

CENTRAL AREA COUNCIL

DRAFT PROCUREMENT STRATEGY SYNOPSIS

A SERVICE FOR CHILDREN & YOUNG PEOPLE AGED 8-13 YEARS

April 2020- March 2023

Within the overall context of Barnsley's "Early Help and Prevention" approach, Central Area Council wants to commission a Provider to develop and deliver a service for a 3 year period, that offers community based opportunities and activities to build the emotional resilience and wellbeing of children/young people aged 8-13 years old, living in the five wards that make up the Central Area. This should include increasing the confidence, self-esteem, attitudes and aspirations of the children/young people involved. Any service delivered should complement and support the approach outlined in Barnsley's Local Transformation Plan for Children and Young People's Mental Health and Barnsley Children and Young People's Plan 2019 to 2022.

The specific aims and objectives of the service are:-

- Work closely with local schools and in the community to help encourage those children and young people who need it most, to access the service.
- Ensure that it's those children and young people with low level emotional well-being issues that are encouraged to attend.
- Ensure that a diverse range of young people are encouraged to participate.
- Provide exciting and stimulating out of school interventions/activities in community settings that will encourage belonging, learning, coping and build the core self of children/young people.
- Provision should be delivered equitably across the Central Council area (2 sessions / ward / week).
- Supporting young people to manage stress and pressure as part of service delivery should be included.
- Ensure that topical issues are addressed as part of service delivery, including perceptions of knife crime, personal and online safety, social media and bullying.
- Support children/young people through the transition from primary to secondary education.
- Develop Peer Support models to support the programme.
- Involvement of a diverse range of children/young people in determining the activities to be provided.
- Ensuring the activities being delivered meet the needs of the children and young people to be targeted.
- Complement existing service provision for this age group in the area.

- Encourage and facilitate youth social action activity and projects.
- Service delivery should complement and support the agreed strategic approach to addressing emotional well-being in Barnsley

The social value objectives are:

- Provision of local skills development, work experience placements and apprentice opportunities.
- Employment and training opportunities within the locality.
- Collaboration with local Voluntary Community Organisations and Community Groups.
- Increase adult and young people volunteering opportunities in the local community.
- Recruitment and deployment of adult and young people volunteers.
- Development of strong community networks, community self-help and resilience.
- Local spend/use of local supply chains/sub-contracting locally.

Procurement strategy/method

The method of procurement for the new service will be competitive tenders using the open tender route. The activities underpinning this method of procurement comprise:

- Draft specification, including Price & Quality Evaluation Methodology in order to award to the most economically advantageous tender
- Placing of tender advertisement (***envisaged early October 2019***)
- Tender Return and Evaluation
- Tender Report and Approval to Award
- Standstill Period and Feedback (10 Days)
- Tender Award (Letter-of-Intent)
- Completion of Signed Contract (***envisaged mid December 2020***)

Procurement team

The Procurement/Tender Evaluation Team will be supported by Jade Popplewell and Jane Lee from Strategic Procurement, and will be made up of a team of individuals from the following key areas: -

- Central Area Council Manager
- Technical Support- TYS?
- Elected member representative/s
- Youth Council representative?

Provider selection and tender evaluation process

Evaluation Stage One

Tenderers will be assessed on the basis of their submission to a series of screening questions on a **PASS/FAIL** basis which include:

- Finance
- Insurances
- Health & Safety
- Safeguarding
- Equality and Diversity
- Data Protection
- Experience

This information is required from all Tenderers to allow the assessment of their capability to meet the Councils requirements.

Tenderers who **FAIL** any of the screening questions will not be considered in the Evaluation Stage 2.

Evaluation Stage Two

The Council will evaluate tenders on the basis of the Most Economically Advantageous Tender (MEAT). An overall 20% price/ 80% quality weighting will be applied.

This ratio has been calculated from analysing the aims and objectives of the procurement.

Quality Evaluation

Tenderers will be required to answer a series of quality questions and deliver a presentation.

The following process will be followed for the quality evaluation: -

- All members of the Procurement/Tender Evaluation Team will evaluate and score submissions and presentations.
- Scores for each evaluator will be logged separately, together with detailed comments, and signed/dated by the relevant evaluator.
- A moderation meeting will be held during which a consensus score will be arrived at for each element of the quality submission and the strengths and weaknesses of each submission will be captured.
- Records will be maintained throughout the process that provide justification for actions/decisions taken and are fully auditable.

The following process will be followed for the price evaluation: -

Appendix 2

- Tender prices will be separately evaluated as part of the tender evaluation.
- Individual priced components will be summarised into a total tender figure for the whole of the service and arithmetically checked.
- One hundred marks will be awarded to the lowest acceptable tender bid. For all other submissions, one mark will be deducted for each percentage point by which the submission exceeds the lowest.

Following the price and quality evaluations the scores will be added together and the contract awarded to the highest scoring tenderer.

- Both successful and unsuccessful tenderers will receive detailed feedback on their submissions.