

BARNSELY MBC AUDIT AND GOVERNANCE COMMITTEE – INDICATIVE WORK PROGRAMME June 2020 – March 2021

| | Mtg. No. | 1 | 2 | 3 | 4 | | 5 | 6 | 7 |
|---|------------------|---------|-----------|-----------|--------------------------|---|-----------|----------|----------|
| Committee Work Area | Contact / Author | 3.06.20 | 27.07.20* | 16.09.20* | 28.10.20* (2pm start) | Oct/Nov - Extra Mtg for the A/cs / AGS? | 02.12.20* | 20.01.21 | 17.03.21 |
| Committee Arrangements | | | | | Workshop | | | | |
| Committee Work Programme | AS | X | X | X | | X | X | X | X |
| Minutes/Actions Arising | WW | X | X | X | | X | X | X | X |
| Review of Terms of Reference | MMc/AS | X | | | X | | X | | X |
| Self-Assessment Review | AS/CHAIR | | | | X | | X | | |
| Internal Control and Governance Environment | | | | | | | | | |
| Local Code of Corporate Governance (Draft / Final) | MMc/AS | | X | X | | | | | |
| Annual Governance Review Process and Timescales | MMc/AS | X | | | | | | | X |
| Draft/Final Annual Governance Statement & Action Plan | MMc/AS | | X | X | | X? | | | |
| AGS Action Plan Update | MMc/RW | X | | | | | X | | |
| Corporate Whistleblowing Update & Annual Report | SL/RW | | | | | | | X | |
| Anti-Fraud | | | | | | | | | |
| Annual Fraud Report | RW | X | | | | | | | |
| Corporate Fraud Team - Report | RW | | | X | | | | | X |
| Corporate Risk Management | | | | | | | | | |
| Risk Management Update | RW/AS | X | | | | | | | |
| Risk Management Policy & Strategy | RW/AS | | X | | | | | | |
| Annual Report | RW/AS | | X | | | | | | |
| Strategic Risk Register ** | RW/AS | | X | | | | | X | |
| Internal Audit | | | | | | | | | |
| Internal Audit Charter (Annual) | RW | X | | | | | | | X |
| Internal Audit Plan | RW | X | | | | | | | X |

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| Other Corporate Functions contributing to overall assurance programme to be determined: | | | | | | | | | |
| Update on Glassworks | DS | X | | | | | | | |
| Update on Covid-19 Response | ? | X | | | | | | | |
| Information Governance and Cyber Security update (twice yearly) | SJH | X | | | | | | | |
| DPO Update (twice yearly) | RW | X | | | | | | | |
| Human Resources (annual) | MP/JH | | | | | | | | |
| Business Continuity/Emergency Resilience (Annual) | MP/SD | | | | | | | | |
| Health & Safety Resilience (6 monthly report – March Update – September Annual) | MP/SD | | | | | | | | |
| Procurement (Annual) | NC/CA | | | | | | | | |
| Performance Management (twice yearly) | MP | | | | | | | | |
| Asset Management (Annual) | DS/DS | | | | | | | | |
| Ethical Framework (Annual) | AF/SL | | | | | | | | |
| Equality and Inclusion (Annual) | MP/HD | | | | | | | | |
| Partnerships (Annual) | MP | | | | | | | | |
| Insurance Claims, Ombudsman and Complaints (Annual) | NC | | | | | | | | |

* Dates may change depending on legislative changes/impact of Coronavirus re Accounts/AGS

**Members of the Senior Management Team to be invited periodically to report on any issues identified within the Strategic Risk Register