

## Report of Head of Internal Audit, Anti-Fraud and Assurance

Audit and Governance Committee – 17 March 2021

### ANNUAL GOVERNANCE STATEMENT ACTION PLAN 2019/20

#### 1. Purpose of the report

- 1.1 This brief report supports the action plan relating to the issues identified following the Annual Governance Review (AGR) for 2019/20. The action plan is attached as Appendix 1 to this report and was approved alongside the Annual Governance Statement (AGS) by the Audit and Governance Committee at the 28 October 2020 meeting.

#### 2. Recommendation

- 2.1 **It is recommended that the Audit and Governance Committee considers the progress made against each item listed in the action plan and seeks any explanations regarding any aspects of the progress detailed from the named action owner.**

#### 3. Action Plan Update

- 3.1 The action plan is used to track the progress of the actions identified as necessary to deal with the issues raised through the AGR process.
- 3.2 Progress against most of the actions have been completed or are on target to be completed. Where there are delays or changes to planned actions the reasons for these are explained in the plan.

#### 4. Background Papers

- 4.1 Previous Audit and Governance Committee reports covering the Annual Governance Review process and the 2019/20 Annual Governance Statement.

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