

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council

Summary report of the
Penistone Area Council Manager

Penistone Area Council Procurement and Financial updates

1.0 Purpose of Report

1.1 This report provides members with a summary update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Grant Fund
- Supporting Young People Grant Fund
- Clean & Tidy Service

1.2 The report advises of the current priorities for PAC linking to spend

1.3 The report outlines the current budget position of the Penistone Ward Alliance

1.4 The report outlines the current budget position for Penistone Area Council 2023/24 and potential for any allocation of spend against this.

2.0 Recommendations

2.1 **That members note the update of the contract funded by the new Supporting Isolated and Older People Grant fund**

2.2 **That members receive the update and current financial position of the Penistone Working Together Fund.**

2.3 **That members receive the update on the existing Supporting Young People ringfenced funds within the existing Working Together Grant Fund and note the update on progress for the next round of funding.**

2.4 **That members note the updates on the current Clean and Tidy contract started in April 2020 and now in a final extension period to the end of September 2023.**

2.5 **That members consider and agree a preferred option for the procurement of future services in relation to meeting the PAC environment priority and that £50k is approved from the 2024/25 budget in support of this.**

2.6 **That members note the current financial position of the Penistone Ward Alliance**

2.7 **That members approve the recommendation to promote the work PAC through a Penistone 10 year celebration event and agree to contribute £2k from within the PAC budget in support of this.**

2.8 **That Members note the record of allocated and proposed spend and current budget position for 2023/24.**

3.0 **Supporting Vulnerable and Isolated Older People Service**

3.1 At the PAC meeting 1st October 2020 it was agreed that £70K was made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.

3.2 Following member review of previous provision to establish a grant specification in August 2021 a robust grant procurement process was established and a new service delivered by Age UK Barnsley was secured to support vulnerable and isolated older people Ageing Well in Penistone.

3.3 The new contract started from July 1st 2022 at a cost of £70k per year for two years. PAC members have been provided with regular quarterly updates on the progress of this contract since it started at their meetings.

3.4 Members received a full 12 month evaluation of outcomes for the first year of this contract at PAC on June 8th 2023. As a result members agreed to the continuation of this grant funded service to year 2 of the contract at a cost of £70k.

4.0 **Penistone Area Council Working Together Fund**

4.1 At PAC 9th February 2023 Members were informed that a total of **£10,986** remained within the Working Together Grant fund, and that there were insufficient funds to be able to respond to emerging needs resulting from the impact of the rising costs of living. Members at this meeting subsequently agreed that an additional allocation of **£80k** be made to this grant pot from within the 2022/23 PAC budget.

4.2 Following a presentation to members at PAC February 9th 2023 by Citizens Advice Bureau where outcomes from their grant funded Debt advice service for Penistone for the last 12 months were outlined, members were informed of the likely potential future need for the area. As a result, members agreed that there was a future need for this service from April 2023 and encouraged CAB to apply for further Working together grant funds

4.3 An application from CAB for £21,179 to deliver a service for 2 years was received by the Working together grant panel, following the February PAC meeting. This grant funding application was approved by the Panel on March 22nd 2023.

4.4 External monies available through the remaining Practical Support grant within PAC budget will provide a contribution of £7245 to the delivery of the CAB service, which means **£13,934** will allocated from the working together grant pot.

- 4.5 At PAC 8th June 2023 Members agreed that £40k of the current Working Together Grant Pot be ringfenced in support of a further 'Supporting Young People' grant programme for 2023/24
- 4.6 A current total of now remains within this grant pot which will enable PAC to consider any future funding requests in support of projects that will meet PAC's priorities in the next year. (See section 5.5)
- 4.7 Total allocations to date (since the grant started in 2014)

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group (Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL (Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Barnsley CAB debt advice service operational costs to September 2021	£8118

DIAL (Information and Advice service 2021 with option to extend to 2022)	£10,136
Penistone FM Young Minds project	£8583
Additional amount allocated to cover YP grant overspend	£594
Barnsley CAB debt advice service operational costs to April 2023	£8191
Additional amount to Supporting Young People grant 2022	£574
DIAL (Information and Advice service) delivery for 2023	£5198
Angel Voices academy adult singing workshops	£8650
Total Allocations to February 2023	£259,500
<i>Amount remaining February 2023</i>	£10,986
<i>PAC allocation to enhance grant pot to meet emerging cost of living needs March 2023</i>	£80,000
<i>Barnsley CAB debt advice service operational costs to April 2025</i>	£13,934
<i>Allocation of ringfenced funds to support young people 2023/24 (see 5.5)</i>	£40,000
Total amount available for allocation from July 2023	£37,052

5.0 Working Together Grant fund – Supporting Young People

- 5.1 At PAC meeting October 1st 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.2 Following grant panel assessment of applications in late April /early May 2021 five project proposals were approved for funding at a total cost of £40,594. The additional £594 outside of the ringfenced grant allocation is recouped from the main Working Together Fund grant pot as show in 4.7 within this report.
- 5.3 Following the successful outcomes from projects funded, PAC at its meeting of April 7th 2022 approved for a second round of Supporting Young People Grant at a cost of £40k from within the current budget to encourage further provision.
- 5.4 Four projects were successfully approved by the grant panel in July 2022 at a cost of £40,574 (with the remaining £574 added from the main Working together grant fund as shown at 4.7 within this report) and performance has been reported to PAC on a quarterly basis.

- 5.5 At PAC on June 8th 2023 members agreed the need to continue to provide another grant pot for for 2023/24 to encourage further projects to help support young people in the area. A fund of £40k for this has been allocated from within the existing Working Together grant pot (see 4.5 within this report) .
- 5.6 Members are advised that the Supporting Young people grant fund will be advertised in August and a grant panel with representation from PAC members will be convened for early September.
- 5.7 Breakdown of allocations for Supporting Young people grant round 2 (2022/23)

Ad Astra – supporting young people pre16 in Penistone Grammar school	£ 8,124
Angel Voices	£14,950
Penistone Girl Guiding	£10,000
Penistone Grammar peer support	£7,500
Total allocations	£40,574

6.0 **Clean, Green and Tidy Service**

- 6.1 Following a robust procurement process, in which members participated, Twiggs Grounds Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1st April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.
- 6.2 The current Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it was agreed to flex this to meet immediate needs during the crisis period. The contract performed satisfactorily within the flexed terms with performance highlighted at PAC meetings during 2020.
- 6.3 Members at PAC February 11th 2021 agreed to the continuation of this service to year two of the contract from April 2021 at a cost of £100k from the 2021/22 PAC budget. A full update of this service, and performance during the pandemic period was received by members at PAC June 3rd 2021.
- 6.4 Year two of the Clean Green and Tidy service contract has continued to be reviewed and flexed in order to accommodate the ongoing impact of the pandemic in 2021. A full summary of Year 2 performance was presented to members at PAC on February 10th 2022. In light of the findings of this, members agreed to continue to fund the final year of this contract from April 2022 at a cost of £100k from the 2022/23 PAC budget.
- 6.5 At it's meeting of June 9th 2022 PAC members agreed to participate in a review workshop during August 2022 to consider any future requirement for a new Clean, Green and Tidy Service for the Penistone area. Outcomes from the workshop on August 17th 2022 indicated that members wished to progress a procurement exercise for a further clean green and tidy service to start from April 2023.

- 6.6 At PAC September 15th 2022 Members approved £100k to be allocated from the PAC 2023/24 budget in order to progress the procurement process for a new clean green and tidy contract from April 2023
- 6.7 A member workshop was held on November 16th 2022 to consider the future contract specification and procurement options for a contract from April 2023. In light of the outcomes of this workshop, and to ensure sufficient time for development of the procurement process members at PAC 1st December 2022 approved a 6 month waiver to the existing Clean Green and Tidy contract from April 2023, at a cost of £50k allocated from the PAC 2023/24 budget.
- 6.8 An update on the current clean green and tidy contract is provided within this meeting with a full quarterly performance reported to PAC at its meeting in September 2023.
- 6.9 At PAC June 8th 2023 members agreed that no further extension to the existing Clean Green and Tidy contract should be pursued and to participate in a workshop to discuss further options for any future services to meet the environmental needs of the area.
- 6.10 At a member workshop on June 15th 2023 members were presented with outcomes of a recent consultation exercise with the Penistone community which demonstrated that there is the need for future services that will provide sufficient flexibility to meet the environmental needs of the area. Members held an in-depth discussion on these outcomes and considered how this need may be best met for the area.
- 6.11 As a result of discussion from the workshop in June, members are asked to consider and agree how they now wish to proceed. The options for consideration are:
- a) To agree detailed proposals for the commissioning of services at the next PAC meeting in September with progression to procurement for a service to start early 2024
 - b) Do nothing, and allow current services to finish as per contractual obligations at the end of September and review options further after this date.
 - c) Devolve responsibility for the formal approval of the contracts to the Executive Director for Public Health and Communities, enabling a swifter process for procurement based on a direct purchasing of services.
- 6.12 In order to achieve a more flexible approach to be pursued to meeting the need of the environmental priority, based on the outcomes of the recent community consultation exercise, option C would be recommended. Option C would avoid any delays in procurement which would be encountered from Options A and B.
- 6.13 Members are advised that an existing budget allocation of £50k approved on September 15th 2022 for a procurement exercise remains within the current 2023/24 budget to progress any agreed option at 6.11 within this report, but it is recommended that a further £50k is approved from the 2024/25 budget to support this.

7.0 Penistone Ward Alliance

- 7.1 A budget allocation of £20k (£10k for each ward within the Penistone area) was made available to the Ward Alliance outside of Area Council funds for the financial year 2023/24. This, together with underspend of **£1,654.18** from the previous financial year 2022/23 and a carry forward allocation of **£3,875.00** from the ring fenced School's Out allocations provided the Ward Alliance with a working budget of **£25,529.18** for the 2023/24 financial year.
- 7.2 Following the Ward Alliance meetings of 8th June a total of £1,550 has been allocated from the 2023/24 budget so far. This includes £500 allocation from the Schools Out fund and leaves a current amount of **£21,305.18** remaining for allocation this financial year.
- 7.3 Members are advised that a further allocation from the Schools Out Fund of £1,875 is earmarked for the Summer Sports Van coming to various locations in the area during the school holidays.
- 7.4 PAC may wish to allocate additional funds from the PAC budget to the Ward Alliance should the need arise in the coming financial year

8.0 Penistone Area Council Priorities

- 8.1 The current area governance arrangements recommend that Area Council priorities are reviewed on a regular basis in order to ensure that these reflect the current and emerging needs of the area and funding can be allocated appropriately
- 8.2 At PAC June 9th 2022 members agreed to participate in a workshop in early September to reconsider PAC priorities. The outcomes of the workshop concluded that existing PAC priorities are still relevant although it was acknowledged that impacts of cost of living increases need to be monitored.
- 8.3 At PAC meeting September 15th 2022 members agreed that ***existing priorities will remain the same but will be monitored within the context of any impact of rising costs of living*** in order that PAC may be able to provide any appropriate support.

9.0 Promotion of Penistone Area Council

- 9.1 At PAC on 8th June 2023 Members were advised that an allocation of £3000 was made from within the PAC budget 2021/22 in support of publically communicating and promoting the role and work of PAC.
- 9.2 £1,843 has been allocated from within this allocation to provide content in Barnsley Chronicle's borough wide magazines 'Summer' and 'Christmas' 2022 following the demise of the Penistone Living Magazine
- 9.3 Members at PAC 8th June indicated that other means of promotion should be sought going forward such as the BMBC Spotlight magazine, area team produced information, local or Parish newsletters and potential regular slots with Penistone FM.

9.4 Members are advised that as part of the 10 year celebration of area working arrangements this year, area teams have been tasked with organising a local event to showcase PAC, Ward alliance and community achievements. An event is being planned for the Penistone area to take place in September of this year, and it is recommended that PAC make a contribution of £2k towards the cost of this as part of their promotional activity. Funding for this would include £1,157 allocated from the remaining promotional activity budget as set out in 9.1 with the additional £843 from the current PAC budget.

10.0 **Current Financial Summary Position**

10.1 A PAC 2023/24 budget allocation of **£200k** has been made available for spend. Together with underspend from the financial year 2022/23 of **£8,059** this provides a total working budget of **£208,059**.

10.2 Budget allocations approved to date include Clean Green and Tidy contract extension and future procurement exercise £100k, Year 2 of the Supporting Vulnerable and Isolated Older People grant contract at cost of £70k, leaving a total of **£38,059** available for spend.

10.3 Should members agree to make a contribution to the 10 year celebration event to promote the work of PAC (at 9.4 in this report), this would require an allocation of £843 from the current budget leaving a total of **£37,216**

10.4 **Budget Allocations summary 2023/24**

Budget 2023/24	
Base Budget	£200k
Additional income to base budget Underspend from 2021/22 budget	£8,059
Total budget available for spend 2023/24	£208,059
Approved Spend items 2023/24	
Spend already approved by PAC for procurement of Clean, green and tidy contract 2023/24 (to include £50k allocation to waiver existing contract to end of September 2023)	£100K
Yr 2 Supporting Vulnerable and Isolated Older People grant fund	£70k
<i>Recommended contribution to 10 year celebration event decision at 9.4 in this report</i>	£843
<i>Potential remaining amount for allocation 2023/24 pending decision at 9.4 in this report</i>	£37,216
Budget 2024/25	
<i>Recommended for procurement of new environment servces at 6.11 within this report</i>	£50k

11.0 PAC Working Budget Financial Summary

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2022/23			
Contract Name	Commissioning Budget 2022/23		Commissioning Budget 2023/24
	Budget	Budget	Spend
Base Expenditure	£200,000.00	£200,000.00	
Underspend from previous year	£28,095.00	£8,095.00	
Countryside Skills Training			
Countryside Skills Training Extension			
Clean & Green			
Clean & Green extension			
Working Together Fund	£80,000.00		
Allocation to Ward Alliances/DWB 15-16			
Allocation to Ward Alliances 16-17			
Reducing Isolation in older people			
Public Health Funds			
Supporting Older People Fund			
Supporting supporting vulnerable isolated older people 23/24		£70,000.00	£17,500.00
Supporting Young People Fund			
Supporting Young People Fund 2022/23	£40,000.00		
Supporting Young People Fund 2023/24		£40,000.00	
Allocation to Ward Alliances 17-18			
Allocation to Ward Alliances 18-19			
Allocation to Ward Alliance 19-20			
Allocation to Ward Alliance Dec 21			
Clean & Green 2017/18 (Y1)			
Clean & Green 2017/18 - extension Nov 19 (Y2)			
Clean & Green 2017/18 - extension April 2020 (Y2)			
Clean & Green April 2020 (Y1)			
Clean & Green April 2021 (Y2)			
Clean & Green April 2022 (Y3)	£100,000.00		
Clean & Green 2023		£100,000.00	£30,000.00
Penistone Living Inserts			
Supporting Vulnerable & Older People Grant 2021			
Allocation to WA for ringfenced summer holiday activities			
Public Health Monies			
financial hardship monies			
Practical Support Grant	£7,245.00		
Expenditure Incurred in Year			£47,500.00
What funds are available	£228,095.00	£208,095.00	
Carry forward = What funds are available - Practical Support Grant			

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