

MEETING:	South Area Council
DATE:	Friday, 14 December 2018
TIME:	10.00 am
VENUE:	Meeting Room - Wombwell Library

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes and Notes

- 2 Minutes of the Meeting of South Area Council held on 26th October, 2018
(Sac.14.12.2018/2) *(Pages 3 - 8)*
- 3 Notes of the Ward Alliances (Sac.14.12.2018/3) *(Pages 9 - 18)*
Hoyland Milton and Rockingham – held on 7th November, 2018
Darfield – held on 15th November, 2018
Wombwell – held on 8th October, 2018

Performance

- 4 Report on the Use of Ward Alliance Funds (Sac.14.12.2018/4) *(Pages 19 - 24)*

Items for Decision

- 5 Smokefree update (Sac.14.12.2018/5)
- 6 Procurement and Financial Update (Sac.14.12.2018/6) *(Pages 25 - 30)*
- 7 Community Magazine (Pac.14.12.2018/7) *(Pages 31 - 34)*

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Frost, Daniel Griffin,
Lamb, Markham, Saunders, Shepherd, Sumner and R. Wraith

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer
Lisa Lyon, South Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Thursday, 6 December 2018

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MEETING:	South Area Council
DATE:	Friday, 26 October 2018
TIME:	10.00 am
VENUE:	Meeting Room, The Hoyland Centre

MINUTES

Present Councillors Stowe (Chair), Coates, Daniel Griffin, Lamb, Markham, Saunders, Shepherd, Sumner and R. Wraith.

16 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Shepherd and Lamb each declared a non-pecuniary interest in relation to minutes 20 and 21 and their positions as directors of Forge Community Partnership.

Councillor Markham declared a non-pecuniary interest in relation to her position on Age UK Barnsley board and minute number 22.

17 Minutes of the Meeting of South Area Council held on 31st August, 2018 (Sac.26.10.2018/2)

The meeting considered the minutes of South Area Council held on 31st August, 2018.

RESOLVED:-

- (i) that the minutes of the South Area Council held on 31st August be approved as a true and correct record;
- (ii) that the report on the use of Ward Alliance Funds be noted;
- (iii) that the Performance Report for quarter 1 be noted;
- (iv) that a letter of thanks be given to Zoe Ellis- Georgiou in recognition of her commitment whilst employed as part of the Advice Service in the South Area;
- (v) that details of the next Tidy Team steering group be circulated to all Members;
- (vi) that a group be convened to consider the issue of litter from food outlets near Junction 36 in more detail;
- (vii) that thanks be given for the presentation on fostering recruitment and Members pledge to support the drive to recruit foster carers in the South Area wherever possible.

18 Notes of the Ward Alliances (Sac.26.10.2018/3)

The meeting received the notes from the following Ward Alliances Hoyland Milton and Rockingham held on 5th September and Darfield Ward Alliance held on 20th September, 2018.

RESOLVED that the notes from the Ward Alliances be received.

19 Report on the Use of Ward Alliance Funds (Sac.26.10.2018/4)

The item was introduced by the Area Council Manager and the following was noted:-

Darfield Ward Alliance had £6,018.13 remaining from an opening balance of £10,975;

Hoyland Milton and Rockingham Ward Alliance had an opening balance of £20,086.25, of which £13,071.00 remained.

Wombwell Ward Alliance had £10,448.04 remaining from an initial starting balance of £11,308.04, however it was noted that since publishing the papers an additional £4,357 of finance had been allocated.

RESOLVED that the report be noted.

20 Performance Report (Sac.26.10.2018/5)

The item was introduced by the Area Council Manager, who made Members aware that the performance against the SLA to work with those in private rented sector housing was significantly lower than target; however this was due to the officer delivering the service being absent from work due to illness. It was noted that since their return to work a meeting had taken place with the Area Council Manager in order to prioritise outstanding cases, dealing with those deemed most urgent.

In relation to the contract held by Kingdom Security, performance against all targets was positive. Members noted work undertaken around J36 of the M1 and in Darfield, with fixed penalty notices issued in both cases. Members heard that a case study was available for the work undertaken in Darfield and would be circulated.

With reference to the Tidy Team, it was noted that much more work was now being undertaken with business. Members acknowledged that the work was time intensive, with many business contacted, but only small numbers engaged. It was therefore noted that whilst most performance targets would be achieved, those related to engaging businesses may not, though progress was now being made.

Members were reminded of a Tidy Team litter pick arranged in Elsecar, which was hoped would engage businesses.

Members heard of discussion at the Tidy Team Steering Group regarding the winter programme and establishing an early warning system to identify problem areas, and support those most vulnerable in need of assistance.

Those present noted that the performance against the contract to deliver advice services was positive, with the session in Darfield now at capacity, and others at capacity or oversubscribed.

RESOLVED that the report be noted.

21 Procurement and Financial Update (Sac.26.10.2018/6)

The item was introduced by the Area Council Manager who provided an update in relation to procurement.

The notice inviting tenders to deliver Tidy Team provision had been advertised with a closing date of 5th November, 2018, with an evaluation panel being convened on 3rd December. It was expected that the revised service would commence 1st April, 2019.

In relation to the current Tidy Team and their preparing for winter, a suggestion was made that finance be made available for the purchase of grit for use by the Tidy Team. A figure of up to £1,000 was proposed, with further detail to be submitted to the Area Council in due course.

In relation to procuring parking enforcement services, the OJEU notice of procurement had been issued and officers were awaiting details of the TUPE implications. An evaluation panel was expected to convene at the end of November, 2018. Members noted that the provision in the South Area had been added to that in Central and North East Areas, to be managed in three separate lots, in order to make the procurement more attractive.

In response to queries from Members, it was confirmed that the officers in question would have the powers to issue fixed penalty notices for dog fouling and littering should they come across these issues in their patrolling, though the focus would be on parking enforcement.

Members heard how the revised specification of requirements for advice services provision was still being drafted, but would be circulated to Members for comment in due course. The additional advice sessions funded through the Area Council were now operational, with appointments being scheduled for the most complex cases. A report on performance would be considered at the December meeting of the Area Council.

Members discussed the funding of potential revisions to a Traffic Regulation Order in relation to Blythe Street. After some debate it was suggested that further investigation be undertaken prior to this being considered by the Area Council.

A suggestion was made that traffic management could be the subject of an exercise to consider boroughwide services delivered locally, which met with support of the Area Council. It was suggested that, if possible, this be undertaken prior to the service to deliver parking enforcement becoming operational.

RESOLVED:-

- (i) That the current financial position as detailed in the report be noted;
- (ii) That up to £1,000 be allocated to the purchase of grit to be used by the Tidy Team, with further detail of the expected amounts and costs to be submitted to the December meeting of the Area Council;
- (iii) That the timescales for commissioning associated with the Environmental Tidy Team and for Parking Enforcement be noted;
- (iv) That the length of Environmental Tidy Team, Parking Enforcement, and Advice Services contracts be noted;
- (v) That further discussion around the revision of a Traffic Regulation Order in relation to Blythe Street take place prior to its reconsideration by the Area Council;
- (vi) That traffic management in the South Area forms the basis of an exercise to consider boroughwide services delivered locally.

22 Age UK pilot - presentation on progress (Sac.26.10.2018/7)

Jane Holliday, Chief Executive Officer Age UK Barnsley was welcomed to the meeting. Members were reminded of the work of Age UK Barnsley, noting its autonomy in the borough and links with the national charity.

The health impact of loneliness and isolation was noted, both physical impacts such as high blood pressure and coronary heart disease, and impacts on mental health such as depression.

Members noted the scope of the pilot, to provide a worker in the areas of Cudworth and Wombwell to show what can be achieved with a small amount of finance, working in partnership, with a view to impacts being sustainable.

A worker has been operational for 25 hours per week in Wombwell, with the first part of their role being to establish the issues faced by residents. It was noted that there are a range of groups operating, however many of these have low numbers of users, which continue to dwindle. There is little in the way of coordination or communication between groups, which leads to users being unaware of other opportunities in the area.

Transport had also been highlighted as an issue, with areas other than Wombwell often easier to access than the town centre itself. Transport also added a further financial burden.

The worker had been working one-to-one with individuals, with 20 supported to date. Referrals had largely been made from medical services, and were from Wombwell and also from the surrounding areas. Each individual was assessed, with a range of interventions used to support.

Using the South Area Council's information, a directory of groups available had been further developed and the pilot had looked to recruit local volunteers. Five were now volunteering formally, with a further 3 undertaking the role informally. The difficulty in attracting volunteers was noted.

Members noted the provision of an Information and Advice Worker available for one day a week, with eight people supported so far.

To respond to the findings to date a 'Community Connector Service' was recommended, with support provided to existing groups, with individuals signposted via events such as a 'Pop up tea parties'. Members noted the efforts being made to recruit more volunteers in the hope that good neighbouring would remain once support from Age UK Barnsley was withdrawn.

Those present heard of the proposals to continue the provision of information and advice, the work with individuals, and also to hold events/roadshows focusing on issues faced by older people.

Members noted the pilot was funded until April 2019, and agreed for a further report on progress to be submitted to the Area Council in early 2019. Funding had been sought post April, with a submission to the Building Connections Fund through to the second round. If successful this would fund a worker for two years, working 30

hours a week, with additional support for a researcher at the beginning of the programme. If unsuccessful the pilot would provide a wealth of information for the South Area Council to consider how to address, with the support of Age UK Barnsley going forward.

Members noted the improvements being made in referrals from health professionals, and it was acknowledged that Age UK was a well known organisation, which assisted this.

Those present discussed the numbers of residents volunteering for family and friends in the area. Whilst these networks were largely positive, they could also lead to isolation for those without this support.

Members noted the interface between Age UK Barnsley, and LiveWellBarnsley, with all events and service on the site.

The meeting discussed the innovative approaches taken by Age UK Barnsley, including the Men In Sheds initiative which had engaged this often underrepresented group.

Those present discussed the interface between the Information and Advice given by Age UK Barnsley, and that provided through the Advice Services contract, with referrals being made to and from each service.

RESOLVED:-

- (i) That thanks be given for the presentation and update on findings;
- (ii) That the work of Age UK In the South Area be supported; and
- (iii) That a further update be considered by the Area Council in early 2019.

23 Public Health in the South Area (Sac.26.10.2018/8)

Kaye Mann, Public Health Senior Practitioner, was welcomed to the meeting. Members were made aware that, following on from discussion at the previous meeting, every school in the borough now had resources for Smoke Free Schools. Generally this has been received positively, and an evaluation will take place in due course.

At the previous meeting interest had been expressed in pursuing 'Smoke Free Areas' within the South Area, with the aim of contributing to making smoking invisible to children and reducing prevalence.

Following attendance at a business forum in Hoyland it was felt that a more systematic approach should be pursued. In order to further develop the approach, finance was available from the central Invest to Grow fund, and it was suggested that Magpie, an ethical marketing agency, be engaged. Magpie are experts in this field, who work in innovative and exciting ways with the community.

It was proposed that a social norms approach would be taken, fully involving the community, with positive rather than negative messages, and residents encouraged to act positively rather than using enforcement. It was suggested that Hoyland be utilised as a pilot area, with Wombwell used as a control in order to more fully

understand the impact. The approach would be fully evaluated and if successful could be rolled out wider.

Members noted the time taken to measure public health outcomes, therefore outputs such as perceptions of the area, and observational behaviour change would be measured. It was suggested that the adoption of smoke free areas was ground breaking and was likely to show the area positively in the regional and national press.

Those present were given assurances that, if the initiative was supported, they would be involved at each stage of its development.

Members were supportive of the proposals and acknowledged the need to carefully consider the size of the area to be smoke free, with too large being potentially unworkable and too small potentially lacking impact. The links with the Principal Towns Initiative were noted, as was the desire to extend the scope of the Smoke Free Play Area in Elsecar Park to cover the whole park.

RESOLVED:-

- (i) That thanks be given for the presentation; and
- (ii) That the development of an approach to the adoption of Smoke Free Areas in the South Area be supported.

Chair

Minutes for Hoyland Milton and Rockingham Joint Ward Alliance

Hoyland Lift Building

Wednesday 7 November 2018

Present

Cllr Chris Lamb
Cllr Jim Andrews
Cllr Nicola Sumner
Cllr Robin Franklin
Cllr Tim Shepherd
Cllr Mick Stowe

Rockingham Ward (Chair)
Rockingham Ward
Rockingham Ward
Hoyland Milton Ward
Hoyland Milton Ward
Hoyland Milton Ward

Joy Hart
Phil Latham
Allan Wood
Anne Sanderson
Neil Spencer
Pat Gregory
Janet Cartwright
Rob Hargreaves
Dawn Grayton

Owd Marthas Yard Community Garden
Neighbourhood Watch
Forge Community Partnership
Walderslade Surgery
Friends of Elsecar Park
Berneslai Homes
BMBC South Area Team

Apologies

Ian Warhirst
Christine Cameron
Joan Whittaker

HAG
Tesco
Federation of Tenants

Cllr Lamb chaired the meeting.

1. Welcomes and introductions

The Chair welcomed Allan Wood to the Alliance as new members

2. Notes of the Ward Alliance meeting held on 5 September 2018.

The minutes were accepted as a true record.

3. Tidy Team Update.

The team have had a very positive half year, between April 2018 to September 2018 3733 black sacks of rubbish have been collected from the South Area. 56 metric tonnes of non-recyclable material has been collected. Over the last 6 months the Team have worked with 9 separate schools, 13 businesses, 271 young people and 181 adults resulting in 2035 volunteer hours.

In Rockingham Ward 151 bags of litter were collected July 2018 to September 2018; 77% was from the Clough Fields Estate. The team are working to support Janet Payling.

Hoyland Milton 397 bags were collected July 2018 to September 2018. During this time they have worked with schools and businesses.

There was lots of discussion around the work of the Tidy Team.

A request was made for a bin to be installed at the car park near Elsecar Dam, the charges were explained and the Councillors all agreed to look at alternatives.

4. Promotion of Ward Alliance.

The amount in the fund was discussed. The alliance was asked to consider ideas for new projects.

Ideas were put forward but will be discussed at the next meeting.

5. New Projects.

- Stars of Hoyland – agreed
- Care Leavers Christmas Dinner Group – agreed £95.24
- Little Tiddlers – agreed
- Spirit Of Hoyland – Bringing Christmas to Hoyland

6. Any Other Business.

A Nations Tribute 6:30pm Owd Martha's Community Garden Sunday 11 November 2018

Pat Gregory confirmed the Poppy Box had been stolen from Walderslade

Some of the Ward Alliance members have participated in poppy making workshops had really enjoyed them. The Alliance would like to know when they can visit Elsecar Church to view the poppies. DG to find out the Church opening times so that they can visit.

7. Date of next meeting.

Wednesday 9 January 2019 5pm Hoyland Lift Building

Darfield Ward Alliance
Notes of meeting held Thursday 15th November 2018 @ 4.00pm
At Darfield Community Centre

Present: Cllr Pauline Markham, Cllr Dorothy Coates, Margaret Barlow, Brian Moore, Michael Fenna, David Hildred, Cllr Caroline Saunders, Colin Ward, Nicola Farrar Tanya Dickinson (Community Development Officer), Barbara Tindle (Secretary)

- 1. Introductions and Apologies** – Pauline welcomed everyone. Apologies from Jonah Mulunda
- 2. Minutes of last meeting and matters arising**
The minutes were agreed. Matters arising – Sloppy Slippers event at Broomhill needs to be arranged. The Cenotaph tidy day with the young children from All Saints Academy school was a great success. Darfield Ring has had a tidy day. Tanya suggested that Fiona from Principle Towns be invited to come along to a Ward Alliance meeting to discuss what the next stage is for the Ring.
- 3. Ward Alliance Fund -Balance Sheet and Applications received**

Applications: Balance Sheet £5,471 WAF funding available and £784 ring fenced for health activities.

Care Leavers Christmas Dinner Group £47.62

After discussion it was agreed to fund in full.

Wombwell Recreation Ground £970.25

The Alliance asked for confirmation that Wombwell Ward Alliance has agreed to fund a similar amount due to the venue being on the boundary for both wards. Tanya also to seek clarification that the flood lights currently being installed at the ground are not the ones being asked for within this application. Once this information has been received, the Alliance will consider the application again at their January meeting.

Darfield Cricket Club £800

After discussion and in line with last year, it was agreed that 90% would be allocated on the proviso that this figure still reflects the current number of Darfield children from Darfield attending the club.

Billingley Parish Council £128.30

After discussion it was agreed to fund in full.

Plevna & Parva Volunteer Community Group £200

After discussion it was agreed to fund in full.

The following applications were ratified following agreement to fund in full ahead of this meeting:

- **Broomhill Residents Barnsley £200**
- **Darfield Area Amenity Society Ltd £400** – Tanya asked for it to be noted in the minutes that due to a clerical error on her part, this application had been processed for the amount of £200. Tanya has arranged for a further £200 to be paid as a matter of urgency.

Money ring fenced for health activities:

Caroline asked the members if the posture class could be allocated 4 weeks rental money (£60) from the Health activities budget to fund until Christmas. The members agreed.

4. Ward Alliance Projects

- Christmas Events – Darfield Museum Monday 3rd December 4 – 6 pm
Broomhill: Old Moor Tavern, Saturday 1st December 3 pm
Plevna & Parva Volunteer Group date to be arranged
- Pick up a Paintbrush – Dorothy and Tanya have been working on ideas to start this project in 2019. After discussion it was agreed to arrange a date in January to move this project forward. Anyone who would like to volunteer to help please let Dorothy or Tanya know.
- Darfield Gala – A closure meeting was held in October. The general consensus was that it went very well. A provisional date for the 2019 Gala was set for Wednesday 31st July 2019. A meeting to be arranged for January/February to discuss and book activities early.

5. Any other business

2019 dates for Ward Alliance meetings to be arranged for the 3rd Thursday in the month – **Thursday 17th January, Thursday 21st March, Thursday 16th May, Thursday 18th July, Thursday 19th September, Thursday 21st November.**

Tanya asked if a representative from Public Health could be invited to the January meeting to do a presentation on Smoke Free Schools. It was agreed.

Action: Tanya

Tanya asked members if she could arrange an Action Plan/Governance 2019/2010 workshop for project ideas. The date was set for **21st February 2019**. Details to follow.

It was agreed that Fiona from Principle Towns can be invited to the March WA meeting. Action: Tanya

A reminder of a funding advice workshop is open to all community groups and is taking place on Monday 26th November at Hoyland Library.

Dorothy suggest that Tanya be given a working fund in April to cover any expenditure for garden bulbs/plants. It was agreed to discuss in the Action planning meeting.

Dorothy asked what is happening with regards to the handrail in the church yard. Caroline explained that we are currently in discussion with Highways regarding permissions.

Pauline declared the meeting closed and thanked everyone for attending.

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Wombwell Ward Alliance
Held in Wombwell Library at 6.00pm on 8th October, 2018

Present: Councillors Frost (Chair), R Wraith (Vice Chair) and Daniel Griffin together with S Chavan, B Eastwood, M Morgan and J Walker (Berneslai Homes).

In attendance: A Bradshaw (BMBC Community Development Officer) and W Ward (BMBC Council Governance Officer)

Apologies for Absence: P Jones

1 Chairpersons Opening Remarks

The Chair, Councillor Frost, welcomed all members to the meeting

2 Funding Applications

Ms A Bradshaw circulated details of the Ward Alliance budget which indicated that £10,840.04 remained uncommitted out of the original budget of £11,308.04 which included a carry forward from the previous year of £1,308.04.

She then submitted details of the following applications received for funding which Members were asked to consider:

(a) Care Leavers Christmas Dinner Group

A total of £1,000 was requested (£47.62 from each of the Ward Alliances) to fund a Christmas Dinner together with associated transport costs for Care Experienced Young People at Tankersley Manor.

RECOMMENDED that a contribution of £47.62 be made.

(b) Barnsley Metropolitan Band

A contribution was requested from all Ward Alliances towards the cost of purchasing a B^b tuba for the Barnsley Metropolitan Band. The total cost of the tuba was £4,030.

RECOMMENDED that the application be refused.

(c) Barnsley Leaders Junior Basketball Club

The Barnsley Leaders Junior Basket Ball Club provided coaching and competition for school aged boys and girls in basketball. £250 was requested so that the weekly fees charged to engage in activities could be kept to a minimum.

RECOMMENDED that a contribution of £250 be made.

(d) Wombwell Recreation Ground

A total of £930.08 was requested to provide 8 floodlight bulbs at the Wombwell Recreation Ground.

RECOMMENDED that a contribution of £930.08 be made.

(e) Wombwell Ward Alliance Christmas Sub Group

A total of £720 was requested to assist in the organisation and delivery of a Christmas event/market on Wombwell High Street on the 1st December, 2018.

The application engendered a brief discussion of the organisation of this event, of the ways in which community groups and schools could be encouraged to participate and of the importance of advertising the event.

RECOMMENDED

- (i) that a contribution of £720 be made; and
- (ii) that the Community Development Officer arrange for the procurement of 2 'reusable' banners (to be placed at either end of the High Street) advertising the Christmas event/market.

(f) Wombwell Library

A total of £1,000 was requested to purchase materials and equipment to

- provide a programme of activities
- build on the success of the healthy holiday project
- develop and introduce a weekly construction/Lego club

during the October, February and Easter holidays.

RECOMMENDED that a contribution of £1,000 be made.

(g) Wombwell Dam Angling Club

A total of £1410 was requested as a 'start up' grant to be used to purchase basic equipment to carry out maintenance work on the ponds, initial printing costs for membership cards and identity cards for the voluntary water bailiffs.

RECOMMENDED that a contribution of £1,410 be made.

3 Dates of Future Meetings

RESOLVED:

- (i) that the next meeting of the Ward Alliance, which will be a Workshop style meeting, be held on Monday 19th November, 2018 in Wombwell Library; and
- (ii) that meetings of the 'Christmas' Sub Group be held on
 - Tuesday 23rd October, 2018 at 2.00 pm
 - Tuesday 20th November, 2018 at 2.00 pm

4 Chair's Statement

The Chair read a statement on the outcome of an investigation by the Council's Standards Board Pre-Assessment Panel into a complaint submitted in accordance with the arrangement for dealing with Ethical Standards Complaints established under the provisions of the Localism Act 2011. The statement included an apology to the complainant and also indicated that there had been no breach of the Code of Conduct for Elected Members.

A copy of the statement would be forwarded to all Members of the Ward Alliance.

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2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of any remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARFIELD WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000	base allocation
£975	carried forward from 2017/18
£0	devolved from Area Council
£10,975	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £5,487.50	Allocation Remaining £10,975
Secretary Expenses	£125.00	£125.00	£5,487.50	£10,850.00
Darfield Library Children's out of School activities	£425.00	£10,850.00	£5,487.50	£10,425.00
Qtr 1 Secretary expenses	£125.00	£10,425.00	£5,487.50	£10,300.00

DWA - Pop up Sloppy Slipper events	£1,650.00	£10,300.00	£5,487.50	£8,650.00
Barnsley Met Band - BBb Tuba	£212.10	£10,300.00	£5,487.50	£8,437.90
Hungry Caterpillars - Sustainability of hungry caterpillars	£734.77	£10,300.00	£5,487.50	£7,703.13
Houghton Main Football Club - Ground preparation 2018	£420.00	£10,300.00	£5,487.50	£7,283.13
Houghton Main Cricket Club - new U9s equipment	£890.00	£10,300.00	£5,487.50	£6,393.13
Barnsley Leaders Junior Basketball Club	£250.00	£10,300.00	£5,487.50	£6,143.13
Qtr 2 secretary expenses	£125.00	£10,300.00	£5,487.50	£6,018.13
Broomhill Residents in Barnsley - Christmas Tree Trimming	£200.00	£200.00	£5,487.50	£5,818.13
Darfield Area Amenity Society - Christmas Tree in Darfield	£400.00	£400.00	£5,487.50	£5,418.13
Billingley Parish Council - Village tree	£128.30	£128.30	£5,487.50	£5,289.83

Plevna & Parva Volunteer Community Group - Xmas Celebration	£200.00	£200.00	£5,487.50	£5,089.83
Care leavers Christmas Dinner Group	£47.62		£5,439.88	£5,042.21
DWA - Room hire	£120.00		£5,319.88	£4,922.21
Darfield Cricket Club Junior section - winter coaching programme	£720.00	£720.00	£5,319.88	£4,202.21

HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000	base allocation
£86.25	carried forward from 2017/18
£0	devolved from Area Council
£20,086.25	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £20,086.25
IDAS - Staying Safe - Staying Put	£800.00	£800.00	£10,043	£19,286.25
Phoenix Ladies - Social activities & Educational talks	£960.00	£960.00	£10,043	£18,326.25
Mates of Milton - First Aid training & defib	£300.00	£-	£9,743.00	£18,026.25
			£10,043	

Hoyland & District British Legion - Autumn Planting of Cenotaph	£950.00	£950.00	£9,743.00	£17,076.25
The Youth Partnership - Youth Action 18/19	£2,205.00	£2,205.00	£9,743.00	£14,871.25
Hoyland Work Club	£1,800.00	£1,800.00	£9,743.00	£13,071.25
Friendship Group - Craft & healthy lifestyles	£929.50	£929.50	£9,743.00	£12,141.75
Spirit of Hoyland - Bringing Christmas to Hoyland	£400.00	£400.00	£9,743.00	£11,741.75
Poppy craft group - poppies for lamp posts	£208.00	£208.00	£9,743.00	£11,533.75
The Little Tiddlers playgroup	£560.00	£560.00	£9,743.00	£10,973.75
Care leavers Christmas Dinner Group	£95.24			£10,878.51
HMWA - Stars of Hoyland	£2,000.00			£8,878.51

WOMBWELL WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000 base allocation
 £1,308.04 carried forward from 2017/18
 £0 devolved from Area Council
£11,308.04 total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £11,308.04
			£5,654.02	
IDAS - Staying safe-staying put	£400.00	£400.00	£5,654.01	£10,908.04
WWA – Schools out for Summer	£460.00	£460.00	£5,654.01	£10,448.04
Barnsley Leaders Junior Basketball Club	£250.00	£250.00	£5,654.01	£10,198.04
Wombwell Recreation Ground - Renovation	£930.08	£930.08	£5,654.01	£9,267.96
Wombwell Library - Library crafts & activities	£1,000.00		£4,654.01	£8,267.96
Wombwell Dam Community Angling Club	£1,410.00	£1,410.00	£4,654.01	£6,857.96
Wombwell WA Christmas Sub Group - High St Christmas Event	£720.00	£720.00	£4,654.01	£6,137.96
Care leavers Christmas Dinner Group	£47.62	£47.62	£4,654.01	£6,090.34

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BARNSELY METROPOLITAN BOROUGH COUNCIL

**South Area Council Meeting:
14th December 2018**

Report of South Area Council Manager

South Area Council – Procurement and Financial Update

1. Purpose of Report

- 1.1 To outline the current financial position for 2018/2019 and 2019/2020
- 1.2 To provide an update on South Area Council contracts currently running and commissioning intentions and future work for 2019
- 1.3 To provide Members an update on timescales for Advice Services and update on commissioning for Tidy Team and Parking Enforcement

2. Recommendations

2.1 That Members note the current financial position at 3.0 and 4.0 for 2018/2019 and 2019/2020

2.2 That Members note the updated timescales for the Advice Service commissioning at 7.1 and update regarding Tidy Team and Parking Enforcement at 6.2 and 6.7

2.3 That Members note the update on Age UK Barnsley Building Connections Fund and the suggestion of the South Area Council Manager to attend Ward briefings in January 19, following the outcome of the bid, to discuss options with the intention of bringing a finance and options paper to the February South Area Council meeting.

2.4 That Members note the information regarding the Barnsley Healthy Holidays activities at 9.4 and recommends that a report is taken to Ward Briefing meetings in January 19 to discuss how to potentially develop options to deliver a 'Healthy Holiday' approach for each Ward. The outcome of the discussions to then be reported at the South Area Council meeting in February 19.

3. Existing contracts

3.1 The following are current contracts and contract end dates:

Contract name	Contract start date	Contract end date	Contract Value
Tidy Team Forge Community Partnership	01/08/2016 1+1+1	01/04/2019	£195,720 per annum
Advice services Citizens Advice Barnsley	01/07/2017 1+1	30/06/2019	£75,000 per annum
Environmental services Kingdom Security Limited	01/04/2016 1+1+1	01/04/2019	£60,320 per annum
Private Sector Housing Officer BMBC	01/04/2017 1+1	01/04/2019	£32,580 Per annum

4. South Area Council Finance Overview

4.1 Finance table:

Description	2017/18	2018/19	2019/2020
South Area Council Allocation	£400,000	£400,000	£400,000
Carry Forward + income	£93,615	£32,823 + Income confirmed to date £27,892	
Contracts / spend			
Advice Services	£74,375	£75,000 +£4572	£18,750 (April 19 – June 19)
Environmental service (Kingdom)	£120,000	£60,320	
BMBC Safer Communities (environmental services)	£26,488	£14,000	
Tidy Team	£195,720	£195,720	
Private Sector Housing	£14,636 +£13,575	£47,216 (£14,636 + £32,580)	
Summer Internship	£3998		
Community Magazine	£3500	£3675	
Young people's pop up sessions	£2000		
Young people's social media project	£2500		
Wombwell TRO	£4000		
Off road biking signs		£1290	
Amendments to Hoyland Centre TRO		Up to £5000	
Park Land repairs – Sheffield Road Birdwell		£10,980	
Parks – Milton Pond banking		£1080	
Winter well-being event		£2000	
Additional winter grit		£1000	
Spend	£460,792	£421,853	£18,750
In year balance	£32,823	£38,862	£381,250

4.2 Currently there is an in year balance of £38,862 for 2018/2019. £10,832 of the environmental enforcement income remains for environmental projects.

5. Background and information

5.1 At a South Area council workshop held on the 25th May 2018 members reviewed all the South Area Council contracts currently running in order to come to a view on commissioning intentions for 2019 /2020.

5.2 For each of the contracts the South Area Council Members considered:

- The original purpose of the contract and whether the contract delivered on that purpose
- Contract performance to date
- What has worked well and not so well
- Is there evidence of continued need?
- Discussions to date regarding competing South Area Council Priorities
- Current and future financial position

5.3 At the South Area Council meeting on the 15th June 2018 the Members recommended the following:

5.4 Environmental Tidy Team service

- That there is a continued need for a Tidy Team / environmental service from the 1st April 2019

5.5 Private Sector Housing service

- That there is a continued need for a Private Sector Housing service from the 1st April 2019

5.6 Environmental Enforcement

- That there is a continued need for the parking services element of the environmental enforcement service contract and that the South Area Council Manager explore options to fund parking services
- That the focus for parking services should be solely around the main shopping centres of Wombwell and Hoyland and should include evening and weekends

5.7 Advice services

- That there is a continued need for an advice service across all wards from the 1st July 2019

6. Commissioning updates, proposed way forward and timescales

6.1 At the South Area Council Meeting on the 31st August Members agreed the timescales, contract value amounts and commissioning panel in order to run competitive retendering processes for new services.

Environmental Tidy Team Service

6.2 The Environmental Tidy Team Service was put out to tender with a closing date of the 23rd November 18. An evaluation and moderation panel met on the 3rd December 18 for tender scoring and interview. The outcome of the tender panel will be reported to the South Area Council Members once the required scoring, clarifications and necessary paperwork required is completed.

Private Sector Housing Officer

6.3 The Private Sector Housing Officer contract is an internal service level agreement with BMBC as a single provider of this service. At the South Area Council meeting on the 15th June it was agreed that this would be extended for a further year from 1st April 19 – 31st March 2020. This is subject to agreement with the Safer Neighbourhoods Service.

Environmental Enforcement

6.4 The South Area Council carried out a review of the Environmental Enforcement contract which includes enforcement around littering, dog fouling and parking. The contract was set up originally with a view to changing people's behaviour through education and enforcement. It has been difficult to evaluate the impact of behavioural change as a direct result of enforcement.

6.5 The South Area Council agreed at its meeting on the 15th June 2018 to increase the emphasis on anti-littering and dog fouling campaign and educational work within any future Environmental Tidy Team commission rather than an enforcement commission and focus solely on parking in terms of enforcement.

6.6 The Parking Enforcement commission specification will focus on Hoyland centre and Wombwell town centre. It is envisaged that if whilst carrying out parking enforcement duties an officer witnesses dog fouling or littering then the officer will have the powers to issue a fixed penalty notice (FPN). This will not however be the focus of the contract.

6.7 The Parking Enforcement commission was put out to tender with a closing date of 19th November 18. A number of tender submissions were received and an evaluation and moderation panel met on the 26th November to score and interview. The outcome of the tender panel will be reported to the South Area Council Members once the required scoring, clarifications and necessary paperwork required is completed.

Advice services

6.8 Following a review of performance to date of the Advice service Members have agreed to commission new advices services from the 1st July 2019.

6.9 Members agreed the maximum contract value for a new Advice services contract value of £75,000 plus £4572 for additional services currently being delivered.

7.0 Members agreed that the contract will be for an initial one year plus a further one year subject to performance, continued evidence of need and subject to funding being available.

7.1 The draft specification is currently being worked up by the South Area Council manager. Below is the timescale:

Project Activity	Duration	Start Date	End Date
Draft service specification	3 weeks		31-Jan-19
Tender Period	30 days	27-Feb-19	03-Apr-19
Closing Date For Submissions	Date		03-Apr-19
Evaluation Panel meeting	Date	11-Apr-19	11-Apr-19
Award decision sign off	4 days	15-Apr-19	15-Apr-19
Issue intent to award / notify bidders	Date	18-Apr-19	18-Apr-19
Alcatel standstill period	Min 10 days	18-Apr-19	29-Apr-19
Formally Appoint Successful Contractor	Date	30-Apr-19	30-Apr-19
Contract Transition / Mobilisation	12 weeks	01-May-19	30-Jun-19
Contract Start	Date	01-Jul-19	

8. Future work and projects

8.1. Age UK Barnsley presented at a the South Area Council meeting on the 25th October 18 to discuss the Social Isolation pilot currently funded until April 2019. A bid has been submitted to the Building Connections Fund to continue and fund a worker for two years, working 30 hours per week in the South area. Age UK Barnsley will know whether the bid has been successful on the 31st December 18.

8.2 It was agreed at the meeting on the 25th October 18 that if the Building Connections Fund bid was successful a further report would be submitted to the Area Council to discuss the delivery of the project across the South Area and how the South Area Council can complement provision.

8.3 If the Building Connections Fund is unsuccessful it was agreed that the pilot can provide a wealth of information for the South Area Council to consider how to address. The South Area Council Manager recommends attending Members Briefings in January 19, following the outcome of the bid, to discuss options with the intention of bringing a finance and options paper to the February South Area Council meeting.

8.4 This year the Barnsley Food Access Network (FAN) was successful in securing funding to support school holiday activities with food in some of the borough's most deprived areas. A Barnsley Healthy Holidays (HH) Task Group coordinated the work. The activities targeted areas where families were impacted by the lack of free school meals in the holidays. The areas selected for activities with food provision were in the localities with highest deprivation; Dearne, Central and North.

8.5 A volunteer within the Wombwell Ward Alliance wanted to deliver something similar and although on a much smaller scale and funded through the Ward Alliance, the Wombwell Ward Alliance ran a 'Schools out for summer' programme. The programme ran activities in fun and games with phonics at Wombwell library, craft and games in Wombwell Park, family cook and eat sessions at St Michaels church and 'let's get active' sessions at Wombwell Sporting Athletics club and Loxley gardens. The area team was able to identify local resources and partners with links to families in order to put on a range of engaging activities which included access to food.

8.6 The South Area Team would like to explore opportunities to extend the 'Healthy Holiday' approach across all the South Area Council, building on the existing work in each of the areas and developing some options for delivery for summer 2019. Over 60

families took part in the 'Schools out for summer' programme with a lot of feedback and intelligence gained as a result of it.

8.7 The South Area Council recommends that a report is taken to Ward Briefing meetings in January 19 to discuss how to potentially develop options to deliver a 'Healthy Holiday' approach for each Ward. The outcome of the discussions will be reported at the South Area Council meeting in February 19.

8.8 At the South Area Council meeting on the 15th June 2018 Members supported the idea of holding a Winter Wellbeing event across the South Area. The event took place on the 5th November at Hoyland library with a satellite event on the 9th November at Darfield library

8.9 Across the two events over 60 winter well being packs were given out and 21 pairs of slippers fitted. Information and advice stalls included Nat west, private sector housing officer, cancer awareness, spec savers, South Yorkshire Fire and Rescue, Age Uk , Barnsley Keep Warm team, 0- 19 services, Citizens Advice Bureau, Health Checks and Eye screening. A cook and eat session was very popular with lots of information about eating well to stay warm and 50 healthy stew packs and recipes were given out. Thai Chi and posture sessions ran alongside the event and take up after the event is currently being monitored.

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BARNSELY METROPOLITAN BOROUGH COUNCIL

Meeting: South Area Council
Date: 14th December 2018

Report of South Area Council Manager

1. Purpose of Report

1.1 To provide Members with background information and outline the challenges experienced through the commissioning, production, design stages and delivery of the community magazines across the five Area Councils.

1.2 To provide Members with a number of alternative options for consideration.

2. Recommendations

2.1 That Members note the background information, revisit the original purpose of the community magazines and their effectiveness to date and consider a number of suggested alternative options, recognising that this may be different for each area.

2.2 That Members discuss the options and propose a way forward that meets the needs of your Area Council.

3. Background and information

In April 2015, Area Councils committed to produce a twice-yearly community magazine for five out of six area councils, the first issue to be produced in the first week of December 2015.

Up until the last issue, the magazines we're produced by a company called Community Information Services. The last issue was produced by Barnsley Card.

The magazines are design and printed free of charge, with the cost of delivery and staff time covered by each individual area. This arrangement works by the company selling advertising space in each of the magazines.

The current magazine specification:

- Size of publication: A4, 24 pages
- Front cover - different for each Area Council.
- 12 pages editorial - set aside for Area Councils. Different content for each area council.
- 12 pages reserved for advertising sold by production company

4. Purpose of Community magazines

The community magazines have been seen as a useful communication tool particularly for those who don't access social media or electronic communications. The aim of the magazines is twofold. Firstly, to highlight what the Area Councils and

Ward Alliances are achieving in each area and the difference the work is making as well as acknowledging and celebrating those who contribute. Secondly, the community magazines aim to be a 'call to action' for new volunteers and community activists, reaching a wider and more diverse audience.

5. Challenges

There have been a number of challenges:

- The amount of resource that it has taken to produce the magazines isn't sustainable in their current formats. This last round of magazines has taken a lot of staff time (Communication team support and Area Teams) in producing the content but in particular in the numerous rounds of revisions
- The interest through YORtender has been very limited with only one provider submitting a proposal through the last round of commissioning. A zero value contract relying on advertising income has limited the interest from the market
- Advertising hasn't always been in keeping with the nature and feel of the magazine and has sometimes been at odds with the messages trying to be delivered
- In order to keep the printing and design free of charge the number of pages for advertising and pages for Area Council content has been equally split with 12 pages each
- The number of providers able to produce magazines at zero cost and reliant on advertising are limited in the market place
- The timescales and lead in time required to pull content together and then receive the end product does often mean content is limited and out of date quickly as dates for events and particularly timings are not always known that far ahead of time.
- Various methods have been tried to seek feedback on the magazines and evaluate the impact and reach. It is still unclear how effective magazines are at reaching a wider audience and readership

6. Alternatives to production

1) Find another provider to carry on with the current model

This is an option but there are not many companies that provide this service. Barnsley Card were the only company that tendered for the last contract

2) Include information in existing publications.

There are lots of local magazines produced across the Borough. An option could be to buy editorial space in these to get local information out to residents. Any information included would need to meet the council's brand guidelines and the communication team could support with this.

3) Design and print your own information

Feedback from recent staff talkabouts shows that people want to find out more about how they can get involved more in their local communities. Each area could produce an A4, 4 page newsletter. This method would not include advertising and has the flexibility to make it local to Ward areas if necessary

- a) Design each edition - there would be a cost for design, print and distribution each time
- b) Work with the communications team to create a template for each area to fill with content – there would be a cost for initial design and then just print and distribution for each publication.

7. Distribution

Currently all areas have a different method of distribution which works for their area. Without any kind of door to door research, it's difficult to determine how many households read the newsletters.

Another option to think about would be to stop household distribution and have the newsletters available in key places in the local community.

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