

BARNSLEY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:

19th November 2018

Agenda Item: 6

Report of North Area Council
Manager

North Area Council Stronger Communities Grant Process review prior to 2019/20 funding round

1. Purpose of Report

1.1 To approve the Stronger Communities Grant Panel's recommendation to make the grant funding available for 2019/20.

1.2 To agree dates for advertising and of the grant funding opportunity.

2. Recommendations

2.1. Members approve the recommendation to run the grants programme in 2019/20.

2.2. Members agree the value of the grant funding pot for 2019/20.

2.3. Members to confirm which councillors will represent each ward on the grants panel 2019/20.

3. Documentation and Process

Attached to this document please find the Grant Panel's Terms of Reference. Appendix 1.

4. 2019/20 Allocation

The panel have recommended the grant funding allocation for 2019/20 is £80,000. This replicates the value of the 2018/19 grant funding.

5. Grants Panel

The 2019/20 Grants Panel ward representation is as follows:

Darton East	Cllr Charlesworth
Darton West	Cllr Howard
Old Town	Cllr Pickering
St Helen's	Cllr Platts

6. Proposed dates

If the Area Council agrees to run the grant funding programme in 2019/20, the indicative dates are as follows:

Advertise grant opportunity	3 rd December 2018
Closing date for grant applications	25 th January 2019
Packs to panel members	8 th February 2019
Panel Evaluation Meeting	28 th February 2019
Notification of successful applicants	7 th March 2019
Projects commence form	1 st April 2019

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
05/11/2018

Appendix 1:

NORTH AREA COUNCIL COMMISSIONING **STRONGER COMMUNITIES GRANT PANEL 2019/20** **TERMS OF REFERENCE**

Background

The North Area Council has made £80,000 of the area allocation available to help address local priorities. Awards will range from £5,000 - £20,000. This is a one off grant funding opportunity, enabling projects to be delivered in the financial year 2019/20.

Membership

The Stronger Communities Grant Panel will consist of four Elected Members, one from each Ward of the North Area Council.

The Elected Members will be duly nominated by the ward they represent, and their position on the group be agreed through the North Area Council for an initial term of 12 months.

The Area Council Manager will support the Stronger Communities Grant Panel in an advisory capacity and adopt the role of Chairperson.

The Senior Link Officer will attend in an advisory capacity.

The Stronger Communities Grant Panel will be facilitated and supported by the North Area Team.

Purpose of The Panel

The purpose of the Stronger Communities Grant Panel will be:

To act as a funding decision sub-group to the North Area Council; making funding recommendations for the Stronger Communities Grant. These recommendations will enable the funding to be approved by the delegated officer.

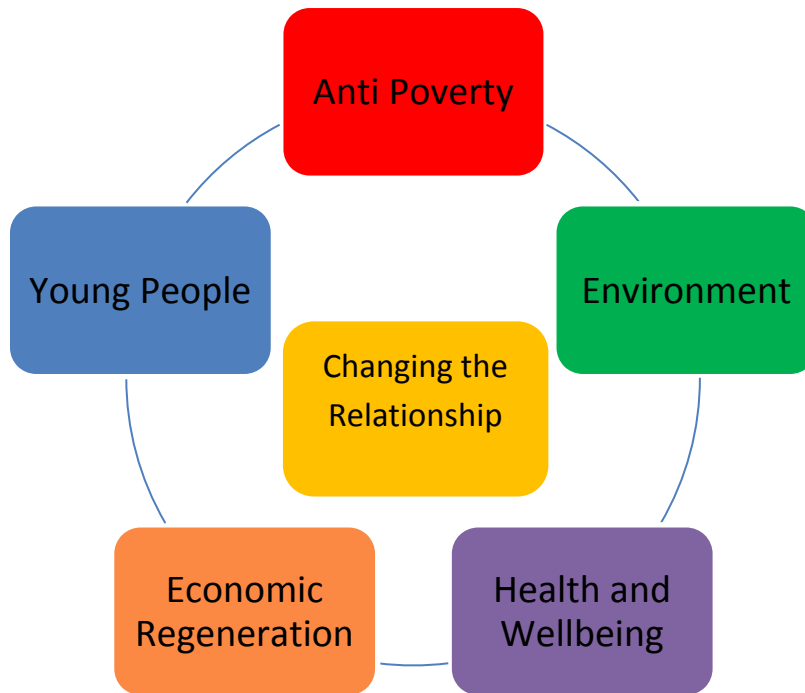
Aims and outcomes

Approved grants will be for the benefit of the North Area Council, and will meet both the corporate and Area Council priorities. The aims and associated outcomes of the Stronger Communities Grant can be seen below.

The aims:

To ensure that the £80,000 Stronger Communities Grant, made available by the North Area Council, is fully committed and allocated as appropriate.

The Area Council priorities are:



Opportunities for Young People	Raise the aspirations of young people and increased their life chances Help to ensure that young people in the North Area reach a positive post 16 destination
Health and Wellbeing	Prioritise the reduction in health inequalities between different parts of the Borough Support the many benefits of volunteering and foster our many and diverse opportunities for residents to gain new skills and experiences through volunteering
Anti-Poverty	Target young people, families and communities who may need advice and extra help in gaining the skills and experience they need to succeed
Environment	Maintain our parks and greenspaces for future generations through increased community stewardship
Economic Regeneration	Increase the skills of our current and future workforce Work with local businesses to plan for the future
Golden thread : Changing the relationship – Stronger Communities	Facilitate greater self-help Engage local communities in helping them shape decisions and services in their neighbourhood Ensure people of all ages have a much greater involvement in designing services and actively participating in improving their lives and Barnsley

Process and Best Practise

Decision will be reached at a Panel Meeting via a collaborative discussion where by majority decision can be reached.

In cases where the panel is split and cannot reach an amicable decision, the project will either be deferred awaiting further information or it will be rejected.

The Area Council cannot overturn the panel's recommendations.

The Area Manager will report decisions of the Panel to the North Area Council for information.

Safeguard public funds by being transparent, namely reporting decisions.

Roles and Responsibilities

Panel Members will be expected to:

- Make themselves available for panel meetings
- Read applications in advance of the panel meeting, independently score each application and make summary notes to ensure a concise and constructive conversation can take place at the panel meeting. (N.B. Unsourced applications will not be considered in the moderation process)
- Enter into debate regarding the merit of each applications
- Make decisions on applications for the benefit of the whole North Area

The Chair will be expected to:

- Keep the panel to time
- Lead a constructive debate in relation to each application
- Will Have no vote in the decision making process

Conduct and Values

All members must act in the interest of the whole North Area.

All members must be transparent about how decisions to award grants are made and be willing to share this information publicly.

The panel should work in a non-discriminatory way, making decisions that represent and affect all sections of the community.

Decisions

Decisions made by the Stronger Communities Grant Panel will be final. There is no right of appeal.

Sign off

We (members of the Stronger Communities Grant Panel) agree to these terms of reference.

Chair: _____ (Signed) _____ (Name)

Other names of members of the panel:

_____ (Signed) _____ (Name)

_____ (Signed) _____ (Name)

_____ (Signed) _____ (Name)

_____ (Signed) _____ (Name)



North Area Council

Stronger Communities Grant



Working together to build stronger communities across Barnsley North Area

PANEL GUIDANCE 2019-20

Dear Panel Member,

Thank you for volunteering to represent your ward in this valuable exercise, designed to allocate funding to community based projects that will help to address both BMBCs Corporate Priorities and those of the North Area Council. I hope this guidance will make this process as straightforward as possible.

Applications Received

The application deadline was: 12noon on Friday 25 January 2019.

x applications were received, totalling £xx,xxx. N.B. The total grant funding available for 2019/20 is £80,000.

You should have received your panel packs week commencing 8th February.

Individual Scoring

You will find all x applications in your panel pack. Each with a scoring matrix attached. Please complete a scoring matrix for each application (both a numerical score and comments on the reverse.) Bring this and the rest of your panel pack contents with you to the moderation meeting. For most of the packs there is supporting information which is not essential to the scoring process but has been provided by the applicants. Printing this seemed like a waste but I will email it to you so that you have an opportunity to look at this should you wish.

Completing this process in advance should save time at the moderation whilst still allowing for informed discussion to take place that will help you decide which projects have been successful in the process.

Stronger Communities Grants Panel Moderation meeting

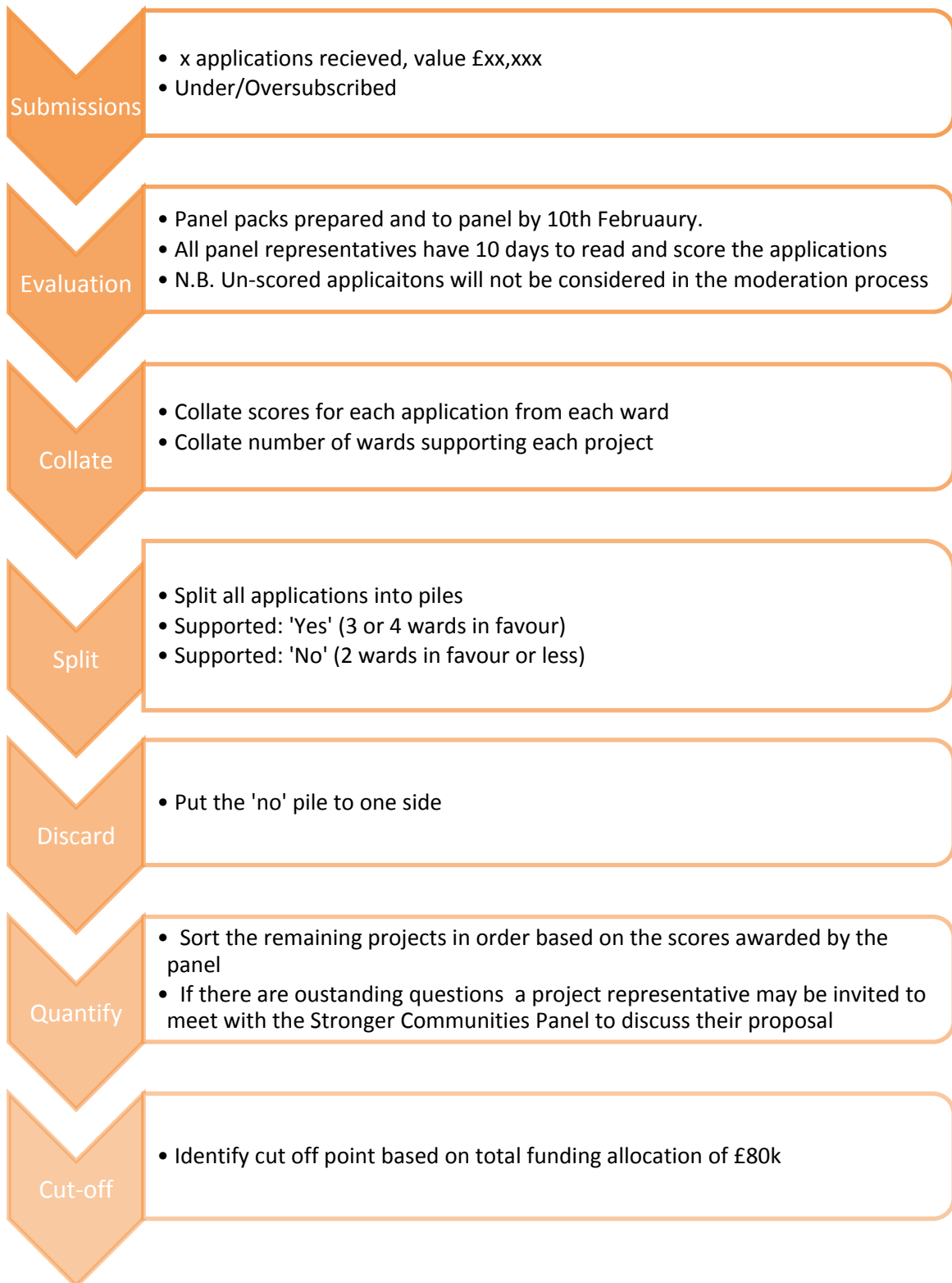
I look forward to seeing you at the moderation meeting. If you have any questions in the meantime please don't hesitate to contact me.

Day: Thursday
Date: 28th February 2019
Time: 14.30 – 16.30
Location: Town Hall, Room 3

Kindest regards, Rosie

Contact: RosemarieAdams@barnsley.gov.uk or 07971 079979

North Area Council
Stronger Communities Grant 2017/18 onwards - Approval Process



**North Area Council
Stronger Communities Grant application
Scoring matrix**



Name:	Representing Ward:
Project Number: Project Name:	Name of Organisation:

For all questions, please score out of five points unless stated otherwise.

Scoring Levels

- 1 = Little or no evidence to support the criteria
- 2 = Some evidence to support the criteria
- 3 = Sufficient evidence support the criteria
- 4 = Considerable evidence to support the criteria
- 5 = Strong evidence to support the criteria

Criteria	Score
The project clearly supports the North Area Council Priorities: <ul style="list-style-type: none"> Opportunities for Young People Health and Wellbeing Anti-Poverty Environment Economic Regeneration Changing the relationship – stronger communities 	Please indicate which of the priorities the project supports by indicating against the priority opposite <u>and</u> score below. Projects supports at least one priority /1 Project supports an additional priority(ies) (extra point) /1
The need for the project is clearly shown i.e. an evidence base for this project and local demand is demonstrated.	/5
The aim/purpose of the project is clearly defined.	/5
Project outcomes (what will change as a result of the project) are clearly stated and are deliverable.	/5
A wide range of beneficiaries will benefit i.e. The project is inclusive and open to the wider community.	/5
The project contributes to stronger communities, capacity building and sustainability by providing volunteering opportunities.	/5
The project milestones are well considered and the implementation plan of the project is thorough.	/5
The proposal demonstrates a good understanding of how to monitor the performance of the project, and how to measure outcomes.	/5
The evidence the applicant will produce as part of the monitoring process will enable the grants panel to understand what has been delivered.	/5
The project represents good value for money.	/5
Project expenditure is realistic and achievable.	/5
The project team are realistic in acknowledging any difficulties they may have, and have identified achievable solutions.	/5
Total	/57

N.B. Please note your comments/observations on the reverse.

Name:	Representing Ward:
Project:	Name of Organisation:

Other comments/general observations:

Panel Representative Signature:	
Date:	
Overall project score:	Project supported :
	YES <input type="checkbox"/> NO <input type="checkbox"/>