

# BARNSELY HEALTH AND WELLBEING BOARD

## TERMS OF REFERENCE

Up-dated September 2016

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### The Vision for Health and Wellbeing in the Borough

Our Vision for health and wellbeing in Barnsley is:

*“That the people of Barnsley are enabled to take control of their health and wellbeing and enjoy happy, healthy and longer lives, in safer, stronger communities, whoever they are and wherever they live.”*

(Barnsley Health and Wellbeing Strategy (2016-20))

### Purpose

Through the Health and Social Care Act (2012) the purpose of the Barnsley Health and Wellbeing Board, established in April 2013, is to improve the overall health and wellbeing of individuals and communities in the Borough thereby enabling them to lead enriching lives and participate in thriving communities.

Our ‘Vision’ for health and wellbeing, as outlined earlier, is based around the principles of enabling personalisation and the ability of individuals and communities to exercise greater independence, choice and control over provision as part of meeting their needs.

### Objectives

In order to implement this ‘Vision’ the Board has the following objectives:

- To oversee the formulation and publication of the Borough’s Joint Strategic Needs Assessment (JSNA) in order to provide a clear statement and rationale for the health and wellbeing needs of the population of Barnsley.
- To approve the Better Care Fund submission for Barnsley.
- To approve the Sustainability and Transformation Plan for Barnsley.
- To develop and implement the Borough’s Health and Wellbeing Strategy (including regular review of the Strategy) based on the needs of the population identified in the JSNA, together with other forms of local intelligence, including the Joint Strategic Intelligence Assessment (JIA) and Family and Child Poverty Needs Assessment, as part of developing a framework for how these needs are to be collectively addressed.
- Ensure the engagement of individuals and communities in helping inform and shape local health and social care policies and in holding services to account.
- Ensure health and social care strategic proposals and commissioning plans are consistent with the vision and priorities of the Health and Wellbeing Strategy.
- To actively promote integrated working across health and social care in the Borough and to embed a culture of mutual accountability and responsibility. This includes adopting a whole systems approach to service re-design, including the alignment of resources

across health and social care, as part of improving health and wellbeing outcomes for the population of Barnsley.

- To receive the Annual Reports of the Barnsley Local Safeguarding Adults Board and Local Safeguarding Children Board.

## **Membership**

The Barnsley Health and Wellbeing Board will consist of the following elected representatives and senior leaders from across the local health and social care sector. This is based on the mandatory membership requirements indicated in the Health and Social Care Act, together with the flexibility to add to this as the local area sees fit.

- Executive Leader of Barnsley MBC
- Council Cabinet Spokesperson (Communities)
- Council Cabinet Spokesperson (People: Safeguarding)
- Council Cabinet Spokesperson (Public Health)
- Executive Director (People) Barnsley MBC
- Executive Director (Communities) Barnsley MBC
- Director of Public Health, Barnsley MBC
- Chair, Barnsley NHS Clinical Commissioning Group
- Chief Operating Officer, Barnsley NHS Clinical Commissioning Group
- Chief Executive, Barnsley Hospital NHS Foundation Trust
- Chief Executive, South and West Yorkshire Partnership NHS Foundation Trust
- Chair, Barnsley Healthwatch
- Chief Superintendent (Barnsley District) South Yorkshire Police
- Medical Director, NHS England (South Yorkshire and Bassetlaw Area Team)
- Chair of the Provider Forum

Each member of the Board will nominate a designated deputy to represent his/her organisation at meetings of the Group when the permanent member is unable to attend. This is to ensure continual and unfettered engagement of all partner organisations in improving the health and wellbeing of individuals and communities in the Borough.

In addition, the Service Director (Governance and Member Support) together with the Head of Commissioning, Governance and Partnerships, Barnsley MBC and the Health and Wellbeing Board Manager will be responsible for the overall co-ordination of the Board's work programme and for providing ongoing support.

Additional officers, particularly from the partner organisations represented on the Board, may attend its meetings to present specific reports, subject to the prior approval of the Chair of the Board.

## **Probity and Transparency**

Each member of the Barnsley Health and Wellbeing Board will ensure that any personal, professional or pecuniary interests, relating to any matter being considered by the Board are properly stated and recorded during its meetings.

## **Roles and Responsibilities**

Each member of the Board will undertake to:

- Promote and encourage discussion and ensure that the outcomes of discussions are satisfactorily recorded and follow up action is both progressed and reported to the next meeting within the context of mutual accountability.
- Promote the priorities and objectives of the Board and, in particular, the Health and Wellbeing Strategy within his/her own organisation, including service users and among networks of associates.
- Report on matters of relevance to improving health and wellbeing outcomes as part of informing the development of both the JSNA and Health and Wellbeing Strategy.
- Adopt a whole systems approach to collaborative working, based upon a Memorandum of Agreement, outlining protocols on matters including data and information sharing.
- To give due consideration to whether his/her organisation's resources can be aligned with another's or others to improve health and wellbeing outcomes for the people of Barnsley.

## **Governance and Accountability**

For the purpose of the Health and Social Care Act and Borough wide governance arrangements, the Barnsley Health and Wellbeing Board will be regarded both as a committee of Barnsley MBC and as a strategic partnership. On this, it will be imperative that the Board maintains an interface with both the Barnsley Economic Partnership and Barnsley Community Safety Partnership so that any inextricable links between jobs and business growth, enhancing community safety and improving health and wellbeing are identified and any impact monitored.

The Health and Wellbeing Board will oversee the work of the following groups, namely:

- The Senior Strategic Development Group (SSDG)
- Joint Strategic Planning and Commissioning Group
- Provider Forum
- Barnsley Strategic Housing Partnership
- Barnsley Strategic Intelligence and Operational Intelligence Groups

In addition, the minutes of the meetings of the Barnsley Children and Young People's Trust, Community Safety Partnership, Stronger Communities Partnership and Provider Forum, will be submitted for consideration by the Board.

The permanent Chair of the Barnsley Health and Wellbeing Board will be the Executive Leader of Barnsley MBC. The Vice Chair of the Board will be the Chair of the Barnsley CCG.

Meetings of the Board should be held approximately every 8 weeks, with a minimum of 6 per calendar year. The quorum or minimum attendance for meetings of the Board will be one quarter of its membership and should include at least one Council Cabinet Spokesperson and one representative from the Clinical Commissioning Group. The Board's meetings are open to the public and both the Council's Standing Orders and the highest ethical standards of public service will apply to its proceedings.

Agendas for meetings of the Board will be agreed and approved by the Chair and the minutes of each meeting will be approved at the next meeting of the Board. Individual members of the Board may request a matter to be considered during a future meeting by contacting the Service Director (Governance and Member Support) no later than 14 working days before the date of the relevant meeting. The agenda and accompanying papers for meetings of the Board will be distributed a minimum of 5 working days beforehand.

### **Review**

The Board is recommended to review these Terms of Reference on a 12 monthly basis.

Richard Lynch (Head of Commissioning, Governance and Partnerships (People Directorate, Barnsley MBC)