

	Mtg. No.	1	2	3	4	Dev. Meeting	5	6	7	8
Committee Work Area	Contact / Author	3.06.20	29.07.20	16.09.20	28.10.20	28.10.20	02.12.20	20.01.21	17.03.21	14.04.21
Internal Audit Consultation / Plan	RW	X	X					X	X	X
Internal Audit Quarterly Report	RW		X				X	X		X
Internal Audit Annual Report	RW	X	X							
Annual Review of the Effectiveness of IA	RW									X
External Audit (Grant Thornton)										
Annual Governance Report (ISA260 Report)	GT				X					
Audit Plan	GT								X	
Annual Audit Letter	GT							X		
Annual Fees Letter	GT									
External Audit – IT SAP Report	GT			X						
External Audit Progress Report	GT	X	X	X			X	X	X	X
Financial Reporting and Accounts										
Financial Regulations – Update	NC/SLo						X			
Statement of Accounts (Draft / Final)	NC				X F					
Corporate Finance and Performance Management & Capital Programme Update	NC			X			X		X	
Treasury Management Annual Report	NC/SW		X							
Treasury Management Progress Report	NC/SW						X			
Treasury Management Policy & Strategy Statement	NC								X	
Other Corporate Functions contributing to overall assurance programme to be determined:										
Update on Glassworks	MG	X					X		X	
Update on Covid-19 Response	SLa	X					X	X*		X
Information Governance and Cyber Security update (twice yearly)	SJH	X					X			
DPO Update (twice yearly)	RW	X					X			

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Human Resources (annual)	MP/JH			(X)					X	
Health & Safety Resilience (Annual***)	MP/SD						X			
Business Continuity/Emergency Resilience (Annual)	MP/SD									
Procurement (Annual)	NC/CA		(X)							
Performance Management (Annual)	MP/MR	(X)						X		
Asset Management (Annual)	DS								X	
Ethical Framework (Annual)	SLa/RW		(X)							
Equality and Inclusion (Annual)	MP/HD							X		
Partnerships (Annual)	MMc	(X)								
Insurance Claims (Annual)	NC/DC			(X)						
Local Government and Social Care Ombudsman Annual Letter	MP/KL			(X)			X			

(X) – future years

*LGA Recovery and Renewal Panel Report – Cabinet 16th December