

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

ANNUAL MEETING

25 JUNE 2018

PRESENT: Councillor C Lamb (Chair)

Councillors: A Atkin, M Clements, S Ayris, T Hussain,
R Taylor, C Ross, T Damms, P Haith, C Hogarth, C Ransome,
J Satur and Dr A Billings

CFO J Courtney, QFSM, DCFO M Blunden, ACFO A Johnson,
S Booth and R Brason (South Yorkshire Fire & Rescue
Service)

D Terris, N Copley, A Frosdick, L Noble, D Cutting, A Hunt and
M McCoolle (Barnsley MBC)

M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

Apologies for absence were received from A Brown and
M McCarthy

1 **TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR**

RESOLVED – That Members agreed Councillor Lamb be appointed as Chair of the Authority for the ensuing year.

2 **TO APPOINT THE VICE-CHAIR FOR THE AUTHORITY FOR THE ENSUING YEAR**

RESOLVED – That Members agreed Councillor Atkin be appointed as Vice-Chair of the Authority for the ensuing year.

3 **CHAIR'S REMARKS**

Members noted that the new mobile webcast facility was now operational. A recording of the meetings held today would be uploaded onto the Authority's website immediately afterwards.

Councillor Ayris requested that Members be provided with a link to the webcasts of the meetings held today.

Councillor Lamb gave thanks to Councillors Burgess, Buckley, Maroof and Rosling-Josephs who had served on the Authority during the 2017-18 municipal year. He expressed his gratitude to Councillor Burgess, for her efforts during her time as Chair, and to ensure that the Authority had taken significant steps forwards in terms of its governance responsibilities. He expressed his congratulations to Councillor Buckley who had become Mayor of RMBC; a letter of thanks would be sent to those Members on behalf of the Authority. He welcomed the new Members - Councillors Ross, Hussain and Taylor to the Authority.

Dr Billings also expressed his thanks to Councillor Burgess, who had been instrumental in establishing and developing the collaboration between the Service and South Yorkshire Police (SYP).

RESOLVED – That Members be provided with a link to the webcasts of the meetings held today.

4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY

A report of the Clerk to the Fire and Rescue Authority was presented informing Members of the membership of the Authority as notified by the District Councils:-

Barnsley	Councillors C Lamb and M Clements
Doncaster	Councillors C Hogarth, P Haith and C Ransome
Rotherham	Councillors A Atkin and R Taylor
Sheffield	Councillors S Ayris, T Damms, T Hussain, C Ross and J Satur
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

**At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

RESOLVED – That Members note the membership of the Authority as notified by the District Councils.

5 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was submitted seeking appointment to the Authority's Committees and Boards, and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

- i) Approved the meeting structure as detailed below:-

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Committee/ Working Party	Members
Audit and Governance Committee	<p>Cllr P Haith (Chair) Cllr S Ayris Cllr T Damms Cllr C Ransome Cllr T Hussain Cllr R Taylor</p> <p>3 Independent Members:- Mrs A Bingham Mr C Pilkington Mrs N Wright</p>
Appointments Committee	<p>Cllr A Atkin Cllr T Damms Cllr P Haith Cllr C Ransome Cllr J Satur Cllr C Lamb</p>
Appeals and Standards Committee	<p>Cllr S Ayris Cllr M Clements Cllr C Hogarth Cllr C Ross Cllr T Hussain Cllr R Taylor</p>
Principal Officers Review Committee A	<p>Cllr C Ransome Cllr A Atkin (sub)</p> <p>Cllr P Haith Cllr J Satur (sub)</p> <p>Cllr M Clements Cllr T Hussain</p>
Principal Officers Review Committee B	<p>Cllr A Atkin Cllr S Ayris (sub)</p> <p>Cllr C Hogarth (sub) Cllr J Satur</p> <p>Cllr C Ross Cllr P Haith (sub)</p>

Principal Officers Review Committee C	Cllr S Ayris Cllr A Atkin (sub) Cllr C Lamb (sub) Cllr R Taylor Cllr J Satur Cllr C Ransome (sub)
Performance and Scrutiny Board	(Chair) Cllr T Damms Cllr S Ayris Cllr M Clements Cllr C Ross Cllr C Hogarth Cllr C Ransome Cllr J Satur
Stakeholder Planning Board	All FRA Members Cllr J Satur (Chair)
Corporate Advisory Group	All FRA Members (No Chair required)
Joint Liaison Forum (JLF)	All FRA Members

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H of the report.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Appointed the Chair and Vice-Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

6 FUTURE MEETING DATES 2018/19

A report of the Clerk to the Fire and Rescue Authority was presented setting out a schedule of meeting dates for the Authority in 2018/19.

RESOLVED – That Members:-

- i) Agreed the current governance framework of 8 meetings per year for FRA and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- ii) Approved the suggested schedule of meeting dates for 2018/19 as set out below:-

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Fire and Rescue Authority	Audit & Governance Committee	Performance & Scrutiny Board	Stakeholder Planning Board
25 June 2018* (Annual & Ordinary)	25 June 2018* (Extra Ordinary)		
23 July 2018*	23 July 2018*	12 July 2018*	11 July 2018*
17 September 2018*	17 September 2018*	September 2018**	19 September 2018*
15 October 2018*			
26 November 2018*	26 November 2018*	November 2018**	28 November 2018*
14 January 2019	14 January 2019		
11 February 2019			
	18 March 2019	March 2019**	March 2019**
8 April 2019			
	13 May 2019		
24 June 2019 (Annual & Ordinary)	24 June 2019 (Extra Ordinary – To approve the accounts)	June 2019**	June 2019**
22 July 2019	22 July 2019		
16 September 2019	16 September 2019	September 2019**	September 2019**
14 October 2019			
25 November 2019	25 November 2019	November 2019**	
			December 2019**

* Meeting dates already arranged

**Meeting dates to be arranged

7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985

A report of the Clerk to the Fire and Rescue Authority was submitted requesting the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed the appointment of the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

Authority	Member	Substitute
Barnsley	Cllr C Lamb	Cllr M Clements
Doncaster	Cllr P Haith	Cllr C Hogarth
Rotherham	Cllr A Atkin	Cllr R Taylor
Sheffield	Cllr J Satur	Cllr T Damms

8 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was submitted requesting the Authority to consider whether or not it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on outside bodies.

Councillor Ayris referred to the Local Government Association (LGA) subscription costs. He requested the details of the number of Members that had attended the LGA Annual Fire Conference held in March 2018, and how many of those Members remained on the Authority.

L Noble would provide Members with the details of how many times Members had attended the LGA Fire Commission during the municipal year, together with attendance at the LGA Annual Fire Conference held in March 2018.

Councillor Atkin stated that Councillors Burgess, Damms, Clements and himself had attended the LGA Annual Fire Conference held in March 2018; all Members, including the opposition Members had been invited to the event.

Councillor Lamb referred to the Local Pension Board arrangements, and representation from the Scheme Manager. Councillor Clements will take over this role from Councillor Atkin due to his significant experience of occupational pension schemes and its management.

RESOLVED – That Members:-

- i) Agreed to re-affiliate to the various outside bodies listed in the report.
- ii) Agreed to appoint representatives to serve on the outside bodies listed in the report for 2018/19 and that, in accordance with Standing Order 24, the appointments continue until the next annual meeting of the Authority, or membership ceases:-

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Outside Body	Member Representation
LGA General Assembly	S41 Members
LGA Fire Commission	Chair / Vice-Chair or their nominee
LGA Urban Commission	Chair & Vice-Chair or their nominee
LGA Rural Commission	Chair & Vice-Chair or their nominee
Association of Metropolitan Fire Authorities (AMFRA)	Chair & Vice-Chair
Yorkshire Purchasing Organisation (YPO)	Cllr Atkin
Yorkshire and Humberside Employers' Organisation	Cllr Pat Haith
Community Safety Partnerships (or equivalent)	Section 41 Members
SSUK Board	Section 41 Members
HOPE Board – Trustee Members	Councillors A Atkin and S Ayris
Pensions: National Scheme Advisory Board	Part of the Local Pension Board arrangements

- iii) Agreed to learning and development to support Members on Outside Bodies as part of the 2018/19 Learning and Development Schedule.
- iv) Agreed to be provided with the details of how many times Members had attended the LGA Fire Commission in the last municipal year.
- v) Noted that Councillor Clements would represent the Authority (as Scheme Manager) on the Local Pension Board.

CHAIR