

BARNSELY METROPOLITAN BOROUGH COUNCIL

**Central Area Council Meeting:
13th January 2020**

Report of Central Area Council Manager

Central Council Procurement and Financial Update Report

1. Purpose of Report

- 1.1 This report provides members with an up to date overview of Central Area Council's current priorities, and provides an overview of all current contracts, contract extensions, Service Level Agreements and Well-being Fund projects, with associated timescales.
- 1.2 It also provides feedback about the development of the agreed priority areas from 1st April 2020, including an update about progressing the social isolation priority.
- 1.3 The report also provides the outcome of the procurement to identify a Provider to deliver a new service from 1st April 2020, "to build the emotional resilience and wellbeing of children and young people aged 8-14 years living in the Central Council area."
- 1.4 The report also considers the formal 1 year extension for each of the following services:
 - Service for new and expectant mothers delivered by Family Lives
 - Environmental Enforcement Service-delivered by District Enforcement Ltd.
 - Clean and Green in partnership with local people service delivered by Twiggs Grounds Maintenance Ltd.
- 1.5 The following outline proposals relating to services for children and young people, are also included in the report:
 - Establishment of an Out of Hours Youth Work Fund for young people aged 13+
 - Training and Development Support for Voluntary Neighbourhood Youth Work in the Central Area.
- 1.6 Finally, the report outlines the financial position to date for 2019/20 and the Projected financial position to 2022/23.

2. Recommendations

It is recommended that:

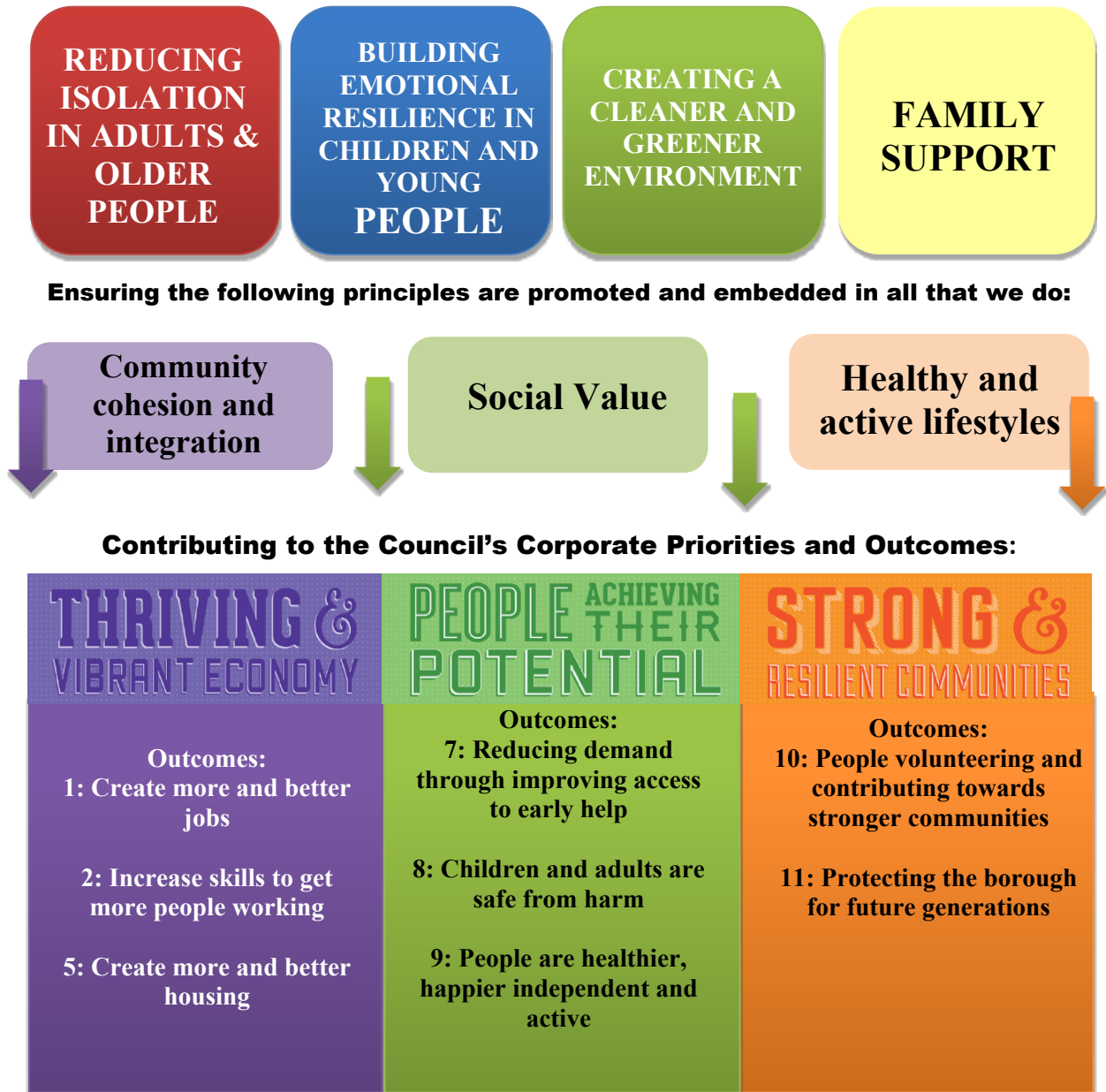
- 2.1 Members note the overview of Central Area Council's current priorities, and overview of all current contracts, contract extensions, Service Level Agreements and Well-being Fund projects, with associated timescales.**
- 2.2 Members note the feedback about the development of the agreed priority areas from 1st April 2020, including the piece of research to be undertaken in relation to social isolation across the adult lifecourse, as outlined in Section 5 of this report.**
- 2.3 Members note the outcome of the recent procurement exercise to appoint YMCA Barnsley to deliver the new Central Area Council service "to build the emotional resilience and wellbeing of children and young people aged 8 – 14 years living in the Central Council area."**
- 2.4 Members consider and approve the formal 1 year extension (from 1st April 2020 to 31st March 2021) for each of the following services:**
 - Family Lives at an annual cost of £50,000**
 - District Enforcement Ltd. at an annual cost of £45,000**
 - Twiggs Grounds Maintenance Ltd. at an annual cost of £95,000**
- 2.5 Members consider and approve the establishment of an Out of Hours Youth Work Grant Fund for young people aged 13+ as outlined in Section 11 of this report, with a total allocation of £60,000 to be agreed.**
- 2.6 Members delegate responsibility to the Executive Director, Communities, for the implementation of the Youth Work Grant Fund in liaison with the Youth Work Fund Panel and the Central Area Council Manager.**
- 2.7 Members consider and approve the development of a Training and Development Support service for Voluntary Neighbourhood Youth Work in the Central Area, as outlined in Section 12 of this report, and allocate an "in principle" amount of £28,000 to deliver this.**
- 2.8 Members note the actual financial position to date for 2019/20 and the projected expenditure, including future proposals, to 2022/23, as outlined in Appendix 3 and 4 of this report.**

3. Priorities 2018/20 and Post 2020

- 3.1 Table 1 below outlines the 4 Central Area Council priorities for 2018/20, confirmed at the meeting of Central Area Council on 14th May 2018. It also shows the agreed principles of ensuring that community cohesion, social value and healthy and active lifestyles are promoted and embedded in all the work of Central Area Council.**

3.2 The table also shows the links to the Council’s Corporate Priorities and the associated Corporate Outcomes that the work of Central Area Council will contribute most significantly to.

Table 1: Priorities, Principles and Corporate Outcomes 2017-2020



4. Priorities- Post 31st March 2020

4.1 In order for Central Area Council to plan ahead post 31st March 2020, and allocate it’s funding effectively and for maximum impact, the following priority areas were agreed at the meeting of Central Area Council on 11th March 2019:

- Employability and Skills

- Addressing Loneliness and Isolation/Supporting Vulnerable People
- Creating a Cleaner and Greener Environment
- Early Help & Support for Families
- Building resilience in Children and Young People

4.2 Table 2 below outlines the work that has been undertaken to date, and/or is planned to take place, in relation to the development of each of the agreed Priority Areas.

Table 2:

Priority Area	Progress to date	Next Steps
Employability and Skills	<p>Meetings have taken place with BMBC's Head of Employment & Skills Service on 28/05/19 and 30/07/19.</p> <p>A Central Area Employability and Skills workshop was scheduled to take place on 20th August 2019 however due to staff illness this was cancelled.</p>	A revised date for this workshop is to be arranged.
Addressing Loneliness and Social Isolation in Adults & Older People	This priority area was discussed with members of the Central Integrated Wellbeing Group at the meeting on 17 th September 2019.	A Central Council workshop was held on 10 th October 2019. Please see section 5 below.
Creating a Cleaner and Greener Environment	No further work has yet been undertaken as a number of new contracts to address this priority have recently commenced.	
Early Help & Support for Families	No further work has yet been undertaken as the new Peri-natal emotional well-being contract has just commenced.	
Building resilience in Children and Young People	<p>Workshops to consider this priority took place on Tuesday 18th June 2019 & 8th August 2019.</p> <p>A further workshop to consider provision for the 13+ age range took place on 17th December 2019.</p>	<p>New service for 8-14's recently procured.</p> <p>Further proposals for consideration in Sections 11 and 12 of this report.</p>

5. Loneliness and Social Isolation in Adults & Older People

- 5.1 Following discussion about the Social Isolation priority at the Central Integrated Wellbeing Team meeting on 17th September 2019, and the subsequent Central Council Social Isolation workshop group meeting on Thursday 10th October 2019, the group agreed that further significant work and discussions were required in order to accurately and effectively inform any future Central Area Council commissioning intentions to address this priority area.

It was anticipated that a more in-depth piece of research about the issue of social isolation across the adult lifecourse in the Central Council area, would be required.

This approach was agreed at the Central Council meeting on 4th November 2019.

- 5.2 In order to progress this area of work, resources (other than those of the Central Area Council), have been identified to undertake this piece of research and an outline specification has been developed.

Invitations to provide a quotation for undertaking this work have been sent out, with Wednesday 15th January 2020 identified as the date by which time quotations should be submitted.

- 5.3 The findings from the research will be brought to a future meeting of Central Area Council in order to inform future commissioning intentions relating to the social isolation priority.

6. Overview of Contracts and timescales

- 6.1 Table 3 below outlines all the Central Area Council contracts and Service Level Agreements (SLA's) **currently** being delivered, together with contract values, timescales and any actions agreed:

Table 3:

Priority	Service and Current Provider	Contract duration & cost	
Support for vulnerable Adults & Older people	RVS– Service to reduce loneliness and isolation in adults (50+) and older people	1 year with an option to extend for a further 1 year and again for a further 9 months, subject to annual review. Cost: £100,000/ annum Total cost: £275,000- revised to	Due to contract reporting & performance issues, RVS agreed to underwrite the full cost of the service for 2019/20. This was formally agreed at the Central AC meeting on 3/06/19.

		£175,000 (see note in next column) Contract start date: 1st July 2017 Contract End date: 31st March 2020	This service will end on 31st March 2020
Young People	YMCA-Building emotional resilience and wellbeing in children and young people aged 8-14 years	1 year with an option to extend for a further 1 year and again for a further 1 year, subject to annual review. Cost: £130,000/annum Total cost: £390,000 Contract start date: 1st April 2017 Contract end date: 31st March 2020	All contract extensions have been implemented. This service will end on 31st March 2020.
Clean and Green 3	Twiggs Grounds Maintenance Ltd: Creating a cleaner and greener environment in partnership with local people.	1 year with an option to extend for 1 year + 1 further year, subject to annual review. Cost: £95,000/annum Total cost: £285,000 Contract start date: 1st April 2019	First contract extension to be considered at today's meeting-see Section 10 of this report.
Clean and Green	District Enforcement Ltd- Providing an environmental enforcement service	1 year with an option to extend for 1 year, and again for a further 1 year. Cost: £45,000/annum Total cost: £135,000	First contract extension to be considered at today's meeting-see Section 9 of this report.

	SLA with BMBC's Safer Communities Service to support/complement the contract above	Cost: £13,000/annum Total cost: £39,000 Contract/SLA start date: 1 st April 2019	
Family Support	Family Lives-Peri-natal Home Visiting & Community Emotional Wellbeing Support Service	1 year + 1 year + 1 year at a cost of £50,000/annum. Total cost: £150,000 The contract start date was formally changed to: 1st April 2019.	First contract extension to be considered at today's meeting-see Section 8 of this report.
Clean and Green	Household Fly-tipping Enforcement & Education SLA	1 year + 1 year at a cost of £32,000/annum. Total cost: £64,000. Contract start date: 18th November 2018.	SLA extension approved at meeting on 30/09/19.
Clean and Green/ Support to vulnerable adults and older people	New Tenant Support SLA	1 year + 1 year at a cost of £32,500/annum. Total cost: £ 65,000 Contract start date: 1^{8th} November 2019.	SLA 1 year extension approved at meeting on 30/09/19.
All	Central Area Well-being Projects Start date for the following Projects was 1 st June 2019: DIAL ELSH Exodus Hope House TADS Start date for the following Projects was 1 st July 2019:	£30,000 £10,000 £10,000 £13,913 £ 20,000	

	TYA Creative Recovery	£10,062 £15,000 + £15,000	
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7. Building Emotional Resilience and Wellbeing in Children and Young People – Procurement Update

7.1 Following the development work undertaken, and formal approval agreed by Central Area Council to procure a new service to build emotional resilience in children and young people aged 8-14 years, an advert was placed on Yortender on Friday 11th September 2019 with a closing date for submissions of Friday 15th November 2019.

7.2 2 tender submissions were received by this date, and members of the Evaluation Panel (Cllrs Johnson, Williams, and Carol Brady), independently evaluated each of the 2 submissions against the agreed criteria.

7.3 The Tender Evaluation Panel then met on Thursday 21st November 2019 to receive presentations from each of the Provider’s who submitted a tender.

The moderation process also took place on the same day.

7.4 Following a 10 day standstill period that ended on 10th December 2019, YMCA Barnsley have now been formally awarded the contract. The new contract start date is 1st April 2020.

8. Service for new and expectant mothers-Family Lives

8.1 Following approval by Central Area Council on 3rd September 2018, and as a result of a robust procurement process that took place between October and December 2018, Family Lives were awarded the Central Area Council contract to deliver a peri-natal home visiting and community emotional well-being support service.

8.2 The contract was initially for a period of 12 months (1st April 2019-31st March 2020), with the option to extend the service for a further two periods of 12 months at the discretion of Central Area Council and subject to:

- The provider’s satisfactory achievement/delivery of outcomes, outcome measures and activities/outputs
- The availability of future Area Council funding to fund the additional year/s
- The service being required by Central Area Council in order to meet its local priorities.

8.3 During the first year of the contract to date, Family Lives have delivered a well managed service. Two comprehensive monitoring reports have been submitted and regular contract management meetings have taken place.

Recruitment and training of volunteers has been very good with 12 volunteers trained to date. 6 of these volunteers have now been matched to 8 Mums and of these, 3 Mums have been visited by their volunteer 3 times or more.

- 8.4 Central Area Council members were made aware at previous meetings that the number of referrals received for this service were lower than anticipated.

Following a meeting on 31st October 2019 with health professionals, the referral situation has improved, with 10 referrals received in November and December 2019. However, this still falls short of the target set. The Quarter 2 (October – December 2019) target was 25, with 14 referrals actually received up to 18th December 2019.

- 8.5 Assurances have continued to be provided by Midwives and Health visitors alike that the service is needed and that referrals will come through once the service is better known, and trust in the service has been well established.

Flyers have been placed on the midwifery records of all pregnant women living in the Central area, to generate referrals by prompting discussions with mums during midwifery appointments. Family Lives have also agreed to receive referrals over the telephone and these are regularly sought out from Midwives, with 3 referrals received over the telephone in December 2019.

- 8.6 Reports received to date on the impact the service is having on the women supported has been very positive, with one young parent now regularly and independently accessing a women's support group which Family Lives introduced her to, and where she is establishing an informal network of support.

Another woman has made a connection with a volunteer, both of whom are from South Africa and have 6 month old babies. The mum has shared how talking with the volunteer has validated her experiences as a new Mum and how obtaining information about how to connect with other South Africans in Barnsley and South Yorkshire, will help to reduce some of the isolation she experiences, all of which is making a positive difference to how she feels emotionally.

Another woman who was feeling anxious about her unplanned pregnancy, and who is unable to read and has found herself alone, has expressed how less anxious she is as a result of the early support she is receiving. With Family Lives support she better understands her medical notes and is managing the practical needs of preparing for a baby. This in turn is enabling her to focus on her emotions about having a baby.

- 8.7 Funding has already been committed to this contract in principle for the 2020/21 funding period. Supporting vulnerable families and reducing social isolation were re-affirmed as priorities for Central Area Council in May 2018, with an acknowledgement that these continue to be ongoing priorities.

8.8 Given the information outlined in this section and the continued drive to generate referrals by all those involved, it is recommended that the contract with Family Lives is extended for the 12 month period from 1st April 2020 to 31st March 2021.

9. Environmental Enforcement Service-District Enforcement Ltd.

9.1 Following approval by Central Area Council on 28th September 2018, and as a result of a robust procurement process that took place between October and December 2018, District Enforcement were awarded the Central Area Council contract to deliver an Environmental Enforcement (littering & dog fouling) service.

9.2 The contract was initially for a period of 12 months (1st April 2019-31st March 2020), with the option to extend the service for a further two periods of 12 months at the discretion of Central Area Council and subject to:

- The provider's satisfactory achievement/delivery of outcomes, outcome measures and activities/outputs
- The availability of future Area Council funding to fund the additional year/s
- The service being required by Central Area Council in order to meet its local priorities.

9.3 During the first year of the contract to date, District Enforcement have delivered a well managed service. Two comprehensive monitoring reports have been submitted and regular contract management meetings have taken place.

All targets have been achieved to date, with a total of 336 FPN's being issued for the first 6 month period (1st April-30th September 2019), including 45 for dog fouling.

9.4 Funding has already been committed to this contract in principle for the 2020/21 funding period. Creating a cleaner and greener environment was re-affirmed as a priority for Central Area Council in May 2018, with an acknowledgement that the Environmental Enforcement contract is an important element of the overall approach to addressing this priority.

9.5 Given the information outlined above, it is recommended that the contract with District Enforcement is extended for the 12 month period from 1st April 2020 to 31st March 2021.

10. Clean and Green in partnership with local people-Twiggs Grounds Maintenance

2.1 Following approval by Central Area Council on 3rd September 2018, and as a result of a robust procurement process that took place between October and December 2018, Twiggs Grounds Maintenance Ltd. were awarded the

Central Area Council contract to deliver a “Creating a cleaner and greener environment in partnership with local people” Service

- 2.2 The contract was initially for a period of 12 months (1st April 2019-31st March 2020), with the option to extend the service for a further two periods of 12 months at the discretion of Central Area Council and subject to:
- The provider’s satisfactory achievement/delivery of outcomes, outcome measures and activities/outputs
 - The availability of future Area Council funding to fund the additional year/s
 - The service being required by Central Area Council in order to meet its local priorities.

2.3 During the first year of the contract to date, Twiggs Grounds Maintenance have delivered a well managed service. Two comprehensive monitoring reports have been submitted and regular contract management meetings have taken place.

All targets have been either achieved or exceeded to date, with a total of 52 social action interventions being led by Twiggs and 41 new adult volunteers engaged, in the first 6 month period (1st April-30th September 2019)

- 2.4 Funding has already been committed to this contract in principle for the 2020/21 funding period. Creating a cleaner and greener environment was re-affirmed as a priority for Central Area Council in May 2018, with an acknowledgement that the contract held by Twiggs is an important element of the overall approach to addressing this priority.
- 2.5 Given the information outlined above, it is recommended that the contract with Twiggs Grounds Maintenance is extended for the 12 month period from 1st April 2020 to 31st March 2021.

3. Service for Young People aged 13+

- 3.1 At its meeting on 11th March 2019, Central Area Council reviewed its priorities and “Building emotional resilience and well-being in children and young people,” was retained as a priority from 2020 onwards.
- 3.2 A Task Group was established to take forward this work and at the first Task Group meeting on 18th June 2019, a discussion took place about the age range that should be targetted by any future Central Area Council interventions relating to building the emotional resilience and well-being of children and young people.

It was concluded that the immediate attention of the group should focus on the younger age range (8-13 years).

- 2.1 It was agreed at the Central Area Council meeting on 30th September 2019, that once the procurement of the 8-13 year old provision was concluded and

the learning from the youth related Central Well-being Fund projects had been gathered, that the Task Group would reconvene to consider how it wishes to address the issues that have been identified in relation to the older age range (13+ years).

2.2 To this end, the Task Group reconvened on 17th December 2019, with the following Central Council members in attendance: Cllrs Johnson, Bruff, Williams, Carr and Lodge.

The outline proposal, developed by the group for an “Out of Hours Youth Work Fund to be established for young people aged 13+” is attached at Appendix 1.

2.1 Members are asked to consider the outline proposal to develop and implement a Youth Work Fund grants programme, with a proposed total allocation of £60,000.

2.2 Given the proposed timescales, it is recommended that responsibility for implementing the proposal is delegated to the Executive Director, Communities, in liaison with the Youth Work Fund Panel and the Central Area Council Manager.

3. Training and Development Support for Voluntary Neighbourhood Youth Work in the Central Area.

3.1 At the same Task Group meeting referred to in para. 11.4 above, the need to provide a service to support the establishment of Voluntary Neighbourhood Youth Work in the Central Council area, was identified.

3.2 Following discussion at the Task Group meeting, it is anticipated that any service to address this need would be made up of the following 2 elements:

1. Level 2- Youth Work or Playwork Training course to be provided for Central Council area participants who want to undertake voluntary youth/play work in their community/neighbourhood.
2. Bespoke development support, advice and guidance package for those individuals interested in establishing voluntary youth work provision in their community/neighbourhood.

It is anticipated that the development support package element would need to be in place for at least an 18 month period.

3.3 It is proposed that a Central Area Council Voluntary Youth/Play work Information session is delivered initially to bring interested parties together, and clarify what the voluntary youth/play work requirements are within the local communities/neighbourhoods of the Central Council area.

3.4 Once this Information/Workshop session takes place a bespoke service can

be developed. However, based on the proposed approach outlined at 12.2, it is likely that the service will cost a total of approximately £28,000, made up as follows:

- £5,000-£6,000- Level 2 Training Course
- £20,000-£23,000- Bespoke development and support package.

3.5A report will be brought back to the next meeting of Central Area Council outlining the proposed service with costings.

4. Financial Position

4.1 Based on updated information relating to existing Central Area Council contracts, SLA's and funding agreements, Appendix 2 attached provides a revised position statement on Central Council funding.

4.2 It shows actual expenditure for 2018/19, and projected expenditure for 2019/20-2021/22.

The 2019/20 figure includes a carry forward amount from 2018/19 of £193,240, and all previously agreed funding/allocations are included.

4.3 The 2019/20 - 2020/21 figures provided remain indicative projections and may be subject to changes agreed as part of the ongoing procurement and contract management processes.

4.4 A finance overview with future projected expenditure for the period 2019/20 to 2023/24, is also attached for information at Appendix 3.

This includes all costs associated with the formally approved contracts and procurement updates contained within this report, which are shown in **black**.

Interventions being considered at today's meeting and other "informally agreed" services are shown in **amber**, with future potential proposals shown in **red**.

4.5 Members should note that taking into account all approvals provided by Central Area Council and FPN income received to date (£5,150), an amount of **£517,0533** has been committed for 2019/20.

Reflecting the removal of the £100,000 for the RVS service previously reported, there is currently an unallocated balance of **£ 181,337** in 2019/20.

This amount has been earmarked and will be carried forward into 2020/21

Appendices:

Appendix 1: Proposal-Out of Hours Youth Work Fund for Young People aged 13+

Appendix 2: Central Area Council Financial Position Statement

Appendix 3: Finance Overview – Projections 2018/19 – 2023/24.

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Date:
2nd January 2020