



**Minutes of the NHS South Yorkshire Integrated Care Board, Barnsley Place
Committee and Barnsley Place Partnership Board (public session)**

**Held on Thursday 31 August 2023, 1.30 pm
In the Boardroom Hilder House, 49/51 Gawber Road Barnsley S75 2PY**

BARNESLEY PLACE COMMITTEE - MEMBERS PRESENT

Wendy Lowder (Chair Barnsley Place Committee)	Barnsley Place Director
Lesley Dabell	Non Executive Director SY ICB
Dr Madhavi Guntamukkala	Medical Director, Barnsley Place
Roxanna Naylor	Chief Finance Officer Barnsley Place

BARNESLEY PARTNERSHIP BOARD - MEMBERS PRESENT

Wendy Lowder (Chair Partnership Board)	Barnsley Place Director
Mark Brooks	Chief Executive, South West Yorkshire Partnership NHS Foundation Trust (SWYPT)
Adrian England (Participant)	Chair, Healthwatch Barnsley
Dr Mehrban Ghani	Chairman Barnsley Healthcare Federation
Cllr Sir Steve Houghton	Leader, Barnsley Metropolitan Borough Council
Dr Richard Jenkins	Chief Executive, Barnsley Hospital NHS Foundation Trust (BHNFT)
Sheena Mc Donnell	Chair, Barnsley Hospital NHS Foundation Trust
Sarah Norman	Chief Executive, Barnsley Metropolitan Borough Council

IN ATTENDANCE

Terry Hague	Primary Care Transformation Manager, SY ICB Barnsley Place (For minute reference 9 only)
Bob Kirton	Managing Director, BHNFT
Richard Lynch	Service Director Adult Social Care commissioning Barnsley Metropolitan Borough Council
Kay Morgan	Governance and Assurance Manager, SY ICB Barnsley Place (Minutes)
Gill Stansfield	Clinical Services Director South West Yorkshire Partnership NHS Foundation Trust (SWYPT)
Richard Walker	Head Of Governance & Assurance SY ICB Barnsley Place
Jamie Wike	The Deputy Place Director SY ICB Barnsley Place

APOLOGIES – Place Committee Members

Jayne Sivakumar	Chief Nurse SY ICB Barnsley Place
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APOLOGIES – Partnership Members

Julia Burrows	Director of Public Health, Barnsley Metropolitan Borough Council (BMBC)
Jane Holliday	Chief Executive Barnsley Community Voluntary Service (CVS)
Martine Tune	Chief Executive Barnsley Hospice

MEMBERS OF THE PUBLIC

Pete Deakin	Member of the Public (up to and including minute reference 15)
Nora Everitt	Member of the Public (up to and including minute reference 15)

The Chair welcomed members, attendees and members of the public to the meeting of the Place Committee and Partnership Board and introductions took place.

Ref	Item	Action
1	Welcome / Housekeeping	
	All present in the room, were informed of the housekeeping arrangements for the meeting venue, including fire procedures including nearest fire exit and toilet facilities.	
2	Apologies for Absence	
	Apologies were received and recorded as above.	
3	Quoracy - Barnsley Place Committee & Partnership Board	
	The Barnsley Place Committee meeting was declared quorate. The Chair advised that the meeting would continue no formal decisions are required. The Barnsley Place Partnership Board was not quorate.	
4	Declaration of Interests	
	The Barnsley Place Committee and Barnsley Place Partnership Board considered the Declarations of Interests Report. No other new interests were declared.	
5	Questions From the Public	
	No questions had been received from members of the public for the Place Committee and Partnership Board meeting.	

6	Minutes of the Previous Meeting (public session) held on 27 July 2023	
	The minutes of the previous meeting of the Barnsley Place Committee and Partnership Board held on 27 July 2023 in public session were verified as a correct record of the proceedings.	
7	Matters Arising Action Log	
	<p>The Place Committee / Partnership Board considered the Matters Arising / Action Log. It was noted that:</p> <ul style="list-style-type: none"> • Minute Reference 30.03.23 Barnsley Health & Care Quality and Safety Committee Report <p>It was noted that the Terms of Reference and work plan for the Barnsley Health & Care Quality and Safety Committee are being reviewed. Following the SY ICB review of governance & committee structures, the SY ICB Quality Committee will consider the process for the governance of quality.</p> <p>The following actions were deemed complete.</p> <ul style="list-style-type: none"> • Minute Reference 25.05.23 & 27.07.23 – Services for the Homelessness & Homelessness Strategy. • Minute Reference 25.05.23 – Eating Disorders <p>The Place Committee and Partnership Board noted the Matters Arising Action Log</p>	
	STRATEGY	
8	Place Director Update & Barnsley Place Achievements	
	<p>The Place Director provided her update re Barnsley Place to the meeting. The Place Director highlighted a new campaign in Barnsley 'How's Thi Ticker' making blood pressure checks more accessible in convenient locations across the borough.</p> <p>Members noted the celebrations held for the tenth anniversary of Healthwatch Barnsley. The Chair of Healthwatch Barnsley highlighted that an engagement event had been held in the town centre, focussed on Dental services in the borough.</p> <p>The Place Director advised the meeting about the SY ICB 30% reduction in running cost allowance and asked for the support of the Partnership during this period of change. The proposed new SY ICB structure has been considered by the Staff Consultative Forum and will be submitted to a special meeting of the SY ICB Board on 6 September 2023. The consultation period with staff will commence on 7 September 2023. The structure design across SY ICB Places is consistent but recognises the uniqueness of each place.</p>	

	<p>The Barnsley Place Committee and Partnership Board noted the Place Director update and Barnsley Place Achievements.</p> <p><i>Agreed action</i></p> <p><i>To share the Barnsley and Children Young People’s Plan with Members of the Place Committee and Partnership Board.</i></p>	WL
	BUSINESS	
9	Primary Care Branch Surgery Closure	
	<p>At this point the Primary Care Transformation Manager, SY ICB Barnsley Place joined the meeting.</p> <p>As requested by the Place Committee and Partnership Board at its meeting held on 27 July 2023, the Deputy Place Director provided further information in relation to the applications for branch closures received from Burleigh Medical Centre and Woodland Drive Medical Centre, in particular around the possible impact on health inequalities and also on other services provider by partners. The Place Committee and Partnership Board was asked to consider approval of the applications, as recommended by Barnsley Place Senior Management Team.</p> <p>Following consideration of the report, members concluded that it did not appear the branch surgery closures will widen health inequalities or impact on increased A&E attendances. However, with regard to community services there had been an increase in phlebotomy referrals and monitoring work will continue on referrals for urgent community response. Concern was expressed about true access to services and the longer term impact of the branch surgery closures.</p> <p>In response to a question raised about the broader impact of the branch surgery closures on the economy in an already deprived area, the Deputy Place Director clarified that the building accommodating the branch surgeries is still occupied by the St Georges Medical Practice who wished to expand their services utilising the potential vacant space in the building. The Primary Care Team are supporting St Georges Medical Practice to make the best use of the available estate resource.</p> <p>It was noted that the estates review is looking at the utilisation of space across the partnership estate including LIFT buildings and a paper about the review will be submitted to the September meeting of the Place Committee and Partnership Board. Members noted that there is still a need to monitor and ensure people continue to access services.</p> <p>The Non Executive Director SY ICB highlighted that the move towards digitalised services can exclude some people. The Deputy Place Director informed the meeting that the digital infrastructure in Barnsley is good. There is some further development in Primary Care to improve digitalisation and access to services including a move to cloud based technology. Online consultations will continue but not at the detriment to patients and face to face consultations will remain available.</p>	

	<p>The Chair, Barnsley Hospital NHS Foundation Trust advised that it would be useful to further explore available data, to understand and prevent avoidable A&E attendances.</p> <p>It was noted that access to Primary Care, Health Services generally and A&E will be picked up under the Barnsley Place Plan performance monitoring.</p> <p>The Committee reviewed the information provided, options and implications and agreed the recommendation for approval of the branch closure applications received from Burleigh Medical Centre and Woodland drive Medical Centre.</p> <p><i>Agreed action</i></p> <p><i>To submit the Primary Care Access and Recovery Plan to the next meeting of the Place Committee and Partnership Board on 26 October 2023.</i></p> <p><i>To submit a report on Digital inclusion to a future meeting of the Place Committee and Partnership Board.</i></p>		
	ASSURANCE REPORTS – No items		
	GOVERNANCE ISSUES – No Items		
	FINANCE & PERFORMANCE – No Items		
	COMMITTEES / MINUTES		
10	Committee Minutes and Assurance Reports		
	10.1 Senior Management Team Decisions - Noted		
	10.2 Adopted Minutes of the Finance, Performance & Efficiency Group held on 13 July 2023 – Noted		
	10.3 Adopted Minutes of the Barnsley Place Partnership Delivery Group held on 11 July 2023 - Noted		
	10.4 Unadopted Minutes of the Barnsley Health and Wellbeing Board held on 10 August 2023 - Noted		
	GENERAL		
11	Updates and Escalations from Partners		
	11.1 Winter Vaccinations		
	The Deputy Place Director SY ICB Barnsley Place provided Members with an update on Winter vaccinations including the confusing and changing		

	<p>guidance / timescales received around the Covid-19 and flu vaccinations. Barnsley Place had until Monday 4 September 2023 to confirm the vaccination model to NHSE. In addition to Primary Care, some pharmacies across the borough have expressed an interest in providing vaccinations to patients. The BHNFT and Community providers will vaccinate staff.</p> <p>The Chairman Barnsley Healthcare Federation commented that the changing guidance and item of service fee from NHSE in respect of the Winter vaccinations had been shambolic and made planning with changing goal posts for delivery very difficult. NHSE had not considered how Primary Care and GP Practices will practically deliver the vaccination programme. The Barnsley Health care Federation and GO Practices are geared up and committed to delivering the Winter vaccination Programme.</p> <p>The Place Committee and Partnership Board noted the update on Winter vaccinations.</p>	
12	Any Other Business	
	12.1 Director of Public Health, Barnsley Metropolitan Borough Council (BMBC)	
	<p>The Place Committee and Partnership Board noted that the Director of Public Health, Barnsley Metropolitan Borough Council (BMBC) Julia Burrows was retiring, and this would have been her last meeting. Julia had submitted her apologies for the meeting. Members proposed a huge thankyou to Julia for her leadership, great work and huge achievements made in Barnsley.</p>	
13	Risk and Items for Escalation to NHS SY ICB – No items	
14	Reflection on how well the Meeting’s Business has been Conducted	
	<p>The Chair highlighted the following two items for the November Place Committee and Partnership Board:</p> <ul style="list-style-type: none"> • Model and approach to Engagement and Participation • Approach to Comms and Marketing 	
15	Date and Time of Next Meeting:	
	<ul style="list-style-type: none"> • Thursday 28 September 2023 at 1.00 pm (in public session) 	