

South Area Council

Darfield, Hoyland Milton, Rockingham, Wombwell

South Area Council – Procurement and Financial Update

South Area Council Manager

Purpose of Report

- To provide a procurement update and recommendations for consideration in order to inform and provide a steer on future commissioning intentions for the District Enforcement and the One Stop Shop Advice contract.

Commissioned services:

District Ltd parking and dog fouling enforcement: to encourage behavioural changes, keep traffic flowing safely targeted at Wombwell, Hoyland Town Centre and Darfield Local Centre and reduce dog fouling across the area.

Area Council Priorities:

IMPROVING
THE LOCAL
ECONOMY

CHANGING THE
RELATIONSHIP
COUNCIL &
COMMUNITY

IMPROVING
OUR LOCAL
ENVIRONMENT

5 Point recovery Plan

Business Economy: To ensure that the boroughs' communities and businesses positively move on from COVID-19. To bring back public and investor confidence in our local economy.

Infrastructure & the Environment: To safely reinstate infrastructure and transport networks as soon as practicable.

District Ltd parking and dog fouling enforcement

- Contract started on 1st April 2019 for an initial period of 1 year with an additional 2 years option.
- 2nd year: contract value and hours extended to provide additional resources for dog fouling and littering enforcement. Contract value increased by £3,442 for an additional 4 hours per week.
- Current contract value is £18,220 per annum.
- Second year of contract will complete on 31st March 2021. The contract allows for an extension of a further year from 1st April 2021 to 31st March 2022, subject to performance, continued need and available funding.

A Members Briefing was held on the 12th November 2020 to discuss the contract, consider performance data to date and consider the options below:

Options and steer required from South Area Council:

Option a) Contract to be terminated on the 31st March 2021, all enforcement as part of this contract would cease from the 1st April 2021

or

Option b) Recommendation to extend contract for 1 year from 1st April 2021 to 31st March 2022 with no variations to contract at a cost of £18,220.

or

Option c) Recommendation to extend contract for 1 year from 1st April 2021 to 31st March 2022 with Darfield hotspot areas that were included during the second year of this contract forming part of a formal variation to contract and discussions regarding the need to patrol the outskirts of the town centres to ensure displacement issues aren't being created also form part of the variation to contract. No additional costs would be incurred by the inclusion of these additions to the contract. Contract cost = £18,220.

Recommendation:

The recommendation in this report is option C:

Option c) Recommendation to extend contract for 1 year from 1st April 2021 to 31st March 2022 with Darfield hotspot areas that were included during the second year of this contract forming part of a formal variation to contract and discussions regarding the need to patrol the outskirts of the town centres to ensure displacement issues aren't being created also form part of the variation to contract. No additional costs would be incurred by the inclusion of these additions to the contract.
Contract cost = £18,220.



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Commissioned services:



One Stop Shop Advice: Free impartial and confidential generalist and welfare rights advice.

Area Council Priorities:



5 Point recovery Plan

Business Economy: *To ensure that the boroughs' communities and businesses positively move on from COVID-19. To bring back public and investor confidence in our local economy.*

One Stop Shop Advice: Free impartial and confidential advice

- CAB Barnsley funded for 2 years from 1st July 2019 to 30th June 2021. Contract value = £79,572 per annum for a welfare rights and generalist advisor.
- If the South Area Council choose to continue this service across the South Area the opportunity will be advertised on YORtender as an open, transparent and competitive tender opportunity.
- At a Members briefing on the 12th November 2020 Members considered performance data, case studies provided and discussed the following options :
 - Option a) Contract to be terminated 30th June 2021, all welfare rights and advice support under this contract would cease and Members will consider reallocating the funding to a different priority.
 - Option b) Recommendation that the service is retendered through YORtender as an open, transparent and competitive opportunity.

Members preferred option discussed at the Members Briefing was option b. On this basis Members are asked to provide a steer on tender details to develop a new specification and tender pack.

Contract Value: Members are asked to consider and agree the maximum contract value for a new One Stop Shop Advice Session contract. The contract value recommended in the report is **£82,000**. This was the consensus discussed at the Members Briefings.

Contract length: Members are asked to agree the length of a new One Stop Shop Advice Session contract. Contract length was discussed at the members briefings and consensus is for a **three-year contract** in line with other contracts.

Tendering timescale: The timescale has been developed by the procurement team. In previous years Members have been keen to allow sufficient time between contract award and start date to allow a new provider or existing contractor to manage staffing arrangements and prepare for the contract start date. **Members are asked to agree the recommended timescale below:**

Task	Date
Area Council recommendations	18th December 2020
Development of tender documents	December 2020 – February/ March 2021
Publication of tender documents	February / March 2021
Submission deadline	March / April 2021
Evaluations including Social Value	March 2021 to April 2021
Award	May 2021
Contract start date	1 st July 2021

Tender Interview Panel: Previously two Members have formed part of the tender interview panel alongside the South Area Council Manager and an additional officer. Tender interviews and presentations will be carried out by Microsoft teams and tender scoring and paperwork will need to be completed individually and submitted prior to the tender panel meeting. Informal training through the procurement team will be available. **It is recommended that two Members are nominated to sit on the tender interview panel.**

Developing a specification: This report is recommending that the **South Area Council Manager pulls together a specification for consideration by Members** following details from this meeting.

Members are asked to **delegate authority to the Executive Director Communities to agree the final specification and tender information for all commissioning work outlined in report following consultation with Members of South Area Council.**