

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
November 30th 2023

Summary report of the
Penistone Area Council Manager

Penistone Area Council Procurement and Financial updates

1.0 Purpose of Report

1.1 This report provides members with a summary update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Grant Fund
- Supporting Young People Grant Fund
- Clean & Tidy Service

1.2 The report advises of the current priorities for PAC linking to spend

1.3 The report outlines the current budget position of the Penistone Ward Alliance

1.4 The report outlines the current budget position for Penistone Area Council 2023/24 and potential for any allocation of spend against this.

2.0 Recommendations

2.1 **That members note the update of the contract funded by the new Supporting Isolated and Older People Grant fund**

2.2 **That members receive the update and current financial position of the Penistone Working Together Fund.**

2.3 **That members receive the update on the Supporting Young People ringfenced funds within the existing Working Together Grant Fund and note the take up of round 3 grants for this financial year**

2.4 **That members note the conclusion of the Clean and Tidy contract started in April 2020 finishing after the extension period to the end of September 2023.**

2.5 **That members receive the updates on the procurement processes for new contracts to support PAC's environment priority**

2.6 **That members note the current financial position of the Penistone Ward Alliance**

2.7 **That Members note the record of allocated and proposed spend and current budget position for 2023/24.**

3.0 Supporting Vulnerable and Isolated Older People Service

- 3.1 At the PAC meeting 1st October 2020 it was agreed that £70K was made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.2 Following member review of previous provision to establish a grant specification in August 2021 a robust grant procurement process was established and a new service delivered by Age UK Barnsley was secured to support vulnerable and isolated older people Ageing Well in Penistone. The new contract started from July 1st 2022 at a cost of £70k per year for two years.
- 3.3 Following a full 12 month evaluation of outcomes for the first year of this contract at PAC on June 8th 2023, members agreed to the continuation of this grant funded service to year 2 of the contract at a cost of £70k.
- 3.4 A full update of quarter two outcomes for this second year is presented within this meeting.

4.0 Penistone Area Council Working Together Fund

- 4.1 At PAC 9th February 2023 Members were informed that a total of **£10,986** remained within the Working Together Grant fund, and that there were insufficient funds to be able to respond to emerging needs resulting from the impact of the rising costs of living. Members at this meeting subsequently agreed that an additional allocation of **£80k** be made to this grant pot from within the 2022/23 PAC budget.
- 4.2 Following a presentation to members at PAC February 9th 2023 by Citizens Advice Bureau where outcomes from their grant funded Debt advice service for Penistone for the last 12 months were outlined, members were informed of the likely potential future need for the area. As a result, members agreed that there was a future need for this service from April 2023 and encouraged CAB to apply for further Working together grant funds
- 4.3 An application from CAB for £21,179 to deliver a service for 2 years was received by the Working together grant panel, following the February PAC meeting. This grant funding application was approved by the Panel on March 22nd 2023.
- 4.4 External monies available through the remaining Practical Support grant within PAC budget provided a contribution of £7245 to the delivery of the CAB service, with a **£13,934** allocated from the working together grant pot.
- 4.5 At PAC 8th June 2023 Members agreed that £40k of the current Working Together Grant Pot be ringfenced in support of a further 'Supporting Young People' grant programme for 2023/24

4.6 A current total of **£37,052** remains within this grant pot and is available for spend against proposals that will address the current priorities for PAC.

Total allocations to date (since the grant started in 2014)

4.7

| | |
|---|-------------|
| Penistone FM | £ 15,627.00 |
| Penistone Round Table | £ 11,660.00 |
| Penisone Scout Group | £ 8,050.00 |
| Sporting Penistone | £ 16,230.00 |
| DIAL (Information and Advice service 2017) | £ 4,275.00 |
| Barnsley Market – BMBC Market Barn additions lighting and Wi-fi | £ 6,740.00 |
| Penistone Youth Project (TYS) | £ 8,730.00 |
| The People Focussed Group (Bumping spaces) | £ 19,836.00 |
| Cycle Penistone CIC | £ 5,990.00 |
| Penistone FM Community Radio Older people | £ 19,840.00 |
| South Pennine Community Transport CIC 2017 pilot | £ 5,000.00 |
| Trans Pennine Trail Conservation Volunteers Penistone Station project | £ 6,630.00 |
| Allocation to Ward Alliances | £ 10,000.00 |
| DIAL (Information and Advice service 2018) | £ 4,395.00 |
| South Pennine Community Transport CIC 2017 Pilot extension | £ 6,538.00 |
| South Pennine Community Transport CIC Service Delivery 2018/19 | £ 20,000.00 |
| TPT conservation volunteers Penistone Station project extension | £ 2,890.00 |
| Penistone FM Young Voices | £ 7,644.00 |
| DIAL (Information and Advice service 2019 with option to extend to 2020) | £ 9,700.00 |
| CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019) | £ 2,115.00 |
| South Pennine Community Transport CIC Service Delivery contribution 2019/20 | £ 14,000 |
| Barnsley CAB debt advice service operational costs to September 2020 | £ 3566 |
| Barnsley CAB debt advice service operational costs to September 2021 | £8118 |
| DIAL (Information and Advice service 2021 with option to extend to 2022) | £10,136 |
| Penistone FM Young Minds project | £8583 |

| | |
|---|-----------------|
| Additional amount allocated to cover YP grant overspend | £594 |
| Barnsley CAB debt advice service operational costs to April 2023 | £8191 |
| Additional amount to Supporting Young People grant 2022 | £574 |
| DIAL (Information and Advice service) delivery for 2023 | £5198 |
| Angel Voices academy adult singing workshops | £8650 |
| Total Allocations to February 2023 | £259,500 |
| <i>Amount remaining February 2023</i> | £10,986 |
| <i>PAC allocation to enhance grant pot to meet emerging cost of living needs March 2023</i> | £80,000 |
| <i>Barnsley CAB debt advice service operational costs contribution to April 2025</i> | £13,934 |
| <i>Allocation of ringfenced funds to support young people 2023/24</i> | £40,000 |
| Total amount available for allocation from November 2023 | £37,052 |

Working Together Grant fund – Supporting Young People

- 5.0
- 5.1 At PAC meeting October 1st 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.2 Five project proposals were approved by the grant panel for funding in April 2021 at a total cost of £40,594. The additional £594 outside of the ringfenced grant allocation being recouped from the main Working Together Fund grant pot as show in 4.7 within this report.
- 5.3 A second round of Supporting Young People Grant at a cost of £40k from the 2022/23 budget was agreed by PAC at its meeting on April 7th 2022. Four projects were successfully approved by the grant panel in July 2022 at a cost of £40,574 (with the remaining £574 added from the main Working together grant fund as shown at 4.7 within this report).
- 5.4 At PAC on June 8th 2023 members agreed the need to continue to provide another grant pot for for 2023/24 to encourage further projects to help support young people with physical and mental wellbeing in the area. A fund of £40k for this has been allocated from within the existing Working Together grant pot (see 4.5 within this report) .

5.5 Members are advised that following 2 grant panels in September and October, funding has now been approved for 5 projects at a total cost of **£37,337.83** from within the current budget allocation, leaving **£2,662.17** remaining unallocated within this pot

5.6 Breakdown of allocations for Supporting Young people grant round 3 (2023/24)

| | |
|--|-------------------|
| Ad Astra –Listening support for young people in Penistone Grammar school | £8124 |
| Angel Voices – singing workshops | £10,000 |
| Cawthorne junior cricket club – Young people’s development programme | £3,719 |
| Thurgoland Thespians – expansion programme | £4,544.83 |
| Walking the Goats – young people’s wellbeing programme | £10,950 |
| Total allocations | £37,337.83 |

5.7 Updates of completing projects from 2022/23 grant allocations are provided in performance updates within this meeting.

6.0 **Clean, Green and Tidy Service**

6.1 Following a robust procurement process, in which members participated, Twiggs Grounds Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1st April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.

6.2 This Clean Green and Tidy service delivered a three year contract to the end of March 2023, following annual performance reviews by PAC. A further 6 month waiver to this contract was approved by PAC at its meeting on 1st December 2022 at a cost of £50k allocated from the PAC 2023/24 budget whilst a procurement review exercise was being undertaken.

6.3 The service contract with Twiggs ended at the end of Quarter 2 (end of September 2023) and a final performance report is provided within this meeting.

6.4 PAC members participated in a number of review workshops in 2022 to consider the future need for a service to support the Penistone area to meet its’ environment priority, and at PAC September 15th 2022 Members approved £100k to be allocated from the PAC 2023/24 budget in order to progress a procurement process for a new clean green and tidy contract

6.5 At a member workshop on June 15th 2023 members were presented with outcomes of a recent consultation exercise with the Penistone community which demonstrated the need for future services that will provide sufficient flexibility to meet the environmental needs of the area. Members held an in-depth discussion on these outcomes and considered how this need may be best met for the area within this workshop.

- 6.6 At PAC July 20th 2023, members were presented with options on how they may proceed to procure any new services that could meet the area's needs. A proposal to procure and invite interest was presented for two services; service one to purchase specific environmental works as needed to keep the area tidy and well maintained (outside of the scope of BMBC's core service to the area) , service two to purchase a community environmental support service to work directly with environmental groups and volunteers in the Penistone area.
- 6.7 Members agreed at PAC July 20th 2023 to devolve responsibility for the formal approval of contracts to the Executive Director for Public Health and communities in order to pursue a direct purchasing of the proposed services.
- 6.8 A market engagement exercise to invite interest for both services has been undertaken and service one is being advertised on the Council's YOR tender platform. Members will be invited to appraise quotations when these are received.
- 6.9 Service two is currently still being developed for procurement and members will be advised when this is out for tender. Members will be invited to appraise quotations for service two when these are received.
- 6.10 At PAC July 20th Members were advised that an existing budget allocation of £50k approved on September 15th 2022 is available for this procurement exercise and members also agreed to supplement this with the approval of a further £50k from the 2024/25 budget in support of both services over a 12 month period.
- 6.11 The Penistone Area team has been managing any demand for support with environmental projects during the procurement phase until new service contracts have been secured.

7.0 **Penistone Ward Alliance**

- 7.1 A budget allocation of £20k (£10k for each ward within the Penistone area) was made available to the Ward Alliance outside of Area Council funds for the financial year 2023/24. This, together with underspend of **£1,654.18** from the previous financial year 2022/23 and a carry forward allocation of **£3,875.00** from the ring fenced School's Out allocations provided the Ward Alliance with a working budget of **£25,529.18** for the 2023/24 financial year.
- 7.2 Following the Ward Alliance meetings on October 12th and November 9th where **£6689.20** was allocated, the total allocations to date are **£17,619.20** from the 2023/24 budget. This includes **£2425** allocation from the Schools Out fund and leaves a current amount of **£7909.98** remaining for allocation this financial year including **£1450** of ring fenced schools out fund.
- 7.3 Members are advised that given the remaining budget within the Ward Alliance funds, it is not recommended that Area Council consider providing any supplementary funds to the Ward Alliance this financial year.

8.0 Penistone Area Council Priorities

- 8.1 The current area governance arrangements recommend that Area Council priorities are reviewed on a regular basis in order to ensure that these reflect the current and emerging needs of the area and funding can be allocated appropriately
- 8.2 At PAC June 9th 2022 members agreed to participate in a workshop in early September to reconsider PAC priorities. The outcomes of the workshop concluded that existing PAC priorities are still relevant although it was acknowledged that impacts of cost of living increases need to be monitored.
- 8.3 At PAC meeting September 15th 2022 members agreed that ***existing priorities will remain the same but will be monitored within the context of any impact of rising costs of living*** in order that PAC may be able to provide any appropriate support.
- 8.4 Members are advised that there are sufficient funds currently within the Working Together Grant fund and remaining budget to support any potential demand arising from the impacts of cost of living increases. An update on this is provided within the performance reporting in this meeting.

9.0 Current Financial Summary Position

- 9.1 A PAC 2023/24 budget allocation of **£200k** has been made available for spend. Together with underspend from the financial year 2022/23 of **£8,059** this provides a total working budget of **£208,059**.
- 9.2 Budget allocations approved to date include Clean Green and Tidy contract extension and future procurement exercise £100k, Year 2 of the Supporting Vulnerable and Isolated Older People grant contract at cost of £70k, and a contribution to the 10 year celebration event of £843 leaving a total of **£37,216** available for spend.
- 9.3 **Budget Allocations summary 2023/24**

| Budget 2023/24 | |
|---|-----------------|
| Base Budget | £200k |
| Additional income to base budget Underspend from 2021/22 budget | £8,059 |
| Total budget available for spend 2023/24 | £208,059 |
| Approved Spend items 2023/24 | |
| Spend already approved by PAC for procurement of Clean, green and tidy contract 2023/24 (to include £50k allocation to waiver existing contract to end of September 2023) | £100K |
| Yr 2 Supporting Vulnerable and Isolated Older People grant fund | £70k |

| | |
|---|----------------|
| Contribution to 10 year celebration event | £843 |
| Total Remaining amount for allocation 2023/24 | £37,216 |
| Budget 2024/25 | |
| Allocation in support of procurement exercise for services to support PAC environmental priority. | £50k |

PAC Working Budget Financial Summary

10.0

| PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2023/24 | | | | |
|--|------------------------------|------------------------------|------------|------------------------------|
| Contract Name | Commissioning Budget 2022/23 | Commissioning Budget 2023/24 | | Commissioning Budget 2024/25 |
| | Budget | Budget | Spend | Budget |
| Base Expenditure | £200,000.00 | £200,000.00 | | |
| Underspend from previous year | £28,095.00 | £8,095.00 | | |
| Countryside Skills Training | | | | |
| Countryside Skills Training Extension | | | | |
| Clean & Green | | | | |
| Clean & Green extension | | | | |
| Working Together Fund | £80,000.00 | | | |
| Allocation to Ward Alliances/DWB 15-16 | | | | |
| Allocation to Ward Alliances 16-17 | | | | |
| Reducing Isolation in older people | | | | |
| Public Health Funds | | | | |
| Supporting Older People Fund | | | | |
| Supporting supporting vulnerable isolated older people 23/24 | | £70,000.00 | £17,500.00 | |
| Supporting Young People Fund | | | | |
| Supporting Young People Fund 2022/23 | £40,000.00 | | | |
| Supporting Young People Fund 2023/24 | | £40,000.00 | | |
| Allocation to Ward Alliances 17-18 | | | | |
| Allocation to Ward Alliances 18-19 | | | | |
| Allocation to Ward Alliance 19-20 | | | | |
| Allocation to Ward Alliance Dec 21 | | | | |
| Clean & Green 2017/18 (Y1) | | | | |
| Clean & Green 2017/18 - extension Nov 19 (Y2) | | | | |
| Clean & Green 2017/18 - extension April 2020 (Y2) | | | | |
| Clean & Green April 2020 (Y1) | | | | |
| Clean & Green April 2021 (Y2) | | | | |
| Clean & Green April 2022 (Y3) | £100,000.00 | | | |
| Clean & Green 2023 | | £100,000.00 | £40,000.00 | |
| Environment contracts | | | | £50,000.00 |
| Penistone Living Inserts | | | | |
| Area Council Promotion | | £2,000.00 | | |
| Public Health Monies | | | | |
| financial hardship monies | | | | |
| Practical Support Grant | £7,245.00 | | | |
| Expenditure Incurred in Year | | | £57,500.00 | |
| What funds are available | £228,095.00 | £208,095.00 | | |
| Carry forward = What funds are available - Practical Support Grant | | | | |

Contact Officer:
Elaine Equeall
Penistone Area Council Manager

Contact No:
01226 775382