

**STATUTORY LICENSING REGULATORY BOARD SUB COMMITTEE**  
**PROCEDURE FOR HEARING AND OBJECTION**  
**TO A TRANSFER APPLICATION**

Chair to open meeting and outline procedure:

- 1 Principal Licensing Officer to present the report
  - Members to ask relevant questions
  - Applicant/Representative to ask relevant questions
  - Responsible Authorities to ask relevant questions
- 2 Responsible Authorities to present their case and call witnesses as appropriate
  - Members to ask relevant questions
  - Local Authority to ask relevant questions
  - Applicant/Representative to ask relevant questions
- 3 Applicant/Representative to present their case and call witnesses as appropriate
  - Members to ask relevant questions
  - Local Authority to ask relevant questions
  - Responsible Authorities to ask relevant questions
- 4 Summing up (no new evidence at this stage)
  - Local Authority
  - Responsible Authorities
  - Applicant
- 5 All Parties to retire
- 6 Sub Committee to make decision
- 7 All parties invited back into the meeting and decision announced