

Report of the Head of Corporate Assurance

AUDIT AND GOVERNANCE COMMITTEE – 24th July 2024

COMMITTEE WORK PLAN 2024 – 2025

1. Purpose of the Report

- 1.1 To share the current version of the Work Plan for the 2024/25 municipal year with the Committee (Appendix 1).

2. Recommendation

- 2.1 **The Committee is asked to note the Work Plan for 2024/25.**

3. Updated Position

- 3.1 The work plan has been populated for the 2024/25 municipal year and includes suggestions put forward by Members for the Briefing Sessions.
- 3.2 A schedule of current strategic risks has also been included, for a ‘deep dive’ by the Committee at each meeting.
- 3.3 The following amendments have been made to the work plan to provide for a more consistent flow of Corporate Function Assurance reports throughout the year and to align to the financial reporting timescale:

Moved from September to November 2024:

- Annual Corporate Assurance Report (Final)
- Annual Governance Statement (Final)
- Annual Sickness and PDR Report
- Annual Equality and Inclusion Report
- People Strategy
- Report of Monitoring Officer

Moved from November 2024 to January 2025:

- DPO Report
- Update on Information Governance and Cyber Security.

4 Future Briefing/ Training sessions

- 4.1 The following subject areas have been tabled for future Briefing/ Training sessions.
- Health on the High Street - Alhambra
 - Transformation Programme – Individual Service Reviews
 - Asset Management Strategy
 - Digitalisation/ Microsoft Project
 - Partnership Working

5 Development Meeting 9th October 2024

- 5.1 Members are invited to identify areas that they wish to be considered/included at the member development meeting on 9th October.

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Date: 9th July 2024