

## BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:  
16<sup>th</sup> July 2018

Agenda Item: 7

Report of North Area Council  
Manager

### Procurement Update, Financial Position and Forecast

#### 1. Purpose of Report

- 1.1 This report provides the Area Council with a financial position and forecast for expenditure based on the projects that have been proposed.

#### 2. Recommendation

- 2.1. **The North Area Council should note the existing budget position and forecast for the funding commitments.**
- 2.2. **The North Area Council should note that contrary to previous information the North Area received a budget of £400,000 for the period 2017/18.**
- 2.3. **Members should note the update regarding the proposed recruitment of a Young Peoples Participation Worker. (This is covered in more detail in Item 5)**
- 2.4. **Members should note the update on the Social Inclusion and Fuel Poverty Reduction project proposal. (This is covered in more detail in Item 6)**
- 2.5. **Members should note the current financial position.**
- 2.6. **Members should note that forecasted annual budget commitments based on the decisions that were made at the September and November 2017 meetings.**

#### 3. Background highlighting all significant financial commitment

- 3.0 The Anti-Poverty Community Outreach Project commenced on the 14<sup>th</sup> September 2015. This is a one year (plus one year) contract valued at £149,000 in total. The initial contract has now concluded.

The decision was taken to retender the opportunity for a further 2 years (+ 1 year) at a contract value of approximately £95,000 per annum. The provider commenced service delivery on the 14<sup>th</sup> September 2017. This contract will run until at least September 2019 provided the conditions of the contract are met.

- 3.1 The Clean and Green Service commenced on the 14<sup>th</sup> September 2015. This was a one year (plus one year) contract valued at £150,000 per annum. The initial contract has now concluded.

The decision was taken to advertise an enhanced tender opportunity for a further 2 years (+ 1 year) at a contract value of approximately £85,000 per annum. The provider commenced service delivery on the 2<sup>nd</sup> October 2017. This contract will run until at least September 2019 provided the conditions of the contract are met.

- 3.2 Environmental Enforcement contract commenced in April 2016. This was a one year (+ one year + one year) contract, with financial implications of up to £146,000 per annum. The decision was taken at the September 2017 meeting NOT to utilise the final year of the contract extension. This will mean that the contract concluded on 31<sup>st</sup> March 2018.  
*At the time of writing I am awaiting the final figure for recycled income from 2017/18.*

- 3.3 Housing Migration Officer Private Sector Housing Officer – At the November meeting 2017 it was agreed that the North Area would offer a Housing Migration Officer post at Grade 6 for 12 months fixed term. The successful candidate started on the 22<sup>nd</sup> January 2018. In addition to the salary fees the Area Council agreed to fund uniform, PPE including IT, phone and bodycam, plus a £5k annual working budget.  
It is proposed that the officer attend the September meeting to update on challenges and outcomes achieved in the first six months. The Area Council will need to decide if the post is to continue from April 2019 at the September meeting.

- 3.4 Opportunities for Young People – At the September 2017 meeting the Area Council requested that the Area Council Manager and Senior Link Officer look into the feasibility of the North Area recruiting a Youth Participation Worker which would help to increase links with the local schools and increase the participation and social action involvement of young people across the area. At the November 2017 meeting the North Area Council agreed to the recruitment of a Support Worker for young people at grade 4 FTE. An alternative option was considered following advice from HR and the Youth Voice and Participation Team Operational Manager it was recommended that two part time officers working 18hr each would provide greater flexibility and resilience. The recruitment has required structural changes to the Targeted Youth Support Service's structure, union consultation and approval of a delegated report.  
At the time of writing the post has been advertised and 4 candidates interviewed. The Area Manager is awaiting references and DBS checks prior to agreeing a start date with the preferred candidates.

The funding will need to include staff salaries and on-costs plus a mobile phone and laptop each. A working budget of £5,000 has also been agreed.

- 3.5 Health and Wellbeing – At the November 2017 meeting The North Area Council agreed to consider a Social Inclusion Project with a Prevention of Winter Deaths focus. This would complement the work of Housing and Energy Colleagues who are looking at developing a Housing and Energy Advice Hub

with housing energy advice. Aligning a 3 year pilot in North Area would be a fantastic opportunity to combine resources and realise positive outcomes for residents in the North Area. A workshop took place on the 10<sup>th</sup> of April which informed the specification that was signed off at the 14<sup>th</sup> May meeting.

At the time of writing the tender is live and there has been considerable interest in the opportunity from a range of providers. This contract is valued at £75,000 rising to £85,000 for two years, with the option to extend a third year.

- 3.6 Stronger Communities Grant – The total funding available for 2018/19 is £80,000. A total of 7 applications were received. The grant is oversubscribed by in excess of £44,000. At the Grant Panel on the 15<sup>th</sup> March 5 projects were recommended for approval delivering a broad range of services up until March 2019.
- 3.7 Community Magazine – The Area Council fund the distribution costs of the North Area Magazine. This is a twice yearly distribution costing approximately £2,500 per issue. At the time of writing the Area Manager is awaiting a production timescales for the Summer/Autumn 2018 issue.

#### 4. Financial Position

- 4.1. At the September 2017 meeting The Area Council took the decision to reconfigure its annual financial commitment to ensure that the annual spend is in-line with the budget allocation. It was agreed to cease the Environmental Enforcement Service and proposed to introduce a Participation Worker for Young People.
- 4.2. There was an **underspend of approximately £167,186 for 2017/18 (this includes underspend from previous years). However the in-year balance exceeds the annual budget by £85,000.**
- 4.3. This is a significant excess caused by the decisions to stop the Positive Progressions project £55,000, the delay in recruiting to the Private Sector Housing Support Officer role, the unallocated Grant funding £20,797.50 and recycled FPN income of £42,143 for 2016/17 now received.
- 4.4. The decision to terminate the Environmental Enforcement contract from March 2018 provided an opportunity to develop the social isolation project.

4.5. Outlined annual commitments from April 2018:

<b>Contract</b>	<b>Annual Value</b>
Anti- Poverty – Community Outreach	£95,000
Creating a Cleaner, Greener Environment in Partnership with Local People	£85,000
Housing Migration Officer – Grade 6 (+laptop and phone)	£35,000
Stronger Communities Grant	£80,000
Magazine Delivery	£6,000
Support Worker - Youth Participation Grade 4 – two officers working 18hours (+laptop and phone) (+participation budget)	£26,000 & £5,000
In Development ( <i>Social Isolation Project Healthy Homes</i> )	<b>£75,000 (may require an increase following soft market testing)</b>
Devolved funding to Ward Alliances	£40,000
<b>TOTAL</b>	<b>£447,000</b>

**5. Risks**

- 5.1. Members please note that the Area Council has benefited from £112,294.00 in recycled FPN income since 2014. This ceased in March 2018 following the decision to decommission the service.
- 5.2. Members please note that the financial position of the Area Council has altered significantly and there is a substantial sum currently unallocated from 2017-18.
- 5.3. The proposed budget would take the Area Council £47,000 over budget pa for the next 3 years. However taking into account the current under spend or £167,183, the investment profiled in 4.5 would be feasible for the next three years and still leave approximately £25,000 unallocated.

**6. Next Steps**

- 6.1. Ensure that the Area Manager is alerted to any proposed commissioning profile variations so that feasibility considerations can be made at the earliest opportunity.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**03/07/2018**