /early May 2021 five project proposals were approved for funding at a total cost of £40,594. The additional £594 outside of the ringfenced grant allocation is recouped from the main Working Together Fund grant pot as show in 4.7 within this report.

5.3 The impacts of the pandemic created delays for some of the projects in being able to start, however all projects have since made good progress as is highlighted in the performance updates presented to this and previous PAC meeting of February 10<sup>th</sup> 2022.

5.4 Breakdown of allocations for Supporting Young people grant

Ad Astra – supporting young people pre16 in Penistone Grammar school	£8640
Penistone Leisure Centre	£6454
Angel Voices	£10,000
Penistone Girl Guiding	£5,500
Penistone Grammar – supporting Young people post 16	£10,000
<b>Total allocations</b>	<b>£40,594</b>

5.5 All projects have been well received within the community and have demonstrated the benefit of provision which supports young people with their physical and mental wellbeing.

5.6 Demand continues to increase for activities as pandemic restrictions have lifted. In order to meet this demand and provide both a level of sustainability as well as encourage new projects, it is recommended that a second round of grant funding is made available at a cost of **£40k** from within the current PAC budget.

#### 6.0 **Clean, Green and Tidy Service**

6.1 Following a robust procurement process, in which members participated, Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1<sup>st</sup> April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.

6.2 The current Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it was agreed to flex this to meet immediate needs during the crisis period. The contract performed satisfactorily within the flexed terms with performance highlighted at PAC meetings during 2020.

6.3 Members at PAC February 11<sup>th</sup> 2021 agreed to the continuation of this service to year two of the contract from April 2021 at a cost of £100k from the 2021/22 PAC budget. A full update of this service, and performance during the pandemic period was received by members at PAC June 3<sup>rd</sup> 2021.

6.4 Year two of the Clean Green and Tidy service contract has continued to be reviewed and flexed in order to accommodate the ongoing impact of the pandemic in 2021. A full summary of Year 2 performance was presented to members at PAC on February 10<sup>th</sup> 2022. In light of the findings of this, members agreed to continue to fund the final year of this contract from April 2022 at a cost of £100k from the 2022/23 PAC budget.

6.5 A full performance report for the final quarter of year two of this contract will be provided at to PAC at their meeting on 9<sup>th</sup> June 2022.

## 7.0 **Penistone Ward Alliance**

7.1 A budget allocation of £20k (£10k for each ward within the Penistone area) has been made available to the Ward Alliance outside of Area Council funds for the financial year 2021/22. This, together with underspend of £6,925 from the previous financial year 2020/21 provided the Ward Alliance with a working budget of £26,925 for the 2021/22 financial year.

7.2 In light of the growing demand on the Ward Alliance funds during the year, PAC agreed at it's meeting on December 3<sup>rd</sup> 2021 to allocate an additional sum of £10k to support the Ward Alliance Budget to the end of the current financial year 2021/2022.

7.3 In addition, at PAC June 3<sup>rd</sup> 2021 members also approved £10k to enable the Ward Alliance to provide support to the PAC priority to Support Young People by allocating a small ring fenced funding pot for the provision of activities during the school holiday periods 2021/22.

7.4 Following the last Ward Alliance meeting on March 10<sup>th</sup> 2022, an overall total of **£10,913.23** remained from the 2021/2022 allocations. The ring fenced Schools Out funding accounts for £5960 of this total and will be carried forward with the remaining underspend of £4953.23 to add to the Ward Alliance budget allocation of £20k for the financial year 2022/23.

## 8.0 **Private Sector Housing support to the Penistone area**

8.1 At the PAC meeting on 2<sup>nd</sup> December 2021 members considered a range of options in relation to private sector housing support for the Penistone area. It was agreed that an option to investigate the need further be explored before any future decision is taken to fund this from within the PAC budget.

8.2 Members are advised that work on this is ongoing and will be presented at a later meeting.

## 9.0 **Penistone Area Council Community Magazine**

9.1 Following discussion at the Area Council meeting on February 14<sup>th</sup> 2019, Members agreed the option for communicating the work of the Area Council and Ward Alliance to the Penistone area via content for the Penistone Living Magazine.

9.2 As a result of the covid-19 pandemic from March 2020 publications were halted but members indicated an intention to continue to use Penistone Living when next available at their meeting of 23<sup>rd</sup> July 2020. As a result members approved for content at a cost of £921.60 to be included in a publication at the end of October 2020 and agreed a further allocation of £3000 for future publications.

- 9.3 Due to the limited number of publications during the pandemic 2020-21, content has only been submitted for one further publication, leaving a current total of £1,157 from within the original allocation available for spend on this item.
- 9.4 Members agreed at PAC February 10<sup>th</sup> 2022 that this was still a priority for communicating the work of PAC in the area and agreed a further allocation of £3000 from within the 2021/22 budget in support of this.
- 9.5 Members are advised that content for the publication in May 2022 is currently being prepared.

## 10.0 Current Financial Summary Position

- 10.1 A PAC budget allocation of £200k was made available for spend within the financial year 2021/22. This, together with carry forward from the 2020/21 budget of £15,225, gave a total working budget of £215,225 ( plus £10k financial hardship monies) .
- 10.2 A self Isolation fund made available to support the most clinically vulnerable during the pandemic, was successfully drawn down to support people in the Penistone area at a revised value of **£13,845** which was added to the income giving a total budget of £239,070.
- 10.3 Approved spend at the end of the financial year 2021/22 totals **£187,166**, leaving a total of **£41,904**. This amount will be carried forward into the 2022/23 PAC budget allocation of £200k
- 10.4 Spending already approved from the 2022/23 PAC budget allocation includes £100k for year 3 of the Clean Green and Tidy contract.
- 10.5 Should spend of £40k be approved for a further round of the Supporting Young People grant at 5.6 within this report, a working budget of £101,904 is available to PAC in support of its priorities during the financial year 2022/23
- 10.6 **2021/22 Budget allocations**

<b>Approved spend items in operation in 2021/2022</b>	Current approved expenditure from 2021/2022 budget
New Clean Green and Tidy contract Year two	£100,000
Age UK grant contract extensions to December 2021	£35,000
Allocation to WA for ringfenced summer holiday activities	£10,000
Additional monies to Ward alliance budget	£10,000
Age UK grant contract extension to May 2022	£29,166
Communications budget for publication content via Penistone Living	£3000
<b>Total allocated spend for year 2021/22</b>	<b>£187,166</b>

<b>Budget 2021/22</b>	
<b>Base budget</b>	£200,000
<b>Additional income to base budget</b>	
Underspend from 2020/21 budget	£ 15,225
Financial hardship monies ( earmarked)	£ 10,000
Self Isolation Funds	£13,845
Total budget available for spend 2021/22	<b>£239,070</b>
<b>Current remaining total in 2021/22 budget to carry forward</b>	<b>£41,904</b>

### 10.7 2022/23 Budget Allocations

<b>Approved Spend items in operation 2022/23</b>	Current approved expenditure from 2022/23 budget
Twiggs year 3 contract	<b>£100,000</b>
<b>Young people's Grant ( For approval)</b>	<b>£40,000</b>
<b>Budget 2022/23</b>	
<b>Base budget</b>	£200,000
<b>Additional income to base budget</b>	
Underspend from 2021/22 budget	£28,059
Self Isolation Funds carried forward	£13,845
Total budget available for spend 2022/23	<b>£241,904</b>
<b>Current remaining total available for spend (subject to approval of young people's grant)</b>	<b>£101,904</b>



## 10.8 PAC Financial summary

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2021/22						
Contract Name	Commissioning Budget 2019/20		Commissioning Budget 2020/21		Commissioning Budget 2021/22	
	Budget		Budget		Budget	Spend
Base Expenditure	£200,000.00		£200,000.00		£200,000.00	
Underspend from previous year	£63,358.75		£115,224.75		£15,225.00	
Countryside Skills Training						
Countryside Skills Training Extension						
Clean & Green						
Clean & Green extension						
Working Together Fund	£50,000.00					
Allocation to Ward Alliances/DWB 15-16						
Allocation to Ward Alliances 16-17						
Reducing Isolation in older people						
Public Health Funds	£3,820.00					
Supporting Older People Fund						
Supporting Older People Fund ex	£17,500.00		£52,500.00			
Supporting Older People Fund ex 2			£35,000.00			
Supporting Older People Fund ex 3					£35,000.00	£35,000.00
Supporting Older People Fund ex 4					£29,166.00	
Supporting Young People Fund			£40,000.00			
Community Magazine distribution costs						
Allocation to Ward Alliances 17-18						
Allocation to Ward Alliances 18-19						
Allocation to Ward Alliance 19-20	£10,000.00					
Allocation to Ward Alliance Dec 21					£10,000.00	
Clean & Green 2017/18 (Y1)						
Clean & Green 2017/18 - extension Nov 19 (Y2)	£57,171.00					
Clean & Green 2017/18 - extension April 2020 (Y2)	£40,836.00					
Clean & Green April 2020 (Y1)			£100,000.00			
Clean & Green April 2021 (Y2)					£100,000.00	£80,000.00
Penistone Living Inserts	£2,664.00		£3,000.00			£1,843.20
Supporting Vulnerable & Older People Grant 2021			£70,000.00		£10,000.00	£1,590.00
Allocation to WA for ringfenced summer holiday activities						
<b>Income</b>						
Public Health Monies						
financial hardship monies					£10,000.00	
Practical Support Grant					£18,880.00	£5,035.60
<b>Expenditure Incurred in Year</b>						<b>£123,468.80</b>
What funds are available					£200,000.00	

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