

**SHEFFIELD CITY REGION COMBINED AUTHORITY**

**AMRC KNOWLEDGE TRANSFER CENTRE - ADVANCED MANUFACTURING PARK,  
WAVERLEY, ROTHERHAM, S60 5WG**

**MINUTES OF THE MEETING HELD ON 17 DECEMBER 2018**

PRESENT:

Mayor Dan Jarvis MBE, Sheffield City Region (Chair)  
(Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC  
Councillor Julie Dore, Sheffield CC  
Councillor Tricia Gilby, Chesterfield BC  
Councillor Sir Steve Houghton CBE, Barnsley MBC  
Mayor Ros Jones CBE, Doncaster MBC  
Sir Nigel Knowles, SCR LEP Chair  
Councillor Lewis Rose OBE, Derbyshire Dales DC  
Councillor Ann Syrett, Bolsover DC  
Councillor Jo White, Bassetlaw District Council

Councillor Chris Furness, Derbyshire Dales  
Councillor Glyn Jones, Doncaster MBC (Observer)

Ruth Adams, SCR Exec Team  
Fiona Boden, SCR Exec Team  
Huw Bowen, Chesterfield BC  
Steve Davenport, SYPTE  
Steve Edwards, SYPTE  
Andrew Frosdick, Monitoring Officer  
Jeni Harvey, SCR Exec Team  
Claire James, SCR Executive Team  
Mark Lynam, SCR Exec Team  
Mel Dei Rossi, SCR Exec Team  
Dave Smith, SCR Exec Team  
Daniel Swaine, Bolsover DC / NE Derbyshire DC  
Neil Taylor, Bassetlaw DC  
Mike Thomas, SCC / SCR Exec Team  
Craig Tyler, Joint Authorities Governance Unit  
Eugene Walker, S.73 Officer  
Lyndsey Whitaker, Sheffield City Region Executive Team  
Paul Wilson, Derbyshire Dales

Apologies for absence were received from Councillor C Read, Councillor S Greaves, S Kemp, J Mothersole, J Miller and D Terris

1 CHAIR'S ANNOUNCEMENTS

The Mayor informed Members of his recent attendance at the opening of the new McLaren facility at the AMP, Rotherham. It was suggested this represents a significant milestone in the region's resurgence, and showcases to the world that the SCR is a globally significant players in advanced manufacturing.

It was noted that since the last meeting South Yorkshire has again been placed firmly on the Tour de Yorkshire map. The Mayor congratulated Barnsley and Doncaster noting they will be at the heart of next year's race.

The Mayor informed Members that during November, he joined a number of colleagues at Chesterfield Special Cylinders for the official announcement of the naming of the new HMS Sheffield.

The Mayor commented on the latest position with Brexit, noting that whilst there is still no certainty on how we are going to exit the European Union on the 29th March next year, or what our future trading relationships will be, it is becoming more important than ever that we as a region are on the front foot in understanding the potential impact on our economy. It was suggested this means helping our businesses prepare in the short term to face the immediate challenges and it means helping the economy to address the medium and long term issues. The Mayor informed Members he had therefore commissioned work on this matter which will support businesses' plans and preparations.

2 SCRMCA 18/077 APOLOGIES

Apologies were noted as above.

3 SCRMCA 18/078 ANNOUNCEMENTS

The Mayor provided an update on the SCR LEP Chair recruitment process.

It was noted that following Sir Nigel Knowles' decision to step down at the end of his three year term, the process to seek a successor has been ongoing and we are close to being able to announce the new Chair. This will be made public in due course.

4 SCRMCA 18/079 URGENT ITEMS

None.

5 SCRMCA 18/080 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 SCRMCA 18/081 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items for which the non-Constituent Members should not have full voting rights.

7 SCRMCA 18/082 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

The Mayor and Cllr Houghton declared interests in matters to be addressed at item 13 (Barnsley Glassworks) by virtue of being respectively the Member of Parliament and the Leader of the Council for the scheme's geography.

Cllr White declared interests in the Bassetlaw schemes to be considered at item 13 and item 14 by virtue of being Deputy Leader of the sponsoring Authority.

Cllr Dore declared an interest in the matters to be considered at item 13 (Parkwood Ski Village) by virtue of being Leader of the sponsoring Authority.

8 SCRMCA 18/083 REPORTS FROM AND QUESTIONS BY MEMBERS

Cllr Gilby congratulated the Mayor in respect of the recent SCR Homelessness Summit and asked what next steps would now be taken.

The Mayor was pleased to report that 140 delegates came together at the recent summit, representing expertise from across the City Region. It was suggested that whilst homelessness is a situation most people will never experience, it is unacceptable that there may be more than 1200 people homeless in the City Region.

The Mayor confirmed the conference report would be published shortly. This will set out the conference findings in respect of what is currently being undertaken to address homelessness, and comment on what may be done further to address this situation and the opportunities to lobby for further remedial resources.

9 SCRMCA 18/084 RECEIPT OF PETITIONS

None received.

10 SCRMCA 18/085 PUBLIC QUESTIONS

Members were advised of the receipt of 3 questions from Mr Nigel Slack, which were received and responded to as follows:

*Questions 1: Will the proposed transparency arrangements for the Sub-Boards also apply to the LEP itself?*

In response, the Mayor noted the transparency arrangements for the Sub-Boards are an extension of those already in place for the LEP.

The SCR is fully compliant with the transparency requirements of the Ney Review, Government's Best Practice Guide for LEPs and the recent LEP Review. These arrangements include publishing meeting papers at least 5 clear working days before the meeting takes place, publishing minutes within 10 clear working days of the meeting and requiring Board members to complete and maintain a Declaration of Interests form.

*Question 2: Will changes be made to the restrictions around public questions that will enable members of the public to have access to meeting papers before having to have their questions in the hands of the Secretariat?*

In response, the Mayor confirmed the Combined Authority welcomes questions from the public. It was noted the Constitution currently specifies that questions will be accepted 7 clear days of the meeting and papers are published between 7 and 9 days before the meeting. It is therefore acknowledged there is a finite and limited time available for questions to be submitted.

The Mayor confirmed the Combined Authority would commit to reviewing the time limit for public questions as part of the wider updates to the Constitution required (subject to the approval of the governance model to be presented at item 15).

*Question 3: This is a welcome start to improving transparency. Can the Mayor confirm whether plans for the webcasting of all CA meetings will be part of future changes?*

In response, the Mayor confirmed Combined Authority meetings will be webcast once they move to the SCR office at Broad Street West in Sheffield. This is expected to take place in the Spring.

11 SCRMCA 18/086 MINUTES OF THE MEETING HELD ON 29TH OCTOBER 2018

It was noted that in relation to the attendance at the previous meeting. The reference to 'Cllr Chris Read' (NPA) should read 'Cllr Chris Furness (NPA).

RESOLVED, that the minutes of the previous meeting of the SCR Mayoral Combined Authority are agreed to be an accurate record of the meeting.

12 SCRMCA 18/087 MAYORAL TRANSPORT VISION

A report was received to present the Mayor's Vision for Transport, noting this is the pre-cursor to the full SCR Transport Strategy which is due to be presented in January 2019.

The report advised Members the Mayor's Vision for Transport is aimed at the residents of SCR, providing a clear and concise summary of the transport improvements the Mayor would like to achieve.

It was suggested that as the Vision articulates the Mayor's aspirations to improve SCR's transport system, it is proposed that the Vision is released prior to the SCR Transport Strategy.

It was noted the Vision document is 'public facing' and will help to address the need for a simplified summary of the SCR's transport issues.

It was confirmed the draft Transport Vision had been circulated to Leaders and senior officers for review and had incorporated a range of comments ahead of its presentation to the MCA.

Further consideration was given to the Mayor's stated commitments.

In respect of Commitment 10, it was agreed by the Mayor that this may be reworded as follows: *"I will undertake a commitment to consider all the options for the future operating models of the bus network"*.

Cllr Rose welcomed the reference to the importance of recognising the SCR's rural geography at Commitment 2.

RESOLVED, that with the above wording amendment to Commitment 10, the SCR Mayoral Combined Authority endorses the Mayor's Vision for Transport ahead of the full SCR Transport Strategy being brought to the Combined Authority in January 2019.

13 SCRMCA 18/088 TRANSFORMING CITIES FUND : TRANCHE 1 BID SUBMISSION

A report was received to outline the opportunity to bid for Tranche 1 funding (for 2018/19) through the Transforming Cities Fund for shortlisted City Regions and to outline the proposed package of measures that need to demonstrate early momentum and support the long-term investments to be made as part of the Fund.

Mayor Jones challenged the government's occupation with 'quick win' approaches to competitive funding, proposing this isn't the right way to fund or deliver the sustainable transport system the SCR needs. Mayor Jarvis assured Members this point has appropriately made to Ministers.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Approves the intention for the SCR to submit a bid for Tranche 1 in January 2019 and to delegate the approval of that bid to the SCR Managing Director and Chief Finance Officer, in consultation with the Mayor.
2. Notes the Mayor's intention to begin the process to recruit an Active Travel Commissioner.

14 SCRMCA 18/089 LGF CAPITAL PROGRAMME

A report was received seeking approval for a number of project changes, and to provide an update on the LGF Capital Programme.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Approves the changes set out in the report in respect of the additional claim of £18,117 for the Worksop phase 2a project from the 2018/19 budget, withdrawal of the Harworth and Bircotes Phase 2 scheme, revised scheme spend profile for M1 J37 phase 2 and the revised scheme spend profile for Doncaster Sheffield Airport (DSA).
2. Notes the LGF Programme update.

3. Delegates authority to the Head of Paid of Service, in conjunction with the Director of Finance and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approvals.

15 SCRMCA 18/090 LGF CAPITAL PROGRAMME APPROVALS

A paper was received requesting approval for 5 schemes with a total value over all years of £23.05m, and seeking delegated authority be given to the Head of Paid Service in consultation with the S73 and Monitoring Officer to enter into legal agreements for the schemes.

In respect of the request to increase the allocation held within the Housing Fund, Cllr Rose questioned the proposal to focus investment on urban centres and whether this is unfairly detrimental to rural locations. Members were ensured no scheme submissions would be excluded and all would be assessed on their relative merits. However, it was also acknowledged the *raison d'être* of this particular Fund is to deliver economic regeneration and therefore best achieved through investment in urban locations which are likely to present a higher propensity for GVA uplift. Members noted there are other government-led programmes which are supposed to support the delivery of affordable housing in rural locations and requested that separate representations be made to government urging that further, continued support be given to these programmes.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Approves the progression of Gulliver's Valley to full approval and award of £1.5m (£0.4m grant and £1.1m loan) to Gulliver's Valley (Weavers Close Ltd) from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table
2. Approves the progression of Etna Heritage Hanger to full approval and award of £0.4m grant to Vulcan to the Sky Trust from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table
3. Approves the increase in the Housing Fund allocation held in the SCR Property Intervention Holding Company by up to £15m subject to the conditions set out in the Appraisal Panel Summary Table
4. Approves the progression of Yorkshire Wildlife Park to full approval and award of £5m loan to Wild Life Group Ltd. from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table
5. Approves the progression of Worksop 2b to full approval and award of £1.151m grant to Bassetlaw District Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
6. Delegates authority to the Head of Paid of Service, in conjunction with the Section 73 and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approvals.

16 SCRMCA 18/091 STRENGTHENING GOVERNANCE

The Mayor advised members that following consultation with partners and a review of the models in other mayoral combined authorities, a proposal has been developed to strengthen governance in the SCR. This seeks to build upon the best of current arrangements to create more efficient, effective and transparent decision-making processes.

It was noted this includes the establishment of a Transport Board that brings together the existing Transport Executive Board and the SYPTE Executive Board, and four additional boards for Business Growth, Skills and Employment; Housing; and Infrastructure, which would have appropriate delegations to complement their role in implementing policy and programmes more transparently.

It was noted that should the proposed model be adopted, there would be further work undertaken to embed the new approach within the Constitution and Assurance Framework. However, the latter document will need to be reviewed in the New Year following the publication of Government's updated National Assurance Framework.

RESOLVED, that the SCR Mayoral Combined Authority agrees the proposed approach to strengthening governance in the SCR, as set out within the accompanying report.

17 SCRMCA 18/092 MAYORAL CAPACITY FUND GRANT ACCEPTANCE

A report was received to remind Members that the Mayoral Capacity Fund (MCF) has been established by Government to provide newly elected metro mayors with additional resource and capacity. Available in 2018/19 and 2019/20 this provides up to £1m in funding per annum to metro mayors. Having elected its first metro Mayor earlier this year the Sheffield City Region (SCR) has submitted a successful proposal to this fund. This paper seeks agreement to accept the proposed grant from government.

Members were advised of a slight amendment to the funding award for the SCR, noting this would be received as £966k for 2018/19 and £1.034m for 2019/20.

It was noted the government have given no indication this particular award process will be repeated in future years.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Agrees that the Section 73 Officer can accept the proposed grants of £966k in 2018/19 and £1.034m in 2019/20, from Government's Mayoral Capacity Fund.
2. Agrees to delegate responsibility for the management of the funding to the Head of Paid service, in consultation with the Mayor.

18 SCRMCA 18/093 DELEGATED AUTHORITY REPORT

Cllr Dore asked whether the government might be asked to reconsider its position in respect of the stalled Early Intervention Pilot grant, noting a reversal of decision has been made in respect of the mayoral capacity fund and therefore introducing the suggestion the government is willing to recognise the SCR as a fully-fledged MCA.

It was noted the Mayor has written to the Secretary of State in respect of this particular matter.

RESOLVED, that the contents of the delegated authority report are noted.

19 SCRMCA 18/094A BUSINESS GROWTH EXECUTIVE BOARD RESOLUTION RECORD (18 OCTOBER 2018)

RESOLVED, that the decisions and recommendations contained within the report are duly endorsed.

20 SCRMCA 18/094B HOUSING & INFRASTRUCTURE EXECUTIVE BOARD RESOLUTION RECORD (15 NOVEMBER 2018)

RESOLVED, that the decisions and recommendations contained within the report are duly endorsed.

Chair's Closing Comments

The Mayor recognised this would be Sir Nigel Knowles' last SCR MCA meeting ahead of him standing down as the Chair of the SCR LEP Partnership Board.

The Mayor thanked Sir Nigel for the tremendous contribution he has made over the last three years, noting he had personally brought investment into our region, represented us on a national and international scale, and led the LEP during a period of successful growth.

The Mayor noted this wouldn't be the end of Sir Nigel's involvement with the region and confirmed he was looking forward to working with him in his crucial new role as the Mayor's advisor on International Trade and Investment.

CHAIR