

# BARNSELY METROPOLITAN BOROUGH COUNCIL

South Area Council Meeting:  
14<sup>th</sup> December 2018

## Report of South Area Council Manager

### South Area Council – Procurement and Financial Update

#### 1. Purpose of Report

- 1.1 To outline the current financial position for 2018/2019 and 2019/2020
- 1.2 To provide an update on South Area Council contracts currently running and commissioning intentions and future work for 2019
- 1.3 To provide Members an update on timescales for Advice Services and update on commissioning for Tidy Team and Parking Enforcement

#### 2. Recommendations

**2.1 That Members note the current financial position at 3.0 and 4.0 for 2018/2019 and 2019/2020**

**2.2 That Members note the updated timescales for the Advice Service commissioning at 7.1 and update regarding Tidy Team and Parking Enforcement at 6.2 and 6.7**

**2.3 That Members note the update on Age UK Barnsley Building Connections Fund and the suggestion of the South Area Council Manager to attend Ward briefings in January 19, following the outcome of the bid, to discuss options with the intention of bringing a finance and options paper to the February South Area Council meeting.**

**2.4 That Members note the information regarding the Barnsley Healthy Holidays activities at 9.4 and recommends that a report is taken to Ward Briefing meetings in January 19 to discuss how to potentially develop options to deliver a 'Healthy Holiday' approach for each Ward. The outcome of the discussions to then be reported at the South Area Council meeting in February 19.**

### 3. Existing contracts

3.1 The following are current contracts and contract end dates:

Contract name	Contract start date	Contract end date	Contract Value
Tidy Team Forge Community Partnership	01/08/2016 1+1+1	01/04/2019	£195,720 per annum
Advice services Citizens Advice Barnsley	01/07/2017 1+1	30/06/2019	£75,000 per annum
Environmental services Kingdom Security Limited	01/04/2016 1+1+1	01/04/2019	£60,320 per annum
Private Sector Housing Officer BMBC	01/04/2017 1+1	01/04/2019	£32,580 Per annum

### 4. South Area Council Finance Overview

4.1 Finance table:

Description	2017/18	2018/19	2019/2020
South Area Council Allocation	£400,000	£400,000	£400,000
Carry Forward + income	£93,615	£32,823 + Income confirmed to date £27,892	
<b>Contracts / spend</b>			
Advice Services	£74,375	£75,000 +£4572	£18,750 (April 19 – June 19)
Environmental service (Kingdom)	£120,000	£60,320	
BMBC Safer Communities (environmental services)	£26,488	£14,000	
Tidy Team	£195,720	£195,720	
Private Sector Housing	£14,636 +£13,575	£47,216 (£14,636 + £32,580)	
Summer Internship	£3998		
Community Magazine	£3500	£3675	
Young people's pop up sessions	£2000		
Young people's social media project	£2500		
Wombwell TRO	£4000		
Off road biking signs		£1290	
Amendments to Hoyland Centre TRO		Up to £5000	
Park Land repairs – Sheffield Road Birdwell		£10,980	
Parks – Milton Pond banking		£1080	
Winter well-being event		£2000	
Additional winter grit		£1000	
<b>Spend</b>	<b>£460,792</b>	<b>£421,853</b>	<b>£18,750</b>
<b>In year balance</b>	<b>£32,823</b>	<b>£38,862</b>	<b>£381,250</b>

4.2 Currently there is an in year balance of £38,862 for 2018/2019. £10,832 of the environmental enforcement income remains for environmental projects.

## **5. Background and information**

5.1 At a South Area council workshop held on the 25<sup>th</sup> May 2018 members reviewed all the South Area Council contracts currently running in order to come to a view on commissioning intentions for 2019 /2020.

5.2 For each of the contracts the South Area Council Members considered:

- The original purpose of the contract and whether the contract delivered on that purpose
- Contract performance to date
- What has worked well and not so well
- Is there evidence of continued need?
- Discussions to date regarding competing South Area Council Priorities
- Current and future financial position

5.3 At the South Area Council meeting on the 15<sup>th</sup> June 2018 the Members recommended the following:

5.4 Environmental Tidy Team service

- That there is a continued need for a Tidy Team / environmental service from the 1<sup>st</sup> April 2019

5.5 Private Sector Housing service

- That there is a continued need for a Private Sector Housing service from the 1<sup>st</sup> April 2019

5.6 Environmental Enforcement

- That there is a continued need for the parking services element of the environmental enforcement service contract and that the South Area Council Manager explore options to fund parking services
- That the focus for parking services should be solely around the main shopping centres of Wombwell and Hoyland and should include evening and weekends

5.7 Advice services

- That there is a continued need for an advice service across all wards from the 1<sup>st</sup> July 2019

## **6. Commissioning updates, proposed way forward and timescales**

6.1 At the South Area Council Meeting on the 31<sup>st</sup> August Members agreed the timescales, contract value amounts and commissioning panel in order to run competitive retendering processes for new services.

### Environmental Tidy Team Service

6.2 The Environmental Tidy Team Service was put out to tender with a closing date of the 23<sup>rd</sup> November 18. An evaluation and moderation panel met on the 3<sup>rd</sup> December 18 for tender scoring and interview. The outcome of the tender panel will be reported to the South Area Council Members once the required scoring, clarifications and necessary paperwork required is completed.

## Private Sector Housing Officer

6.3 The Private Sector Housing Officer contract is an internal service level agreement with BMBC as a single provider of this service. At the South Area Council meeting on the 15<sup>th</sup> June it was agreed that this would be extended for a further year from 1<sup>st</sup> April 19 – 31<sup>st</sup> March 2020. This is subject to agreement with the Safer Neighbourhoods Service.

## Environmental Enforcement

6.4 The South Area Council carried out a review of the Environmental Enforcement contract which includes enforcement around littering, dog fouling and parking. The contract was set up originally with a view to changing people's behaviour through education and enforcement. It has been difficult to evaluate the impact of behavioural change as a direct result of enforcement.

6.5 The South Area Council agreed at its meeting on the 15<sup>th</sup> June 2018 to increase the emphasis on anti-littering and dog fouling campaign and educational work within any future Environmental Tidy Team commission rather than an enforcement commission and focus solely on parking in terms of enforcement.

6.6 The Parking Enforcement commission specification will focus on Hoyland centre and Wombwell town centre. It is envisaged that if whilst carrying out parking enforcement duties an officer witnesses dog fouling or littering then the officer will have the powers to issue a fixed penalty notice (FPN). This will not however be the focus of the contract.

6.7 The Parking Enforcement commission was put out to tender with a closing date of 19<sup>th</sup> November 18. A number of tender submissions were received and an evaluation and moderation panel met on the 26<sup>th</sup> November to score and interview. The outcome of the tender panel will be reported to the South Area Council Members once the required scoring, clarifications and necessary paperwork required is completed.

## Advice services

6.8 Following a review of performance to date of the Advice service Members have agreed to commission new advice services from the 1<sup>st</sup> July 2019.

6.9 Members agreed the maximum contract value for a new Advice services contract value of £75,000 plus £4572 for additional services currently being delivered.

7.0 Members agreed that the contract will be for an initial one year plus a further one year subject to performance, continued evidence of need and subject to funding being available.

7.1 The draft specification is currently being worked up by the South Area Council manager. Below is the timescale:

Project Activity	Duration	Start Date	End Date
Draft service specification	3 weeks		31-Jan-19
Tender Period	30 days	27-Feb-19	03-Apr-19
Closing Date For Submissions	Date		03-Apr-19
Evaluation Panel meeting	Date	11-Apr-19	11-Apr-19
Award decision sign off	4 days	15-Apr-19	15-Apr-19
Issue intent to award / notify bidders	Date	18-Apr-19	18-Apr-19
Alcatel standstill period	Min 10 days	18-Apr-19	29-Apr-19
Formally Appoint Successful Contractor	Date	30-Apr-19	30-Apr-19
Contract Transition / Mobilisation	12 weeks	01-May-19	30-Jun-19
Contract Start	Date	01-Jul-19	

## 8. Future work and projects

8.1. Age UK Barnsley presented at a the South Area Council meeting on the 25<sup>th</sup> October 18 to discuss the Social Isolation pilot currently funded until April 2019. A bid has been submitted to the Building Connections Fund to continue and fund a worker for two years, working 30 hours per week in the South area. Age UK Barnsley will know whether the bid has been successful on the 31<sup>st</sup> December 18.

8.2 It was agreed at the meeting on the 25<sup>th</sup> October 18 that if the Building Connections Fund bid was successful a further report would be submitted to the Area Council to discuss the delivery of the project across the South Area and how the South Area Council can complement provision.

8.3 If the Building Connections Fund is unsuccessful it was agreed that the pilot can provide a wealth of information for the South Area Council to consider how to address. The South Area Council Manager recommends attending Members Briefings in January 19, following the outcome of the bid, to discuss options with the intention of bringing a finance and options paper to the February South Area Council meeting.

8.4 This year the Barnsley Food Access Network (FAN) was successful in securing funding to support school holiday activities with food in some of the borough's most deprived areas. A Barnsley Healthy Holidays (HH) Task Group coordinated the work. The activities targeted areas where families were impacted by the lack of free school meals in the holidays. The areas selected for activities with food provision were in the localities with highest deprivation; Dearne, Central and North.

8.5 A volunteer within the Wombwell Ward Alliance wanted to deliver something similar and although on a much smaller scale and funded through the Ward Alliance, the Wombwell Ward Alliance ran a 'Schools out for summer' programme. The programme ran activities in fun and games with phonics at Wombwell library, craft and games in Wombwell Park, family cook and eat sessions at St Michaels church and 'let's get active' sessions at Wombwell Sporting Athletics club and Loxley gardens. The area team was able to identify local resources and partners with links to families in order to put on a range of engaging activities which included access to food.

8.6 The South Area Team would like to explore opportunities to extend the 'Healthy Holiday' approach across all the South Area Council, building on the existing work in each of the areas and developing some options for delivery for summer 2019. Over 60

families took part in the 'Schools out for summer' programme with a lot of feedback and intelligence gained as a result of it.

8.7 The South Area Council recommends that a report is taken to Ward Briefing meetings in January 19 to discuss how to potentially develop options to deliver a 'Healthy Holiday' approach for each Ward. The outcome of the discussions will be reported at the South Area Council meeting in February 19.

8.8 At the South Area Council meeting on the 15<sup>th</sup> June 2018 Members supported the idea of holding a Winter Wellbeing event across the South Area. The event took place on the 5<sup>th</sup> November at Hoyland library with a satellite event on the 9<sup>th</sup> November at Darfield library

8.9 Across the two events over 60 winter well being packs were given out and 21 pairs of slippers fitted. Information and advice stalls included Nat west, private sector housing officer, cancer awareness, spec savers, South Yorkshire Fire and Rescue, Age Uk , Barnsley Keep Warm team, 0- 19 services, Citizens Advice Bureau, Health Checks and Eye screening. A cook and eat session was very popular with lots of information about eating well to stay warm and 50 healthy stew packs and recipes were given out. Thai Chi and posture sessions ran alongside the event and take up after the event is currently being monitored.

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