

Equality Impact Assessment

Royston Masterplan Framework

Stage 1 Details of the proposal

Name of service	Place
Directorate	Culture and Housing
Name of officer responsible for EIA	Stacey White
Name of senior sponsor	
Description / purpose of proposal	Procurement exercise to commission consultant to produce Royston Masterplan Framework for BMBC and for 6 week public consultation period to be undertaken by BMBC which will feed information back into the masterplan framework to inform future development.
Date EIA started	04/10/2019
Assessment Review date	01/01/2020

Stage 2 - About the proposal

What is being proposed?	A procurement exercise to commission a consultant to undertake and prepare a Masterplan Framework for Royston. As part of the development of the Masterplan framework, BMBC will undertake a 6 week public consultation will be held. The consultation period will include dedicated webpages on the council website, hosting the proposed masterplan information, online questionnaire and monitoring form, consultation events with paper copy information and questionnaires and monitoring forms offering the opportunity to speak to the consultants and council officers. The information will also be made available in hard copy in local libraries. The results of the public consultation period will then feed into the masterplan framework.
--------------------------------	--

Why is the proposal required?	The Barnsley Local Plan was adopted in January 2019 and provides local planning policy to 2033. Some of the site allocations require the production of a Masterplan Framework. When completed, the masterplan framework should be robust enough to clearly influence and coordinate future planning applications, conditions and Section 106/Section 278 obligations. A public consultation exercise is important as it enables the existing community to be included in development future housing plans for the area.
--------------------------------------	---

What will this proposal mean for customers?	The public consultation period seeks the opinion of residents and businesses on the proposals set out in the Masterplan.
--	--

Stage 3 - Preliminary screening process

Use the Preliminary screening questions to decide whether a full EIA is required
<input checked="" type="checkbox"/> Yes - EIA required (go to next section) <input type="checkbox"/> No – EIA not required (provide rationale below including name of E&I Officer consulted with)

Stage 4 - Scoping exercise - What do we know?

Data: Generic demographics
What generic data do you know?
For Royston ward, almost 99% of the population is white, and 98% were born in the UK. 72.6% of residents have a religion, with christianity being the majority. Only 0.5% of households contain nobody whose main language is English.

Data: Service data / feedback
What equalities knowledge do you already know about the service/location/policy/contract?
10,728 people live in Royston, or 4.6% of Barnsley’s total population. 63.9% of residents are of working age and 17.2% are of pensionable age. 32% of Royston residents have no qualifications, over 10% more than the national average but slightly fewer than the borough average.

Data: Previous / similar EIA's
Has there already been an EIA on all or part of this before, or something related? If so, what were the main issues and actions it identified?
EIA's are currently ongoing for the Hoyland North Masterplan Framework and Barnsley West Masterplan Framework.

Data: Formal consultation
What information has been gathered from formal consultation?
Formal consultation has yet to take place. This will be updated as the programme progresses.

Stage 5 - Potential impact on different groups

Considering the evidence above, state the likely impact the proposal will have on people with different protected characteristics
 (state if negative impact is substantial and highlight with **red text**)
 Positive and negative impacts identified will need to form part of your action plan.

Protected characteristic	Negative '-'	Positive '+'	No impact	Don't know	Details
Sex			x		It is not anticipated that the proposals would impact on gender.
Age				X	Consultation responses will be monitored as a wide range of responses is hoped for.
Disabled <i>Learning disability, Physical disability, Sensory Impairment, Deaf People ,invisible illness, Mental Health etc</i>				X	Consultation responses received from people with a disability will be monitored.
Race				X	Consultation responses will be monitored against the baseline demographics to ensure that we reach all members of the community.
Religion & Belief			X		
Sexual orientation			X		
Gender Reassignment			X		

Marriage / civil partnership			X		
Pregnancy / maternity			X		

Other groups you may want to consider					
	Negative	Positive	No impact	Don't know	Details
Ex services				x	The inclusion of affordable housing within the proposal may be welcomed.
Lower socio-economic		x			The proposals within the masterplan framework will include affordable housing. This may be welcomed by some individuals.
Other ...					

Stage 6 - BMBC Minimum access standards

If the proposal relates to the delivery of a new service, please refer to the Customer minimum access standards self-assessment (found at)

If not, move to Stage 7.

Please use the action plan to be taken to ensure the new service complies with the minimum access standards. Reasonable adjustments for disabled people.

Not yet live

The proposal will meet the minimum access standards.

The proposal will not meet the minimum access standards. –provide rationale below.

Stage 7 – Action plan

To improve your knowledge about the equality impact . . .

Actions could include: community engagement with affected groups, analysis of performance data, service equality monitoring, stakeholder focus group etc.

Action we will take:	Lead Officer	Completion date
Community engagement with groups that are underrepresented within consultation responses – this will be established through monitoring responses weekly	Stacey White	Date to be confirmed
Consider consultation events having longer	Stacey White	Date to be confirmed

sessions to ensure that as many people as possible can attend eg outside of work hours		
Offer information in different formats on request	Stacey White	Date to be confirmed
Ensure all physical locations hosting information are accessible - ensure that one copy of the information is in large format	Stacey White	Date to be confirmed

To improve or mitigate the equality impact . . .

Actions could include: altering the policy to protect affected group, limiting scope of proposed change, reviewing actual impact in future, phasing-in changes over period of time, monitor service provider performance indicators, etc.

Action we will take:	Lead Officer	Completion date
Increase social media presence if responses from younger age categories are low	Stacey White	
Encourage households without English as a main language to contribute through targeted sessions	Stacey White	

To meet the minimum access standards . . .(if relevant)

Actions could include: running focus group with disability forum, amend tender specification, amend business plan to request extra 'accessibility' funding, produce separate MAS action plan, etc.

Action we will take:	Lead Officer	Completion date

Stage 8 – Assessment findings

Please summarise how different protected groups are likely to be affected

Summary of	By ensuring that the consultation exercise is available to as many people as
-------------------	--

equality impact	possible, in a variety of formats, it is envisaged that the impact on protected groups will be minimal.
------------------------	---

Summary of next steps	Monitor the consultation responses to establish if targeted workshops are required.
------------------------------	---

Signature (officer responsible for EIA)	Stacey White
Date	07/10/2019

Stage 9 – Assessment Review

What information did you obtain and what does that tell us about equality of outcomes for different groups?
To be completed once data has been collected.