

BARNSELY METROPOLITAN BOROUGH COUNCIL

DEARNE AREA COUNCIL 6th September 2021

Report of the Dearne Area Council Manager

Commissioning

1.0 Purpose of Report

- 1.1 The purpose of the report is to seek members approval on the specification of the assisting employment and skills commission and inform them of the timeline.

2.0 Recommendations

- 2.1 That members approve the specification of the assisting employment and skills at a cost of £34,000 per year for three years.

3.0 Current employment contract

- 3.1 At an Area council on the 21st of January 2019 elected members approved the procurement of the current employability contract. This was approved for three years coming to an end at the end of March 2022.
- 3.2 The area manager and elected members have had several discussions around their priorities and the services they wish to procure in the future. Local data has been presented and at an Area Council meeting on the 26th of July members made the decision to go out to tender at a cost of £34k per year for three years.

4.0 Specification

- 4.1 The specification states the need for one-to-one work and group work ensuring the needs and capabilities of the individual are catered for. It also states about ensuring the participants gain an ICT accreditation that learns them about interview skills and applying for employment online. The service should be open to all adults, work collaboratively with partners and businesses within the area. The service should consider apprentices and work experience. The service should be activity promoting the benefits of work and working with providers to be kept abreast with the latest employment opportunities. All targets will be set prior to contract inception.
- 4.2 It is recommended that the Dearne Area Council approve the specification presented at this meeting. This will cost approximately £34k per year and will operate for three years from March 2022, finance, and performance dependant.

The timeline and the procurement timetable will be as follows:

Activity	Date
Completion of PEAD Stage 1 and 2, EIA and DPIA	10/09/21
Send TOMS information to SV Portal to set up project*	15/09/21
Finalise tender docs	24/09/21
Finalise PEAD Stage 3	29/09/21
Finalise contract with Legal/Service	29/09/21
Publication of Tender	01/10/21
Clarification Questions Deadline	22/10/21
Submission Deadline	29/10/21
10 days for SVP to evaluate SV offers*	12/11/21
Moderation & draft letters	w/c 15/11/21
Issue Intention to Award Letters	19/11/21
Standstill Period Ends	03/12/21
Contract Award	04/12/21
Contract Start date	01/04/22

** if applicable*

5.0 **Appendices**

Appendix 1: Employability service specification

Officer

Claire Dawson
Dearne Area Council Manager

Tel:

01226 775106

Date:

6th September 2021

