

Record of Decision of the Director Culture and Housing.

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### Subject

The Arts, Museums and Archives Service is submitting returns to Arts Council England for Museum Accreditation for Cannon Hall Museum, the Cooper Gallery and Worsbrough Mill Museum. The Accreditation Scheme sets out nationally-agreed standards, which inspire the confidence of the public and funding and governing bodies. It enables museums to assess their current performance, as well as supporting them to plan and develop their services. Cannon Hall Museum, the Cooper Gallery and Worsbrough Mill Museum have all received Accreditation previously but Accreditation returns have to be submitted every three years. Accreditation is a requirement for many funding bodies, and for many museums and galleries before they will loan artworks or other collections.

There are currently more than 1,700 museums participating in the Scheme across the UK. Accreditation is a shared understanding of professional standards and encourages sustainable development in museums through effective planning, responsible collections management and active engagement with communities.

One requirement of Accreditation is that the museums must have an approved Documentation Policy and Care and Conservation Policy in order to effectively manage the collections. The Documentation Policy outlines how we capture, record and make accessible information relating to the collections. The Care and Conservation Policy outlines how we look after the collections to prevent damage and deterioration and how we undertake conservation treatment to rectify damage or deterioration. Barnsley Museums has one Documentation Policy and one Care and Conservation Policy for the Cooper Gallery, Cannon Hall Museum and Worsbrough Mill Museum.

The option to not approve the Documentation Policy and Care and Conservation Policy would mean that any application for Accreditation to Arts Council England would be rejected.

The policies has been developed by Barnsley Museums' Collections and Exhibitions Manager, in consultation with the Group Leader (Arts and Heritage).

### Authority

Paragraph 11 of the Officer Decisions Recording Process revised document.

### Decision Taken

The decision was taken to approve the Documentation Policy and the Care and Conservation Policy for Cannon Hall Museum, the Cooper Gallery and Worsbrough Mill Museum. (NB. The Policy for the Cooper Gallery requires separate approval by the Trustees of the Cooper Gallery as well)

Date of Decision 14.01.19

Elected Member Conflicts of Interest - N/A

A handwritten signature in black ink, appearing to read 'Phillip Spurr', written over a horizontal line.

*Signature*

*Phillip Spurr*

*Director Culture and Housing*

N/A

*Signature*

*Cabinet Spokesperson*

*(if required)*

*Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file*