

BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
September 7th 2023

Summary report of the
Penistone Area Council Manager

Penistone Area Council Procurement and Financial updates

1.0 Purpose of Report

1.1 This report provides members with a summary update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Grant Fund
- Supporting Young People Grant Fund
- Clean & Tidy Service

1.2 The report advises of the current priorities for PAC linking to spend

1.3 The report outlines the current budget position of the Penistone Ward Alliance

1.4 The report outlines the current budget position for Penistone Area Council 2023/24 and potential for any allocation of spend against this.

2.0 Recommendations

2.1 **That members note the update of the contract funded by the new Supporting Isolated and Older People Grant fund**

2.2 **That members receive the update and current financial position of the Penistone Working Together Fund.**

2.3 **That members receive the update on the existing Supporting Young People ringfenced funds within the existing Working Together Grant Fund and note the update on progress for the next round of funding.**

2.4 **That members note the updates on the current Clean and Tidy contract started in April 2020 and now in a final extension period to the end of September 2023.**

2.5 **That members receive the update in the procurement processes for contracts to support PAC's environment priority following the completion of the existing Clean and Tidy contract.**

2.6 **That members note the current financial position of the Penistone Ward Alliance**

2.7 **That Members note the record of allocated and proposed spend and current budget position for 2023/24.**

3.0 **Supporting Vulnerable and Isolated Older People Service**

3.1 At the PAC meeting 1st October 2020 it was agreed that £70K was made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.

3.2 Following member review of previous provision to establish a grant specification in August 2021 a robust grant procurement process was established and a new service delivered by Age UK Barnsley was secured to support vulnerable and isolated older people Ageing Well in Penistone.

3.3 The new contract started from July 1st 2022 at a cost of £70k per year for two years. PAC members have been provided with regular quarterly updates on the progress of this contract since it started at their meetings.

3.4 Members received a full 12 month evaluation of outcomes for the first year of this contract at PAC on June 8th 2023. As a result members agreed to the continuation of this grant funded service to year 2 of the contract at a cost of £70k. A full update of quarter one outcomes for this second year is presented within this meeting.

4.0 **Penistone Area Council Working Together Fund**

4.1 At PAC 9th February 2023 Members were informed that a total of **£10,986** remained within the Working Together Grant fund, and that there were insufficient funds to be able to respond to emerging needs resulting from the impact of the rising costs of living. Members at this meeting subsequently agreed that an additional allocation of **£80k** be made to this grant pot from within the 2022/23 PAC budget.

4.2 Following a presentation to members at PAC February 9th 2023 by Citizens Advice Bureau where outcomes from their grant funded Debt advice service for Penistone for the last 12 months were outlined, members were informed of the likely potential future need for the area. As a result, members agreed that there was a future need for this service from April 2023 and encouraged CAB to apply for further Working together grant funds

4.3 An application from CAB for £21,179 to deliver a service for 2 years was received by the Working together grant panel, following the February PAC meeting. This grant funding application was approved by the Panel on March 22nd 2023.

4.4 External monies available through the remaining Practical Support grant within PAC budget provided a contribution of £7245 to the delivery of the CAB service, with a **£13,934** allocated from the working together grant pot.

4.5 At PAC 8th June 2023 Members agreed that £40k of the current Working Together Grant Pot be ringfenced in support of a further 'Supporting Young People' grant programme for 2023/24

4.6 A current total of **£37,052** now remains within this grant pot which will enable PAC to consider any future funding requests in support of projects that will meet PAC's priorities in the next year.

4.7 Total allocations to date (since the grant started in 2014)

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group (Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL (Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Barnsley CAB debt advice service operational costs to September 2021	£8118
DIAL (Information and Advice service 2021 with option to extend to 2022)	£10,136

Penistone FM Young Minds project	£8583
Additional amount allocated to cover YP grant overspend	£594
Barnsley CAB debt advice service operational costs to April 2023	£8191
Additional amount to Supporting Young People grant 2022	£574
DIAL (Information and Advice service) delivery for 2023	£5198
Angel Voices academy adult singing workshops	£8650
Total Allocations to February 2023	£259,500
<i>Amount remaining February 2023</i>	£10,986
<i>PAC allocation to enhance grant pot to meet emerging cost of living needs March 2023</i>	£80,000
<i>Barnsley CAB debt advice service operational costs to April 2025</i>	£13,934
<i>Allocation of ringfenced funds to support young people 2023/24</i>	£40,000
Total amount available for allocation from July 2023	£37,052

5.0 Working Together Grant fund – Supporting Young People

- 5.1 At PAC meeting October 1st 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.2 Following grant panel assessment of applications in late April /early May 2021 five project proposals were approved for funding at a total cost of £40,594. The additional £594 outside of the ringfenced grant allocation is recouped from the main Working Together Fund grant pot as show in 4.7 within this report.
- 5.3 Following the successful outcomes from projects funded, PAC at its meeting of April 7th 2022 approved for a second round of Supporting Young People Grant at a cost of £40k from within the current budget to encourage further provision.
- 5.4 Four projects were successfully approved by the grant panel in July 2022 at a cost of £40,574 (with the remaining £574 added from the main Working together grant fund as shown at 4.7 within this report). Most of these projects have now concluded with outcomes presented regularly to PAC over the last 12 months. Final performance reporting is provided within this meeting.

- 5.5 At PAC on June 8th 2023 members agreed the need to continue to provide another grant pot for for 2023/24 to encourage further projects to help support young people with physical and mental wellbeing in the area. A fund of £40k for this has been allocated from within the existing Working Together grant pot (see 4.5 within this report) .
- 5.6 Members are advised that the Supporting Young people grant fund for 2023/4 has received 9 enquiries to date from various providers. The application deadline is September 1st . A grant panel with representation from members from Penistone East and West wards, Penistone ward alliance and Public Health will be convened on September 7th to consider applications. All PAC members will be made aware of successful applications after this date.
- 5.7 Breakdown of allocations for Supporting Young people grant round 2 (2022/23)

Ad Astra – supporting young people pre16 in Penistone Grammar school	£ 8,124
Angel Voices	£14,950
Penistone Girl Guiding	£10,000
Penistone Grammar peer support	£7,500
Total allocations	£40,574

6.0 **Clean, Green and Tidy Service**

- 6.1 Following a robust procurement process, in which members participated, Twiggs Grounds Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1st April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.
- 6.2 This Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it was agreed to flex this to meet immediate needs during the crisis period. The contract performed satisfactorily within the flexed terms with performance highlighted at PAC meetings during 2020.
- 6.3 Members at PAC February 11th 2021 agreed to the continuation of this service to year two of the contract from April 2021 at a cost of £100k from the 2021/22 PAC budget. A full update of this service, and performance during the pandemic period was received by members at PAC June 3rd 2021.
- 6.4 Year two of the Clean Green and Tidy service contract has continued to be reviewed and flexed in order to accommodate the ongoing impact of the pandemic in 2021. A full summary of Year 2 performance was presented to members at PAC on February 10th 2022. In light of the findings of this, members agreed to continue to fund the final year of this contract from April 2022 at a cost of £100k from the 2022/23 PAC budget.
- 6.5 At it's meeting of June 9th 2022 PAC members agreed to participate in a review workshop during August 2022 to consider any future requirement for a new Clean, Green and Tidy Service for the Penistone area. Outcomes from the workshop on August 17th 2022 indicated that members wished to progress a procurement exercise for a further clean green and tidy service to start from April 2023.

- 6.6 At PAC September 15th 2022 Members approved £100k to be allocated from the PAC 2023/24 budget in order to progress the procurement process for a new clean green and tidy contract from April 2023
- 6.7 A member workshop was held on November 16th 2022 to consider the future contract specification and procurement options for a contract from April 2023. In light of the outcomes of this workshop, and to ensure sufficient time for development of the procurement process members at PAC 1st December 2022 approved a 6 month waiver to the existing Clean Green and Tidy contract from April 2023, at a cost of £50k allocated from the PAC 2023/24 budget.
- 6.8 An update on the quarter one performance of the current extended clean green and tidy contract is provided within this meeting
- 6.9 At PAC June 8th 2023 members agreed that no further extension to the existing Clean Green and Tidy contract should be pursued and to participate in a workshop to discuss further options for any future services to meet the environmental needs of the area.
- 6.10 At a member workshop on June 15th 2023 members were presented with outcomes of a recent consultation exercise with the Penistone community which demonstrated that there is the need for future services that will provide sufficient flexibility to meet the environmental needs of the area. Members held an in-depth discussion on these outcomes and considered how this need may be best met for the area within this workshop.
- 6.11 At PAC July 20th 2023, members were presented with options on how they may proceed to procure any new services that could meet the area's needs. Members agreed to devolve responsibility for the formal approval of contracts to the Executive Director for Public Health and communities in order that a swifter procurement process could be pursued based on a direct purchasing of services.
- 6.12 Members are advised that the area manager is currently conducting a market engagement exercise to invite interest for two services; service one to purchase specific environmental works as needed to keep the area tidy and well maintained (outside of the scope of BMBC's core service to the area) , service two to purchase a community environmental support service to work directly with environmental groups and volunteers in the Penistone area. Following this phase, services will be advertised on the Council's YOR tender platform. Members will be invited to appraise quotations when these are received.
- 6.13 At PAC July 20th Members were advised that an existing budget allocation of £50k approved on September 15th 2022 is available for this procurement exercise and members also agreed to supplement this with the approval of a further £50k from the 2024/25 budget in support of both services over a 12 month period.

7.0 **Penistone Ward Alliance**

- 7.1 A budget allocation of £20k (£10k for each ward within the Penistone area) was made available to the Ward Alliance outside of Area Council funds for the financial year 2023/24. This, together with underspend of **£1,654.18** from the previous financial year 2022/23 and a carry forward allocation of **£3,875.00** from the ring fenced School's Out allocations provided the Ward Alliance with a working budget of **£25,529.18** for the 2023/24 financial year.

7.2 Following the Ward Alliance meeting on 27th July where £2,860 was allocated, the total allocations to date are £7094 from the 2023/24 budget. This includes £2125 allocation from the Schools Out fund and leaves a current amount of **£18,435.18** remaining for allocation this financial year including £1750 of ring fenced schools out fund.

7.3 Members are advised that as we approach mid financial year 2023/24 only 27% of Ward Alliance funds have been allocated so far, and they may wish to pursue discussion of how to encourage more applications with Ward alliance members at their next meeting on 14th September.

8.0 **Penistone Area Council Priorities**

8.1 The current area governance arrangements recommend that Area Council priorities are reviewed on a regular basis in order to ensure that these reflect the current and emerging needs of the area and funding can be allocated appropriately

8.2 At PAC June 9th 2022 members agreed to participate in a workshop in early September to reconsider PAC priorities. The outcomes of the workshop concluded that existing PAC priorities are still relevant although it was acknowledged that impacts of cost of living increases need to be monitored.

8.3 At PAC meeting September 15th 2022 members agreed that ***existing priorities will remain the same but will be monitored within the context of any impact of rising costs of living*** in order that PAC may be able to provide any appropriate support.

8.4 Members are advised that an update on progress to further develop responses to the impacts of the rising cost of living are included within the performance update report within this meeting.

9.0 **Current Financial Summary Position**

9.1 A PAC 2023/24 budget allocation of **£200k** has been made available for spend. Together with underspend from the financial year 2022/23 of **£8,059** this provides a total working budget of **£208,059**.

9.2 Budget allocations approved to date include Clean Green and Tidy contract extension and future procurement exercise £100k, Year 2 of the Supporting Vulnerable and Isolated Older People grant contract at cost of £70k, and a contribution to the 10 year celebration event of £843 leaving a total of **£37,216** available for spend.

9.3 Budget Allocations summary 2023/24

Budget 2023/24	
Base Budget	£200k
Additional income to base budget Underspend from 2021/22 budget	£8,059
Total budget available for spend 2023/24	£208,059
Approved Spend items 2023/24	
Spend already approved by PAC for procurement of Clean, green and tidy contract 2023/24 (to include £50k allocation to waiver existing contract to end of September 2023)	£100K
Yr 2 Supporting Vulnerable and Isolated Older People grant fund	£70k
<i>Contribution to 10 year celebration event</i>	£843
Total Remaining amount for allocation 2023/24	£37,216
Budget 2024/25	
Allocation in support of procurement exercise for services to support PAC environmental priority.	£50k

10.0 PAC Working Budget Financial Summary

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2023/24				
Contract Name	Commissioning Budget 2022/23	Commissioning Budget 2023/24		Commissioning Budget 2024/25
	Budget	Budget	Spend	Budget
Base Expenditure	£200,000.00	£200,000.00		
Underspend from previous year	£28,095.00	£8,095.00		
Countryside Skills Training				
Countryside Skills Training Extension				
Clean & Green				
Clean & Green extension				
Working Together Fund	£80,000.00			
Allocation to Ward Alliances/DWB 15-16				
Allocation to Ward Alliances 16-17				
Reducing Isolation in older people				
Public Health Funds				
Supporting Older People Fund				
Supporting supporting vulnerable isolated older people 23/24		£70,000.00	£17,500.00	
Supporting Young People Fund				
Supporting Young People Fund 2022/23	£40,000.00			
Supporting Young People Fund 2023/24		£40,000.00		
Allocation to Ward Alliances 17-18				
Allocation to Ward Alliances 18-19				
Allocation to Ward Alliance 19-20				
Allocation to Ward Alliance Dec 21				
Clean & Green 2017/18 (Y1)				
Clean & Green 2017/18 - extension Nov 19 (Y2)				
Clean & Green 2017/18 - extension April 2020 (Y2)				
Clean & Green April 2020 (Y1)				
Clean & Green April 2021 (Y2)				
Clean & Green April 2022 (Y3)	£100,000.00			
Clean & Green 2023		£100,000.00	£40,000.00	
Environment contracts				£50,000.00
Penistone Living Inserts				
Area Council Promotion		£2,000.00		
Public Health Monies				
financial hardship monies				
Practical Support Grant	£7,245.00			
Expenditure Incurred in Year			£57,500.00	
What funds are available	£228,095.00	£208,095.00		
Carry forward = What funds are available - Practical Support Grant				

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