

**Officer Decision Record Template**

Record of Decision of the request to waiver current contract – Beevor Court Data Centre maintenance contract extension – ICT Manager – Infrastructure (Mark Wade) and Service Director (Dave Robinson).

---

Subject

Beevor Court Data Centre is nearing end of life, and work is continuing to migrate systems to an alternative location. The need to extend the maintenance contract is for a short term, to allow for completion of the full data centre migration. Once complete this contract will no longer be required.

Authority

The Decision will be under the authorisation of Delegated Officer decision. The total spend/contract value is up to £250,000 approval threshold as per the Officer Decision Recording approval process.

Decision Taken

Request to waiver current contract with Infnit-IT for the period– 01/10/20 to 30/09/21 at a cost of £12,265

Date of Decision

07/09/20



---

(Mark Wade)

---

(Dave Robinson)

---

*Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file*

## **Officer Decision Record – Spend Approval:**

The Officer Decision Record is to be used for approval to spend against your budget.

- (a) Up to £250,000 – Delegated Officer decision, **Executive/Service Director**
- (b) £250,000 to £500,000 – Delegated Member decision, **Members**
- (c) £500,000 and over – Cabinet decision, **Cabinet**